

**YOU ARE HEREBY SUMMONED TO A
MEETING OF COUNCIL**

CPCC Community Hub, Springfield Boulevard, Springfield

Tuesday 15 September 2026 at 7.30pm

AGENDA

Members

Cllr L Adura
Cllr B Barton
Cllr O Cole
Cllr V Dixon
Cllr R Golding (Vice Chair)
Cllr B Greenwood (Chair)
Cllr J Howard
Cllr H Kakei
Cllr K Kavarana

Cllr D Kendrick
Cllr K Kent
Cllr F Mangan
Cllr R McCafferty
Cllr J Messent
Cllr I Opoku
Cllr D Pafford
Cllr M Petchey
Cllr J Whild

MEETING PROTOCOL

In order to facilitate the smooth running of meetings, members are asked to respect the following protocol: If a member arrives once the meeting has started, they will enter as quietly as possible and take a seat within the public area until invited forward by the Chair. This is to avoid disruption during the discussion of agenda items.

All those present are asked to turn their mobile devices off or place into silent mode.

Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted. A person may not orally report or comment about a meeting as it takes place if they are present at the meeting of a community council or its committees but otherwise may:

Film, photograph or make an audio recording of a meeting;

use any other means for enabling persons not present to see or hear proceedings at a meeting of CPCC as it takes place or later.

Report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

The Chair may stop the meeting and ask the person to leave the meeting if they feel there has been a breach of the above protocol.

IN CASE OF EMERGENCY

In the event of a fire use the nearest exit to evacuate the building.

Proceed to the designated fire assembly point which is located on the patio area adjacent to the pedestrian entrance and await instructions from emergency personnel.

AGENDA

1. Apologies for Absence

Council is invited to receive and record apologies.

2. Declarations of Interest

Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interest which they may have in any of the items under consideration at this meeting, and any additional interests not previously declared.

3. Minutes of the meeting held on 21 July 2026

Page 7

Council is invited to approve the minutes of the meeting held on 21 July 2026, previously circulated and therefore taken as read.

4. Public Involvement – Deputations, Petitions and Questions

Members of the public may make representations in respect of the business on the agenda.

5. Thames Valley Police

If there is a representative from Thames Valley Police (TVP) in attendance, there will be an opportunity for them to report on any relevant matter or ask/answer questions – attendance subject to operational priorities.

6. Chair's Report

Council is invited to receive a verbal report from the Chair.

7. Clerk's Report

Council is invited to receive a verbal report from the Clerk.

8. Ward Member Reports

- i. Council is invited to receive any verbal Ward Member Reports.
- ii. Council is invited to note that no written reports have been received.

9. To receive draft minutes (including recommendations) from Committees. Any Member questions arising from matters detailed in the minutes to be raised under the relevant Committee

a. Minutes of the Community & Communications Committee *Page 13*

Chair: Cllr K Kavarana

Council is invited to receive the minutes

- b. Minutes of the Planning Committee (10 August & 7 September)**
Chair: Cllr B Greenwood **Page 17 & 21**
Council is invited to receive the minutes
- c. Minutes of the Finance Committee** **Page 25**
Chair: Cllr B Barton
Council is invited to receive the minutes with 1 item (i) to ratify
- i. Draft Minute 19/26 Letter of Engagement – Internal Auditor** **Page 27**
Committee reviewed the letter of engagement from Auditing Solutions and considered the independence of the internal auditor, the internal audit programme of work regarding the Councils identified risks, and the competence of the internal auditor. If appropriate, Committee resolved to make a recommendation to Council to reappoint Auditing Solutions as the internal auditor.
- d. Minutes of the Estates Committee** **Page 29**
Chair: Cllr R Golding
Council is invited to receive the minutes with 2 items (i & ii) to ratify
- i. Draft Minute 24/26 Woolstone Allotment Footpath Resurfacing, Appointment of Contractor – Report E01/27**
Following agreement on the preferred long-term resurfacing option for the main footpath at Woolstone Allotment, Committee considered a report on contractor quotations and resolved to recommend Supplier A to Council. The Committee further agreed the recommendation of the report that the works should be extended to include the third-party land between the allotment gates and the adjacent car park, an area of approximately 20 square metres.
- ii. Draft Minute 25/26i Confirmation of Preferred Design and Appointment of Contractor – Report E02/27**
Committee considered a report setting out design options and quotations for replacing the Pirate Ship at the Play Park and resolved to recommend option B to Council.
- 10. Community Council Annual Insurance Policy Renewal** **Page 33**
Council is invited to note that the main Community Council insurance policy with Zurich Insurance will renew on 1 October 2026. The renewal will be the third year of the 3-year agreement approved in October 2024. The total cost of the renewal is £17,864 (including IPT). The cost includes motor cover (£5,806) which has now been incorporated into the main policy.
- 11. Conclusion of External Audit 2025-26** **Page 49**
Council is invited to formally receive the Notice of Conclusion of Audit 2025-26 as prepared by PKF Littlejohn, confirming that no matters came to their attention

giving cause for concern that relevant legislation and regulatory requirements had not been met.

Council is further invited to note that the audit identified that the Council failed to make proper provision during the year 2026-27 for the exercise of public rights, with the associated period not including the first 10 working days of July (the period concluded 1 day early on 13 July). Council is invited to receive and consider the recommendation of the Responsible Financial Officer that future public rights notices use the default dates as advised by the External Auditor which will include the first 10 working days of July.

12. National Pay Claim 2026-27, Including Impact on 2027-28 Councillor Allowance Levels

i. National Pay Claim 2026-27

Council is invited to note that The Local Government Association (LGA), acting on behalf of the National Joint Council (NJC) for Local Government Services, has announced that agreement has been reached on the 2026 pay award for local government employees. The settlement provides for a 3.3% increase in pay rates and allowances with effect from 1 April 2026.

ii. Councillor Allowance Levels 2027-28

Council is invited to note that further to the settlement of the 2026-27 National Pay Claim, Councillor Allowance levels for 2027-28 will increase by 3.3%, increasing the annual allowance from its current level of £1,085 to £1,120.80

13. HMRC Approved Mileage Rates

Council is invited to note that the approved mileage rate for cars and vans increased at the beginning of the current tax year from 45p per mile to 55p per mile, being the first increase since 2011, rates for motorcycles and bicycles remain unchanged. Council is invited to adopt the new approved rate and any subsequent increase in future tax years.

14. Councillor Resignation – Willen Ward

Council is invited to note the resignation of Bill Macharia as Willen Ward Councillor. The vacancy will now be advertised using the due process.

15. Milton Keynes Place Expansion Partnership (MKPEP)

Page 53

Council is asked to note the attached briefing from MKPEP detailing the further phase of investment from Sport England. This investment (£793,183) will support the next phase of the partnership's work through to March 2028.

16. Community Hub Café

Council is invited to receive an update on progress between Council and the new café operator in agreeing arrangements for the operation and opening of the Community Café.

17. Annual Consultation

Council is asked to note that the Annual Consultation went live online week commencing 31 August and will be open until 7 October. The delivery of hard copies to each household also commenced in the same week. Posters featuring QR codes are on the noticeboards in each residential estate.

<https://www.surveymonkey.com/r/57KRJWT>

18. Dates of Future Committee & Working Group Meetings

Planning – 5 October at 6.30pm

Personnel – 6 October at 6.30pm

Sustainability – 13 October at 6.30pm

19. Date of Next Meeting

Tuesday 20 October 2026 at 7.30pm

BY ORDER OF THE COUNCIL

Dominic Warner

D Warner, Clerk to Council

9 September 2026

**Minutes of the meeting of Council held on
Tuesday 21 July 2026, 7.30pm
at the
CPCC Community Hub, Springfield Boulevard, Springfield**

This meeting was open to the public

Members Present

Cllr L Adura	Cllr D Kendrick
Cllr B Barton	Cllr K Kent
Cllr O Cole	Cllr J Messent
Cllr V Dixon	Cllr I Opoku
Cllr R Golding (Vice Chair)	Cllr D Pafford
Cllr B Greenwood (Chair)	Cllr M Petchey
Cllr H Kakei	Cllr J Whild
Cllr K Kavarana	

In Attendance

P Sullivan, Deputy Clerk

54/26

Apologies for Absence

Cllr J Howard – personal commitment
Cllr B Macharia - unwell
Cllr F Mangan – personal commitment
Cllr R McCafferty – personal commitment

55/26

Declarations of Interest

Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interest which they may have in any of the items under consideration at this meeting, and any additional interests not previously declared.

None declared.

56/26

Minutes of the meeting held on 16 June 2026

The minutes of the meeting having been previously circulated were approved as a correct record and signed by the Chair.

- 57/26 Public Involvement – Deputations, Petitions and Questions**
MKCC Ward Councillors Jordan Coventry and Elina Apse attended alongside 1 member of the public.
- 58/26 Thames Valley Police**
PC's Park and Beckwith from Thames Valley Police (TVP) attended and took questions from Councillors.
- 59/26 Chair's Report**
The Chair attended the Parishes Forum which included presentations from MKCC Highways and MK Canals and B&MK Waterway Trust.
- 60/26 Clerk's Report**
The Deputy Clerk confirmed details of the upcoming activities being provided by CPCC during the school Summer holidays.
- 61/26 Ward Member Reports**
- i. Council is invited to receive any verbal Ward Member Reports.
Cllrs Cole, Pafford and Kent reported on Ward matters.

Cllr Cole asked that thanks be passed on to the landscape team for their work improving the space in front of the community garden in Fishermead.
 - ii. Council noted that 1 written report had been received.
- 62/26 To receive draft minutes (including recommendations) from Committees. Any Member questions arising from matters detailed in the minutes to be raised under the relevant Committee**
- a. **Minutes of the Community & Communications Committee**
Chair: Cllr K Kavarana
Council received the minutes
 - b. **Minutes of the Sustainability Committee**
Chair: Cllr J Whild
Council received the minutes
 - c. **Minutes of the Planning Committee**
Chair: Cllr B Greenwood
Council received the minutes and noted 1 (i) item
 - i. **Draft Minute 16/26(i) General Consultations** MKCC Electric Vehicle Charge Hubs and Car Clubs Consultation
[Have Your Say Today - Electric Vehicle Infrastructure - MK Transport Conversation](#)

Car Club overview

A car club is an efficient way for people to share cars. Car clubs provide access to pay-as-you-drive vehicles for people who sign up as members. Vehicles are parked in dedicated and clearly marked parking spaces close to the homes and workplaces of car club members and are available on an hourly or daily basis, 24 hours a day, 7 days a week. Members usually have a choice of how to book cars in various locations using websites, mobile apps, or over the phone. They use this flexibility to enable more efficient travel, by making best use of cars alongside trains, buses, and cycling and walking.

Milton Keynes City Council is reviewing its car clubs and would like your views:

Charge Hubs overview

Charge Hubs will provide quick on demand charging using rapid and ultra rapid chargers which can top up a car battery in just 10 to 40 minutes. They will be conveniently located in areas such as local shops, leisure centres and in car parks near convenience stores and cafes to offer the customer purchasing/sit down options whilst waiting for their car to charge.

Milton Keynes City Council would like your views:

For each consultation there are tiles specifically tailored to capture feedback from Parish/Town/Community Councils.

Committee resolved that the consultations should be shared with all members of Council and be encouraged to submit any comments in response to the consultation.

Cllr Petchey urged Members to respond to the consultation if they had any suitable locations in mind given the lack of space for many residents to install charging points at their homes and the continuing shift away from petrol/diesel vehicles.

d. Minutes of the Personnel Committee

Chair: Cllr K Kent

Council received the minutes

e. Minutes of the Estates Committee

Chair: Cllr R Golding

Council received the minutes and agreed to ratify 1 (i) item

i. Draft Minute 07/26 Annual Allotment Plot Rent Review – 2027/28

Committee resolved to recommend to Council that allotment rent levels for 2027/28 be increased to 56.0 pence per square metre (2026/27 levels 55.0 pence per square metre).

Due to submission deadlines, Council is invited to consider and comment on the proposed licensing and planning applications:

i. Application Ref: PLN/2026/1279

Proposed demolition of existing rear facing conservatory, the erection of a single storey side extension, erection of front & rear extensions with conversion of garage into habitable space and a new hardstanding area to the front for off road parking at 12 STATHAM PLACE, OLDBROOK, MILTON KEYNES, MK6 2HD

<https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lWS000004eFyv>

Council resolved to make a no comment response, noting a potential parking issue at the property which may require removal of a tree.

ii. Application Ref: PLN/2026/0487

Proposed first floor extension over the garage and garage conversion, modifications to forward porch at 80 THE BOUNDARY, OLDBROOK, MILTON KEYNES, MK6 2HW

<https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lWS000003sZYX>

Council resolved to make a no comment response

iii. Application Ref: PLN/2026/1342

The construction of an underground pipe network and overground crossings (including replacement bridge) and associated work at Heat Network, Milton Keynes Energy Centre and District Heating Network

<https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lWS000004iTon>

Council resolved to make a no comment response

vi. Application Ref: PLN/2026/1464

Non-material amendment seeking changes to the location of and addition to approved panels (relating to permission ref. PLN/2025/2099 for the external alterations to building) at MERCURY HOUSE, BRICKHILL STREET, WILLEN LAKE, MILTON KEYNES, MK15 0DJ

<https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lWS000004ojCX>

Council resolved to make a no comment response

64/26

Community Hub Café

Council received an update on progress between Council and the new café operator in agreeing arrangements for the operation and opening of the Community Café.

65/26

Citizens Advice Bureau – Impact Report

Council received the Impact Report for the fortnightly outreach search provided by MKCAB for the period October 25 – March 26.

66/26 Dates of Future Committee & Working Group Meetings

Community & Communications – 28 July at 6.30pm

Planning – 10 August at 6.30pm

ECM – 18 August at 7.30pm*

Finance – 1 September at 6.30pm

Planning – 7 September at 6.30pm

Estates – 8 September at 6.30pm

67/26 Date of Next Meeting

Tuesday 15 September 2026 at 7.30pm

*A meeting of Council will be convened if there is urgent business to discuss

**Minutes of the Community & Communications Committee
held on Tuesday 28 July 2026
commencing at 6.30pm
at the CPCC Community Hub, Springfield Boulevard, Springfield**

This meeting was open to the Public

Members Present

Cllr L Adura
Cllr V Dixon
Cllr M Petchey

Cllr O Cole
Cllr I Opoku

In attendance

T Jones, Community Officer/Committee Clerk

In the absence of the Cllr Kavarana, Committee resolved to elect Cllr Petchey as the chairperson for this meeting.

11/26

Apologies for Absence

Cllr K Kavarana – work commitment
Cllr F Mangan – unwell
Cllr B Macharia - unwell

12/26

Declarations of Interest

Cllr Dixon – Trustee of Geoff Taylor Educational Trust

13/26

Appointment of Lead Members

Committee resolved to appoint lead members through the year as and when the need arises.

14/26

Minutes of the previous meeting

The minutes of the meeting held 26 May 2026, having been previously circulated were approved as a correct record and signed by the Chair.

15/26

Public Involvement – Deputations, Petitions and Questions

1 member of the public was in attendance, speaking to the grant application from the Geoff Taylor Educational Trust.

16/26 Grants

i. Geoff Taylor Educational Trust (Grant Application 005/26-27/Sect 137)

Committee considered an application from Geoff Taylor Educational Trust for £1000.00 for the distribution of grants for educational support.

Committee resolved to award the grant in full.

ii. Awake to Know Africa (Grant Application 006/26-27/Sect 137)

Committee considered an application from Awake to Know Africa for £1000.00 for the 'Community Together' initiative.

Committee resolved to award the grant in full with the Community Officer tasked with liaising with the Awake to Know Africa CIC to establish an appropriate timeline for delivery to allow enough time for advertising to our residents.

Grant Evaluations:

- iii.** Committee noted with thanks the grant evaluation report received from the Yoga for Health Alliance following the grant of £1000 awarded in April 2026 towards the International Yoga Day event in Willen.
- iv.** Committee noted with thanks the grant evaluation report received from Ujhasuma Africa CIC following the start up grant of £1500 awarded in November 2025 towards the delivery of a cultural & musical education programme.

17/26 Community Projects - Programme & Priorities 2026/27

i. New Applications for free use of CPCC Community Spaces

Committee noted that the following free use applications received since the last meeting have been awarded use;

- a. CHUMS MK Young Carers Workshop – 29 July & 20 August – 12:30-3pm at Springfield Centre
- b. CNWL NHS Foundation Trust – CAMHS Team Away Day – 22 & 23 September at CPCC Community Hub
- c. CNWL NHS Foundation Trust Mental Health Service – monthly Operations meeting at CPCC Community Hub. To be reviewed after 6 months.
- d. MK Perinatal Mental Health Service – Staff Service Planning – 21 October at CPCC Community Hub
- e. MK Music Service – First Aid Training for Teachers – 3 September at CPCC Community Hub
- f. MK Music Service – Team Meeting – 1 September at CPCC Community Hub

ii. Review of Free Use of CPCC Community Spaces

Committee reviewed the following Free Use of CPCC Community Spaces and resolved to extend the approved period of use for a further 6 months;

- a. Keeping Kids Off The Streets – weekly Boxing Classes at Oldbrook Centre
- b. Mind your Mind Social Group – monthly at CPCC Community Hub
- c. Springfield Craft Club – monthly at Springfield Centre

iii. **School Holiday Activities**

Committee noted that the confirmed activities to be held during the Summer Holidays are:

Mondays 10am -12pm – Football at Fishermead Sports Ground

Tuesdays 1-3pm – Craft Club at CPCC Community Hub

Wednesdays 11am-12pm – Pickleball at Oldbrook Centre

Thursdays 11am – 12pm – Cheerleading at Springfield Centre

Fridays 10am – Free Family Film Club at CPCC Community Hub

Committee further noted that the Youth Street Art Project, KKOTS Boxing and Swans Partnership Calisthenics sessions will also continue through all or some of the summer holidays.

iv. **Community Summer Picnic** (min. 61/25 vi)

Committee received a verbal update from Cllr Cole regarding the Community Summer Picnic to be held at the CPCC Community Hub on Saturday 15 August.

Committee noted the need for Councillor support on the day and to advise Cllr Cole directly if available.

v. **MK Arts Centre - Diamond Anniversary Project**

Committee noted that CPCC have been selected to host an Artist Residency working in partnership with MK Arts Centre & MK Gallery, 1 January 2027 – 31 March 2027. The proposal will be fully funded by MK Arts Centre with them managing the artist/s, with CPCC involved in selecting the artist proposal and supporting with space provision and reaching local residents. Committee considered the draft residency proposal produced by MK Arts Centre and requested that Fishermead Trinity Centre(FTC) also be considered as a delivery venue and to contact the FTC Trustees to request their support the project.

Committee recorded their thanks to MK Arts Centre for selecting CPCC for this opportunity. With Milton Keynes being considered for the City of Culture, Committee recognised the importance of projects like this with Committee resolving that CPCC should work as a partner to MK City Council on the City of Culture bid.

vi. **Yoga Classes at CPCC Community Hub**

Committee noted that the number of people attending the classes has stagnated at around 4-6 people over recent weeks. Despite additional advertising, the numbers have not increased. As the classes have now finished for the summer break, Committee considered the options and resolved that the Monday morning classes should cease. Committee noted that current attendees had been invited to apply to participate in the Yoga for Health programme starting in September and, should it be viable to do so, evening yoga classes at the Springfield Centre would continue after the 10 week programme ended.

vii. **Christmas Fayre**

Committee noted that the 2026 Christmas Fayre at the CPCC Community Hub is planned for Friday 4 December 2026.

Cllr Petchey requested that as part of the Christmas event planning that the Committee Clerk investigate the possibility of having the santa sleigh parade again this year, potentially including an extension of the route to include Oldbrook.

18/26

Communications Projects - Programme & Priorities 2026/27

Homeground

- i. Committee considered & approved the proof of the August edition of Homeground magazine. With the addition of an advert for Larder volunteers
- ii. Committee considered & contributed content ideas for the November edition of Homeground, with any other ideas requested to be sent to the Committee Clerk by email.
- iii. Committee confirmed the continuation of the arrangements with XL Press for the production and printing of the Homeground magazine for the next 12 months.

19/26

Date of Next Meeting

Tuesday 27 October 2026

**The minutes of the Planning Committee of
Campbell Park Community Council held on
Monday 10 August 2026
at the CPCC Community Hub, Springfield Boulevard, Springfield
commencing at 6.30pm
This meeting was open to the Public**

Members Present

Cllr V Dixon

Cllr B Greenwood (Chair)

Cllr K Kavarana

Cllr R Golding

Cllr H Kakei

Cllr J Whild

In attendance

T Jones, Committee Clerk

18/26

Apologies for Absence

None

19/26

Declarations of Interest

Cllr Greenwood highlighted that the applicant for PLN/2026/0773 is a neighbour.

20/26

Minutes of the Previous Meeting

The minutes of the meeting held on 6 July, having been previously circulated were approved as a correct record and signed by the Chair.

21/26

Public Involvement – Deputations, Petitions and Questions

None

22/26 Consultations – including any applications or consultations received after the publication of the Agenda that must be considered before the date of the next meeting. Any additional items to be considered were published on the day of the meeting on the Campbell Park Community Council website.

a. Planning Applications

i. PLN/2026/1372

Proposed erection of a single storey outbuilding for use as a family annex
at 113 ARLOTT CRESCENT, OLDBROOK, MILTON KEYNES, MK6 2RA

Deadline: 13 August

Planning Officer: Jack Pope

Committee resolved to object to the proposal on the basis that the application lacks the necessary information to make an informed decision particularly in relation to the proposed siting within the garden and the amount of the garden that the annex will require. Committee also noted the concerns raised by a neighbour.

ii. PLN/2026/1434

Certificate of Lawfulness for a proposed single storey rear extension
at 82 CENTURY AVENUE, OLDBROOK, MILTON KEYNES, MK6 2UH

Deadline: 30 July

Planning Officer: Jack Pope

Committee resolved to note the proposal.

iii. PLN/2026/1440

Approval of details required by conditions 3 (facing materials), 4 (soft landscaping scheme), 6 (bins), 7 (secure and covered cycle parking facilities), 9 (external lighting strategy) and 14 (sustainability statement) of permission ref. PLN/2025/0782
at Land south-east of Newlands Roundabout, Willen Lake South, Brickhill Street, MK15 0DS

Deadline: 30 July

Planning Officer: Jack Pope

Committee resolved to note the proposal.

iv. PLN/2026/1510

Non-material amendment seeking to amend the description within each plan's key of the 'detailed area' (relating to permission ref. PLN/2024/2745 for Variation of condition 19 (Strategic Highway Infrastructure) seeking to increase the number of homes that can be occupied prior to completion of strategic highway infrastructure from 250 to 500 (relating to permission ref. 21/00999/OUTEIS for Hybrid planning application encompassing: (i) outline element (with all matters reserved) for a large-scale mixed-use urban extension (creating a new community) comprising: residential development; employment including business, general industry and storage/distribution uses; a secondary school and primary schools; a community hub containing a range of commercial and community uses; a new linear park along the River Ouzel corridor; open space and linked amenities; new redways, access roads and associated highways improvements; associated infrastructure works; demolition of existing structures and (ii) detailed element for strategic highway and multi-modal transport infrastructure, including: new road and redway extensions; a new bridge over the M1

motorway; a new bridge over the River Ouzel; works to the Tongwell Street corridor between Tongwell roundabout and Pineham roundabout including new bridge over the River Ouzel; alignment alterations to A509 and Newport Road; and associated utilities, earthworks and drainage works)

at Milton Keynes East, Land East and West of A509 London Road, Newport Pagnell, MK16 0JA

Deadline: 3 August

Planning Officer: Lakeisha Peacock

Committee resolved to note the proposal.

v. **PLN/2026/1474**

Certificate of lawfulness for existing change of use from dwellinghouse (use Class C3) to HMO (use Class C4)

at 119 PENRYN AVENUE, FISHERMEAD, MILTON KEYNES, MK6 2BH

Deadline: 3 August

Planning Officer: Sonia James

Committee resolved to make no comment.

vi. **PLN/2026/1486**

Certificate of lawfulness for proposed single storey rear extension

at 3 CENTURY AVENUE, OLDBROOK, MILTON KEYNES, MK6 2NN

Deadline: 11 August

Planning Officer: Jack Pope

Committee resolved to make no comment.

vii. **PLN/2026/0773**

Continued change of use from 1 dwelling to 4 dwellings

at 97 UNDERWOOD PLACE, OLDBROOK, MILTON KEYNES, MK6 2SJ

Deadline: 28 August

Planning Officer: Tamlin Barton

Committee resolved to make no comment.

b. **Licensing**

Committee noted the following licensing application/s were responded to with a response of 'no comment', through the delegated powers given to the Committee Clerk:

- i. Street Trading Consent Boroughwide NEW - MK Ices - ND70 KTA, ref 178871

1 ice cream van to trade Boroughwide for the following times:
Monday to Sunday 15:00 to 18:00

c. **Update on Past Consultations**

Committee noted the outcome of the following applications.

Permitted/Approved:

- i. PLN/2026/0846 - 14 FALCON AVENUE, SPRINGFIELD, MILTON KEYNES, MK6 3HH
- ii. PLN/2026/0984 - 48 TOLCARNE AVENUE, FISHERMEAD, MILTON KEYNES, MK6 2SS
- iii. PLN/2026/0499 - 2 CARTERET CLOSE, WILLEN, MILTON KEYNES, MK15 9LD
- iv. PLN/2026/1180 - THE BARGE INN, 15 NEWPORT ROAD, WOOLSTONE, MK15 0AE
- v. PLN/2026/0985 - 48 TOLCARNE AVENUE, FISHERMEAD, MILTON KEYNES, MK6 2SS
- vi. PLN/2026/1228 - Land south-east of Newlands Roundabout, Willen Lake South, Brickhill Street, Milton Keynes, MK15 0DS

Refused:

- vii. PLN/2026/0906 - 202 OLDBROOK BOULEVARD, OLDBROOK, MK6 2HG

d. Appeals

None

e. Planning Enforcement

Committee received reports relating to Planning Enforcement.

23/26 General Consultations

None

24/26 Date of Next Meeting

Monday 7 September 2026 at 6:30pm

**The minutes of the Planning Committee of
Campbell Park Community Council held on
Monday 7 September 2026
at the CPCC Community Hub, Springfield Boulevard, Springfield
commencing at 6.30pm
This meeting was open to the Public**

Members Present

Cllr V Dixon

Cllr K Kavarana

Cllr J Whild

Cllr B Greenwood (Chair)

Cllr J Messent (arrived 18:32)

In attendance

T Jones, Committee Clerk

25/26 Apologies for Absence

Cllr R Golding – personal commitment

Cllr H Kakei - personal commitment

26/26 Declarations of Interest

There were no declarations of interest.

27/26 Minutes of the Previous Meeting

The minutes of the meeting held on 10 August, having been previously circulated were approved as a correct record and signed by the Chair.

28/26 Public Involvement – Deputations, Petitions and Questions

None

29/26 Consultations – including any applications or consultations received after the publication of the Agenda that must be considered before the date of the next meeting. Any additional items to be considered will be published on the day of the meeting on the Campbell Park Community Council website.

a. Planning Applications

i. [PLN/2026/1685](#)

Certificate of lawfulness for the proposed change of use of dwellinghouse (Use Class C3) to provide residential care accommodation (Use Class C2) for looked after children
at 53 BREARLEY AVENUE, OLDBROOK, MILTON KEYNES, MK6 2UB

Deadline: 15 September

Planning Officer: Sonia James

Cllr Messent arrived during the course of this item.

Committee resolved to make no comment.

ii. [PLN/2026/1673](#)

Certificate of lawfulness for a proposed part garage conversion to be used as a study
at 4 LAKER COURT, OLDBROOK, MILTON KEYNES, MK6 2TQ

Deadline: 1 September

Planning Officer: Jack Pope

Committee resolved to make no comment.

iii. [PLN/2026/1544](#)

Certificate of lawfulness for the proposed use/ operation of part of the building for indoor sport, recreation or fitness (Class E(d)) is lawful
at UNIT 1, SNOWDON DRIVE, WINTERHILL, MILTON KEYNES, MK6 1AP

Deadline: 29 August

Planning Officer: Luke Alexander

Committee resolved to make no comment.

iv. [PLN/2026/1733](#)

Approval of details required by condition BNG1 (Biodiversity Gain Plan) of permission ref. PLN/2025/0782
at Land south-east of Newlands Roundabout, Willen Lake South, Brickhill Street, Milton Keynes, MK15 0DS

Deadline: 4 September

Planning Officer: Jack Pope

Committee resolved to make no comment.

The following notification/s were tabled having been received after the publication of the agenda but requiring a decision before the next meeting.

v. [**PLN/2026/1340**](#)

Prior approval for the proposed change of use from Commercial, Business and Service (Use Class E) to Dwellinghouses (83 units) (Use Class C3)

at MERCURY HOUSE, BRICKHILL STREET, WILLEN LAKE, MILTON KEYNES, MK15 0DJ

Comments by *25 September*

Planning Officer: Tamlin Barton

Committee resolved to make no comment at this stage and give further consideration to a full planning application should this be deemed necessary by MKCC.

vi. [**PLN/2026/1633**](#)

Approval of details required by conditions 22 (Strategic Highways Infrastructure (layout and construction)), 49 (Strategic Highways Infrastructure Lighting Details), 50 (Strategic Highways Infrastructure Landscaping Details), 52 (Strategic Highways Infrastructure Biodiversity Enhancement Strategy (BES) and Landscape Ecological Management Plan (LEMP)), 55 (Strategic Highways Infrastructure Landscape Management and Maintenance Plan (LMMP)) and 59 (Strategic Highways Infrastructure Surface Water Drainage Scheme) (all part discharge) of permission ref. PLN/2024/2745

at Milton Keynes East, Land East and West of A509 London Road, MK16 0JA

Comments by *15 September*

Planning Officer: Jennifer Pfeifer

Committee resolved to note the application.

vii. [**PLN/2026/1686**](#)

Certificate of lawfulness for a single storey front porch extension, single storey side extension, a two-storey rear extension and a detached out-building

at 17 COWDRAY CLOSE, WOOLSTONE, MILTON KEYNES, MK15 0AP

Comments by *18 September*

Planning Officer: Jack Pope

Committee determined that, in their opinion, the application fell outside the scope of permitted development and a full planning application should be required for further consideration.

b. Licensing

None

c. Update on Past Consultations

Committee noted the outcome of the following applications.

Permitted/Approved:

i. PLN/2026/0487 - 80 THE BOUNDARY, OLDBROOK, MILTON KEYNES, MK6 2HW

ii. PLN/2026/1510 - Milton Keynes East, Land East & West of A509 London Road, MK16 0JA

- iii. PLN/2026/1115 - 84 THE BOUNDARY, OLDBROOK, MILTON KEYNES, MK6 2HW
- iv. PLN/026/1464 - MERCURY HOUSE, BRICKHILL STREET, WILLEN LAKE MK15 0DJ

Refused:

- v. PLN/2026/1276 - TELEPHONE EXCHANGE, HELFORD PLACE, FISHERMEAD, MK6 2SY
- vi. PLN/2026/1362 - XERCISE4LESS, WINTERHILL HOUSE, SNOWDON DRIVE, MK6 1AP

d. Appeals

None

e. Planning Enforcement

Committee received any reports relating to Planning Enforcement.

30/26 General Consultations

None

31/26 Date of Next Meeting

Monday 5 October 2026 at 6:30pm

**Minutes of the Finance Committee
held on
Tuesday 1 September 2026
commencing at 6:30 pm
at the CPCC Community Hub, Springfield Boulevard, Springfield**

This meeting was open to the Public

Members Present

Cllr R Golding (Chair)
Cllr K Kavarana
Cllr K Kent

Cllr I Opoku
Cllr D Pafford

In Attendance

L Bradley, Responsible Financial Officer

14/26 Apologies for Absence

Cllr B Barton - unwell

15/26 Declarations of Interest

None

16/26 Minutes of the previous meeting

The Committee approved the minutes of the meeting held on 2 June 2026, previously circulated and therefore taken as read.

17/26 Public Involvement – Deputations, Petitions and Questions

None

18/26 Updated Small Authorities Proper Practices

Committee considered and noted the updated Small Authorities Proper Practices document. The full Practitioners Guide be found here - <https://www.saaa.co.uk/wp-content/uploads/2026/03/FINAL-Practitioners-guide-2026-27-combined.pdf>

19/26 Letter of Engagement – Internal Auditor

Committee reviewed the letter of engagement from Auditing Solutions and considered the independence of the internal auditor, the internal audit programme of work regarding the Councils identified risks, and the competence of the internal auditor. Committee resolved to make a recommendation to Council to reappoint Auditing Solutions as the internal auditor.

20/26 Insurance of Vehicles

Committee noted that the Council motor policy was moved from MS Amlin to Zurich Insurance with effect from 24 July, Council already has its main operational policy with Zurich. Moving provider allows future motor renewal dates to run from 1 October each year, bringing both the motor and operational policies into alignment, this was not possible through the previous motor provider. Moving the motor policy to Zurich represents a comparative increase of £123 per annum, however, this will be the offset by being able to secure future motor and operational policies as part of a single procurement process, with a resultant decrease in officer resource (and associated cost).

Policy Cost

24 July - 30 September 2026 £1,097.57

1 October 2026 - 30 September 2027 £5,806.06 (indicative cost)

21/26 Income & Expenditure Report to 31 July 2026

Committee noted the Income and Expenditure report as at 31 July 2026.

22/26 Balance Sheet to 31 July 2026

Committee noted the Balance Sheet as of 31 July 2026.

23/26 BACS and Direct Debit payments to 31 July 2026

Committee noted the schedule of payments made to the 31 July 2026. This schedule is for information only.

24/26 Date of Next Meeting

Tuesday 1 December 2026.



Campbell Park C C
CPCC Community Hub
Springfield Boulevard
Springfield
Milton Keynes, MK6 3JS

July 2026

Dear Sirs

The purpose of this letter is to set out the basis on which we (are to) act as internal auditors of the Council and the respective areas of responsibility of the Council and of ourselves.

As Councillors of the above Council, you are responsible for maintaining proper accounting records and preparing financial statements, which give a true and fair view and comply with the Local Government Act Accounts and Audit Regulations 1996, as amended periodically. You are also responsible for making available to us, as and when required, the Council's accounting records and all other necessary records and related information for us to undertake our review in accordance with the requirements of the "Governance and Accountability Manual – The Practitioner's Guide", including minutes of all Council and Committee meetings.

As a privately owned company we conform our total independence from the Council's decision-making processes and maintenance of accounting and other records. Our annual programme of work is as set out in our standardised detailed programme of work, suitably tailored to meet the requirements of the Council and to take account of the various financial systems in operation and is based on the requirements of the detail set out in the Governance and Accountability Manual – "The Practitioner's Guide".

We have a responsibility to report to the members whether, in our view, the financial statements, as summarised at Section 2 of the statutory Annual Governance and Accountability Return (AGAR), are in accordance with the Council's accounting records, whether they are supported by appropriate systems of internal financial control in the areas specified in the Internal Audit Report embodied in the AGAR and our detailed annual report to the Council, also whether they comply with all relevant legislation. In arriving at our view, we are required to consider the requirements set out in the Governance and Accountability Manual – "The Practitioner's Guide", and to report on any in respect of which we are not satisfied.

We have a professional responsibility to report if the financial statements do not comply in any material respect with Statements of Standard Accounting Practice and Financial Reporting Standards, as applicable to local Councils, unless in our opinion the non-compliance is justified in the circumstances.

Our audit will be conducted in accordance with Part 2, Regulation 5 of the Accounts and Audit Regulations as set out in the Local Audit and Accountability Act 2014 (as amended periodically) and the Auditing Standards issued by the accountancy bodies and will have regard to relevant Auditing Guidelines. Furthermore, it will be conducted in such a manner as we consider necessary to fulfil our responsibilities and will include such tests of transactions and of ownership and valuation of assets and liabilities as we consider necessary.

We shall expect to obtain such relevant and reliable evidence as we consider sufficient to enable us to draw reasonable conclusions therefrom. The nature and extent of our tests will vary according to our assessment of the Council's accounting systems, and where we may wish to place reliance on the systems of internal control and may cover any aspect of the Council's business operations.

We shall report to you any significant weaknesses in or observations on, the Council's systems which come to our notice and which we consider should be brought to your attention. We will also examine annually the Council's approach to the assessment and formal adoption of the risks associated with the various financial and related systems in the Council.

We shall obtain an understanding of the accounting systems in order to assess their adequacy as a basis for the preparation of the financial statements and to establish whether proper accounting records have been maintained.

All evidence obtained, whether in electronic or hard copy format, will be retained in accordance with the General Data Protection Legislation, Auditing Solution's GDPR, and Document & Data retention policies, and the General Data Protection Regulation Non-Disclosure Agreement issued in concert with this Agreement.

As part of our normal audit procedures, we may request you to provide written confirmation of oral representations, which we have received from you during the audit.

In order to assist us with the examination of your financial statements, as summarised in the AGAR, we shall request sight of all relevant supporting documents, including those relating to the chairman's certification of the AGAR, which are due to be issued with the financial statements. We reserve the right to attend relevant meetings of the Council and to receive notice of all meetings.

We may ask, additionally, for confirmation in writing that all the transactions undertaken by the Council have been properly reflected and recorded in the accounting records, and our audit report on your Council's financial statements may refer to this confirmation.

The responsibility for the prevention and detection of irregularities and fraud rests with the Council. Notwithstanding this, we shall endeavour to plan our audit so that we have a reasonable expectation of detecting material misstatements in the financial statements or accounting records resulting from irregularities or fraud, but our examination should not be relied upon to disclose irregularities and frauds that may exist. We also require that, in the event of any suspected irregularity being identified by members or the Council's Clerk, we are advised immediately and, if appropriate, consulted on the appropriate courses of action that should be applied to examine the position further.

We shall not be treated as having notice, for the purposes of our audit responsibilities, of information provided to members of our firm other than those engaged on the audit (e.g. information provided in connection with accounting and other services).

Agreement of terms

Once it has been agreed, this letter and contract will remain effective for future years, until it is either cancelled by the Council or ourselves. We respectively ask that, should the Council wish to cancel the contract, due notice is given by 30th September latest in the financial year under review, as work on the year's review will have either commenced prior to or shortly after that date. We shall be grateful if you could confirm in writing your agreement of the terms of this letter or let us know if they are not in accordance with your understanding of our terms of appointment.

Please indicate your agreement by signing this letter and returning to this office.

On behalf of Auditing Solutions Ltd	Signature	Campbell Park Community Council	Signature
Stuart J Pollard Director	<i>Stuart Pollard</i>	Dated:	



CPCC Community Hub
Springfield Boulevard
Springfield
Milton Keynes
MK6 3JS
Tel: No. 01908 608559
clerk@campbell-park.gov.uk

**Minutes of the meeting of the Estates Committee
held on Tuesday 8 September 2026 at 6.30pm
at the
CPCC Community Hub, Springfield Boulevard, Springfield**

This meeting was open to the public

Members Present

Cllr O Cole (18.34)
Cllr V Dixon
Cllr B Greenwood

Cllr J Howard
Cllr D Pafford

In the absence of the Chair, members elected Cllr Greenwood to chair the meeting.

19/26 Apologies for Absence

Cllr R Golding – personal commitment
Cllr M Petchey – personal commitment

20/26 Declarations of Interest

None

21/26 Minutes of the Meeting held on 14 July 2026

The minutes of the meeting, having been previously circulated were approved as a correct record and signed by the Chair.

22/26 Public Involvement – Deputations, Petitions and Questions

None

23/26 Community Hub – Working Group Update

Committee noted that the external planters and secure cycle storage for the terrace area have now been installed and will be brought into use in the coming weeks. Committee also noted that investigations are underway to identify a suitable pump and drainage solution for removing any water that might

periodically accumulate in the Community Hub basement area. The findings will be reported to a future meeting.

24/26 Woolstone Allotment Footpath Resurfacing, Appointment of Contractor – Report E01/27

Following agreement on the preferred long-term resurfacing option for the main footpath at Woolstone Allotment, Committee considered a report on contractor quotations and resolved to recommend supplier A to Council. The Committee further agreed the recommendation of the report that the works should be extended to include the third-party land between the allotment gates and the adjacent car park, an area of approximately 20 square metres.

25/26 Kernow Crescent Play Park Refurbishment

i. Confirmation of Preferred Design and Appointment of Contractor – Report E02/27

Committee considered a report setting out design options and quotations for replacing the Pirate Ship at the Play Park and resolved to recommend option B to Council.

ii. External Funding Applications

Committee noted that an application has been made to the 2027/28 MKCC Community Infrastructure Fund to support the replacement of the Pirate Ship and the refurbishment of the Play Park (maximum award £20,0000). Funding determination date, February 2027.

Committee further noted that an application has been made to the FCC Community Foundation to support the replacement of the Pirate Ship and the refurbishment of the Play Park (amount applied for £78,815). Funding determination date, December 2026.

If both applications are successful, it may be possible to expand the scope of the refurbishment project.

26/26 Draft Sustainability Plan

Committee reviewed the CPCC Draft Sustainability Plan, noting points which directly relate to the work of this committee and will forward any suggestions on actions that can be taken to the next meeting of the Sustainability Committee.

27/26 Woolstone Sports Ground, Temporary Trial Use by Gallacticos FC

Committee noted that a service level agreement has been signed with Gallacticos FC for their temporary trial use of Woolstone Sports Ground. Committee to receive a report on the effectiveness of the trial at its conclusion.

28/26 Fishermead Sports Ground Working Group Review, including Future Direction Options

Committee noted that no objection was made by members of the Fishermead Sports Ground Working Group to their project being returned to and progressed by the Committee. The project will feature at a future meeting, and the review will be widened to include Oldbrook Green and Woolstone Sports Ground alongside Fishermead.

29/26

Date of Next Meeting

Tuesday 10 November 2026 at 6.30pm

Mr Dominic Warner
Campbell Park Community Council
C P C C Community Hub
Springfield Boulevard
Springfield
Milton Keynes
Buckinghamshire
MK6 3JS

Select for Local Councils Policy Schedule

This insurance policy, which meets your demands and needs, has been based on the latest information obtained from you. The Policy, the Policy Schedule, any Certificates of Insurance and Endorsements form one document and should be read together. This Schedule replaces any previous Schedule.

Policy Number	YLL-2720865053
Insured	Campbell Park Community Council
Business	Parish / Town Council
Period of Insurance	
From	01 st October 2026
To	30 th September 2027
and any other period for which cover has been agreed.	
Renewal Premium	£ 17,864.05

Premiums are inclusive of Insurance Premium Tax and/or VAT as appropriate.

Schedule Number	176345801
Long term agreement active until	01 st October 2027
Preparation Date	26 th August 2026
Prepared by	Mr Jonathan Meiseles
Policy Form Reference	MLAACI11

Policy Cover Declaration:

You, the Insured, are not aware of any known losses or events that could give rise to a claim, or circumstances that would be prejudicial to us, the Insurer, should the basis of cover on the below given insurance product (s) be changed.

This is important information, please read it carefully and check that the facts given about you are correct and that we have included all the covers that you require. We are unable to give you advice so it is your responsibility to check the cover is correct for your organisation.

Statement of Fact

If you provide services or activities to children, or adults who are in need of care and support and therefore may be unable to protect themselves against abuse or neglect:

- Your organisation has not had any third-party inspections with a grading of Inadequate, Requires Urgent Improvement, Weak or Unsatisfactory
- You have in place a written safeguarding policy and accompanying procedures that clearly set out the actions to take in response to child and vulnerable adult abuse
- You carry out safer recruitment and selection processes that include the seeking of appropriate criminal records checks, alongside a renewal and update process
- All Employees and **volunteers** engaged in regulated activity and/or activity that brings them into contact with children or vulnerable adults receive safeguarding awareness training including refresher training
- You have one or more designated practitioners for safeguarding to support other practitioners in the organisation to recognise and respond to concerns about Abuse
- You retain employment records, safeguarding checks, safeguarding policies and procedures and safeguarding records for at least the prevailing regulatory best practice period.

If you provide services or activities to children, or adults who are in need of care and support and therefore may be unable to protect themselves against abuse or neglect, and you become non-compliant with any of the above statements, you must tell us, as it may affect your ability to claim under this policy.

Important information

Taking reasonable care

We require that you take reasonable care in managing your activities. Where appropriate this requires you to do the following:

- Keep written risk assessments for your key activities
- Keep written records of your staff and volunteer training. For example, manual handling training, or for use of tools and machinery
- Abide by any rules, guidelines or advice that is given to you by any relevant authority, such as a Local Authority, or the Health and Safety Executive

We want you to be confident about your insurance and understand what is required of you. Please contact us if you have any questions relating to the above.

Lines of Cover applying

Part A – Material damage

Table Headings

Contents (a)	Furniture, fixtures, fittings and tenants improvements
Contents (b)	Other contents and consumable stock not specified below including printed books and unused stationery
Contents (c)	Computer equipment, other office equipment and sports equipment
Contents (d)	Televisions, audio-visual and photographic equipment (excluding videos), beer, wine, spirits, tools and gardening equipment
Contents (e)	Tobacco
Contents (f)	Camcorders, videos and gaming machines
Contents (g)	Civic Regalia

Sums Insured

Premises Address	Buildings Sum Insured	Loss of Rent	Contents (a)	Contents (b)	Contents (c)	Contents (d)	Contents (e)	Contents (f)	Contents (g)
1. Springfield Meeting Place, 45 Springfield Boulevard, Springfield, Milton Keynes, Buckinghamshire, MK6 3JH	£1,367,866.49	N/A	£21,000.00	£0.00	£0.00	£0.00	£0.00	£0.00	£0.00
2. Oldbrook Centre, Oldbrook Boulevard, Oldbrook, Milton Keynes, Buckinghamshire, MK6 2HX	£0.00	N/A	£9,150.75	£4,410.00	£0.00	£0.00	£0.00	£0.00	£0.00
3. Pavilion and store, Evans Gate, Oldbrook, Milton Keynes, Buckinghamshire, MK6 2PY	£0.00	N/A	£2,205.00	£8,268.75	£0.00	£0.00	£1,102.50	£0.00	£0.00
4. Community Council Hub, CPCC Community Hub, Springfield, Milton Keynes, Buckinghamshire, MK6 3JS	£3,932,164.37	N/A	£135,293.29	£34,687.96	£17,419.50	£23,298.03	£0.00	£0.00	£0.00

For Premises: 1, 2, 3, 4

Insured Perils applicable to Material Damage : 1-13, 15 & 16

Excesses Applicable to Premises 1

The following Excesses apply to each and every loss arising in respect of each and every separate premises:

Accidental Damage	£250
Theft	£250
Riot civil commotion and Malicious Persons	£250
Storm or Flood	£250
Escape of Water	£250
Falling Trees or Branches	£250

Excesses Applicable to Premises 2 & 3

The following Excesses apply to each and every loss arising in respect of each and every separate premises:

Accidental Damage	£100
Theft	£100
Riot civil commotion and Malicious Persons	£250
Storm or Flood	£250
Escape of Water	£250
Falling Trees or Branches	£250

Excesses Applicable to Premises 4

The following Excesses apply to each and every loss arising in respect of each and every separate premises:

Accidental Damage	£100
Theft	£100
Riot civil commotion and Malicious Persons	£250
Storm or Flood	£250
Escape of Water	£250
Falling Trees or Branches	£250

Operative Endorsements: 1, 2, 3, 5, 6, 7, 8 & 9 (please refer to the Endorsement section of the policy wording)

Part B – Business interruption

Premises Address	Additional Expenditure	Indemnity Period (Months)	Loss of Data	Indemnity Period (Months)	Loss of Gross Revenue	Indemnity Period (Months)
All Premises	£10,000	12	N/A		£46,920	12

For Premises: 1, 2, 3, 4

Insured Perils applicable to Business Interruption : 1-13, 15 & 16

Operative Endorsements:

None

Part C – All risks

Table Headings

Contents (a)	Furniture, fixtures, fittings and tenants improvements
Contents (b)	Other Contents and consumable stock not specified below including printed books and unused stationery
Contents (c)	Computer Equipment, other office equipment and sports equipment
Contents (d)	Televisions, audio-visual and photographic equipment (excluding videos), beer, wine, spirits, tools and gardening equipment
Contents (e)	Tobacco
Contents (f)	Camcorders, videos and gaming machines
Contents (g)	Civic Regalia

Additional Items:

Where no premises address is shown, the item is not based at one location and cover is provided anywhere within the **territorial limits**.

Item Description	Sum Insured	Excess
Portaloo	£3,755.60	£250
General Contents	£28,295.38	£250
Outside Equipment	£10,290.09	£250
Playground Equipment	£33,537.00	£250
Sports Equipment	£1,419.84	£250
Street Furniture	£25,527.31	£250
Mowers, power tools and related equipment	£63,669.38	£250
Additional Play Equipment	£47,282.78	£250
6 x Defibrillators & cabinets	£9,975.00	£100
Gazebos	£5,512.50	£100
Wheeled Woodchipper - Forst ST6P	£24,310.13	£250
3 Steel cycle lockers at Community Hub	£4,350.00	£250
5 Steel Planters at Community Hub	£2,799.00	£250

The excess stated applies to each and every loss.

Operative Endorsements: 1, 2, 3 & 7 (please refer to the Endorsement section of the policy wording)

Part D – Money

	Limit any one loss
1. Loss of Non-Negotiable Money in the situations specified in items 2(a), 2(b), 2(c)(i) and 2(c)(ii):	£250,000
2. Loss of other Money:	
(a) in transit in the custody of any member or employee or in transit by registered post (limit £250), or in a Bank Night Safe	£5,000
(b) in the private residence of any member or employee	£500
(c) in the premises	
(i) in the custody of or under the actual supervision of any member or employee	£5,000
(ii) in locked safes or strongrooms	£5,000
(iii) in locked receptacles other than safes or strongrooms	£500

Excess: £50 each and every loss

Personal Accident Assault Limits: Stated in Section 3(c) of the policy wording

Operative Endorsements:

1. In respect of **Section 1 – Special Definitions**, the definition of Person Insured is extended to include any person between the ages of 16 and 90.

Part E – Public liability

Limit of Indemnity: £12,000,000

Operative Endorsements: None

Part F – Hirers' liability

Limit of Indemnity: £2,000,000

Excess: £100 each and every claim for damage to the premises or contents caused other than by fire or explosion

Operative Endorsements

None

Part G – Employers liability

Limit of Indemnity: £10,000,000

Operative Endorsements:

None

Part H – Libel and slander**Sum Insured**

£500,000

Excess: 10% each and every claim or £1,000 whichever is the lower**Operative Endorsements**

None

Part I – Motor vehicles

Insured Vehicle:	All as described in
Persons Entitled to Drive:	the Certificate of
Limitation as to Use:	Motor Insurance

Cover: Section 23

A. Comprehensive

Excess : Section 23

Amount	Description
£ 250	Accidental Damage , Fire , Theft , Theft total loss
£ 150	Windscreen
£ Nil	Third party

Additional to any other **excess** which applies

Repair Limit:	£Nil
----------------------	------

Section 12

Damage to Property Limit:

£5,000,000 Applicable to any Commercial Vehicle, Minibus, Agricultural Vehicle and Special Type

£50,000,000 Applicable to any Private Motor Car

Personal Effects Limit:	£150
--------------------------------	------

Section 13

Medical Expenses Limit:	£250
--------------------------------	------

Section 14

Additional Cover : Section 25

T. Continuing Hire Charges	Not Operative
U. Occasional Business Use	Not Operative
V. Loss of No Claim Discount/Excess	Operative
W. Hiring Charges	Not Operative
X. Termination Charges	Not Operative

Operative Endorsements:

None

Part J – Motor legal expenses and uninsured loss recovery

Limit of Indemnity: £100,000 per insured incident

Operative Endorsements:

None

Part N – Fidelity guarantee

Persons Guaranteed:
All **members** and **employees**

Sum Guaranteed
£2,000,000

Excess: £100 each and every loss

Operative Endorsements:

None

Part O – Personal accident

The cover		
Category:	Insured Persons:	Operative Time:
A	Employees	Engaged in Usual Occupation including Journeys and whilst commuting directly between place of residence and usual place of business
B	member	Engaged in the business including undertaking Journeys and whilst commuting directly between place of residence and usual place of business
C	volunteer	Engaged in the business including undertaking Journeys and whilst commuting directly between place of residence and usual place of business
D	key personnel as follows: Clerk	24 hours per day engaged in any activity worldwide not excluded from this cover.

Excesses	
Excesses:	Not applicable

Table of benefits				
Benefit:	Category:			
	A	B	C	D
1. Death	£100,000.00	£100,000.00	£Nil	£100,000
2. Loss of Limb (one or more) and/or Loss of Sight (in one or both eyes)	£100,000.00	£100,000.00	£Nil	£100,000
3A. Total Loss of Hearing (in both ears) and/or Total Loss of Speech	£100,000.00	£100,000.00	£Nil	£100,000
3B. Total Loss of Hearing in one ear	25% of 3A	25% of 3A	25% of 3A	25% of 3A
4. Permanent Total Disablement	£100,000.00	£100,000.00	£Nil	£100,000

5. Permanent Partial Disablement	See section 2.16	See section 2.16	See section 2.16	See section 2.16
6A. Hemiplegia	£125,000	£125,000	£125,000	£125,000
6B. Paraplegia	£125,000	£125,000	£125,000	£125,000
7A. Quadplegia	£250,000	£250,000	£250,000	£250,000
7B. Triplegia	£200,000	£200,000	£200,000	£200,000
8. Temporary Total Disablement	£500.00 per week	£500.00 per week	£Nil	£500 per week for up to 10 weeks and £100 per week thereafter
9. Temporary Partial Disablement	50% of 8 or Nil	50% of 8 or Nil	50% of 8 or Nil	50% of 8 or Nil
Benefit Period – temporary disablement	104 weeks	104 weeks	104 weeks	104 weeks
Deferment Period – temporary disablement	0 days	0 days	0 days	0 days
Operative endorsements				
Endorsement title:	Endorsement wording:			
1	Special Exclusion 2 of Section 3 is inoperative provided always that the insurer will not make any payment of any benefit or in respect of any expense or loss arising from any Person Insured who has attained the age of 90 years unless such expense or loss arises during the period of insurance during which the Person Insured attains the age of 90			
2	Key Personnel Cover Extension. The following activities are excluded: a) motor cycling b) racing of any kind other than on foot c) winter sports other than skiing or snowboarding in the United Kingdom on a dry ski slope or within a snow dome, skating or curling d) aerial pursuits including but not limited to ballooning, bungee-jumping, gliding, hang-gliding, micro lighting, parachuting, paragliding or parascending e) jet skiing or white water rafting f) mountaineering or rock climbing using ropes or guides g) hiking, trekking or mountaineering above 3,000 metres h) caving using caving equipment i) diving using external breathing apparatus			

Part P – Legal expenses**Insured Incidents:**

1. Employment Disputes and Compensation Awards	Operative
2. Legal Defence	Operative
3. Statutory Licence Appeal	Operative
4. Contract Disputes	Inoperative
5. Debt Recovery	Inoperative
6. Property Protection and Bodily Injury	Operative
7. Tax Protection	Operative

Limit of Indemnity: £200,000

Operative Endorsements: None

General Notes

1. Fair presentation of the risk

The **insured** must make a fair presentation of the risk to the **insurer** at inception, renewal and variation of the **insured's** policy. This means that the **insured** must tell the **insurer** about all facts and circumstances which may be material to the risks covered by the policy in a clear and accessible manner and that the **insured** must not misrepresent any material facts. A material fact is one which would influence the acceptance or assessment of the risk. If the insured has any doubt about facts considered material, it is in the insured's interest to disclose them to the insurer.

Please check that all of the information recorded in this document is correct. If there are any inaccuracies or omissions, please inform the **insurer** immediately. Failure to make a fair presentation of the risk could result in the policy being avoided, written on different terms and/or a higher premium being charged, depending on the circumstances surrounding the failure to present the risk fairly.

2. Cancellation

All insurance policies run for a fixed period. The **insured** can terminate an insurance contract verbally or in writing at any time. No refunds are due for any unused period of cover outside of the 'cooling-off period' for customers or following initiation for organisations and businesses.

The **insurer** may cancel the policy by giving 30 days' notice in writing. In such an event the insured will be entitled to a return of premium in respect of the unexpired portion of the period of insurance.

3. Bonus and fee structure

Employees and businesses who carry out work for ZIC UK are remunerated in various different ways for selling insurance contracts. Employees receive a basic salary and also receive a bonus based on a number of factors, including the achievement of sales and quality targets. Businesses which work for the **insurer** on an outsourced basis receive a fee and also additional payments based on a number of factors, including the achievement of sales and quality targets.

ARAG Head and Registered Office

ARAG Legal Expenses Insurance Company Limited, Unit 4a, Greenway Court, Bedwas, Caerphilly, CF83 8DW

Registered in England and Wales | Company Number 103274 Website: www.arag.co.uk

ARAG Legal Expenses Insurance Company Limited is authorised by the Prudential Regulation Authority and regulated by the Financial Conduct Authority (FRN202106) and the Prudential Regulation Authority.

Zurich Municipal is a trading name of Zurich Insurance Company Ltd. A public limited company incorporated in Switzerland. Registered in the Canton of Zurich, No. CHE-105.833.114, registered offices at Mythenquai 2, 8002 Zurich. UK Branch registered in England and Wales no BR000105. UK Branch Head Office: The Zurich Centre, 3000 Parkway, Whiteley, Fareham, Hampshire PO15 7JZ. Zurich Insurance Company Ltd is authorised and regulated in Switzerland by the Swiss Financial Market Supervisory Authority FINMA. Authorised by the Prudential Regulation Authority. Subject to regulation by the Financial Conduct Authority and limited regulation by the Prudential Regulation Authority. Details about the extent of our regulation by the Prudential Regulation Authority are available from us on request. Our firm reference number is 959113.

Communications may be monitored or recorded to improve our service and for security and regulatory purposes. © Copyright – Zurich Insurance Company Ltd. All rights reserved. Reproduction, adaptation, or translation without prior written permission is prohibited except as allowed under copyright laws.

Campbell Park Community Council

Notice of conclusion of audit

Annual Governance & Accountability Return for the year ended 31 March 2026

Sections 20(2) and 25 of the Local Audit and Accountability Act 2014

Section 16 of the Accounts and Audit Regulations 2015 (SI 2015/234)

	Notes
1. The audit of accounts for Campbell Park Community Council for the year ended 31 March 2026 has been completed and the accounts have been published.	This notice and Sections 1, 2 & 3 of the AGAR must be published by 30 September. This must include publication on the smaller authority's website. The smaller authority must decide how long to publish the Notice for; the AGAR and external auditor report must be publicly available for 5 years.
2. The Annual Governance & Accountability Return including the auditor's certificate and opinion is available for inspection and copying by any local government elector of the area of Campbell Park Community Council on application to: (a) Lisa_Bradley_ - Responsible Financial Officer _____ CPCC Community Hub, Springfield Boulevard, Springfield Milton Keynes, MK6 3JS Telephone 01908 608559 Email-Accounts@Campbell-park.gov.uk (b) 10.00am to 2.00pm Monday to Friday _____ _____ _____	(a) Insert the name, position and address of the person to whom local government electors should apply to inspect the AGAR (b) Insert the hours during which inspection rights may be exercised
3. Copies will be provided to any local government elector of the area on payment of £1.00 (c) for each copy of the Annual Governance & Accountability Return.	(c) Insert a reasonable sum for copying costs
Announcement made by: (d) _____ Lisa Bradley _____	(d) Insert the name and position of person placing the notice
Date of announcement: (e) _____ 18th August 2026 _____	(e) Insert the date of placing of the notice

Section 1 – Annual Governance Statement 2025/26

We acknowledge as the members of:

CAMPBELL PARK COMMUNITY COUNCIL

our responsibility for ensuring that there is a sound system of internal control, including arrangements for the preparation of the Accounting Statements. We confirm, to the best of our knowledge and belief, with respect to the Accounting Statements for the year ended 31 March 2026, that:

	Response		Yes means that this authority:
	Yes	No*	
1. We have put in place arrangements for effective financial management during the year, and for the preparation of the accounting statements.	✓		prepared its accounting statements in accordance with the Accounts and Audit Regulations.
2. We maintained an adequate system of internal control including measures designed to prevent and detect fraud and corruption and reviewed its effectiveness.	✓		made proper arrangements and accepted responsibility for safeguarding the public money and resources in its charge.
3. We have assured ourselves that there are no matters of actual or potential non-compliance with laws, regulations and Proper Practices that could have a significant financial effect on the ability of this authority to conduct its business or manage its finances.	✓		has only done what it has the legal power to do and has complied with Proper Practices in doing so.
4. We provided proper opportunity during the year for the exercise of electors' rights in accordance with the requirements of the Accounts and Audit Regulations.	✓		during the year gave all persons interested the opportunity to inspect and ask questions about this authority's accounts.
5. We carried out an assessment of the risks facing this authority and took appropriate steps to manage those risks, including the introduction of internal controls and/or external insurance cover where required.	✓		considered and documented the financial and other risks it faces and dealt with them properly.
6. We maintained throughout the year an adequate and effective system of internal audit of the accounting records and control systems.	✓		arranged for a competent person, independent of the financial controls and procedures, to give an objective view on whether internal controls meet the needs of this smaller authority.
7. We took appropriate action on all matters raised in reports from internal and external audit.	✓		responded to matters brought to its attention by internal and external audit.
8. We considered whether any litigation, liabilities or commitments, events or transactions, occurring either during or after the year-end, have a financial impact on this authority and, where appropriate, have included them in the accounting statements.	✓		disclosed everything it should have about its business activity during the year including events taking place after the year end if relevant.
9. (For local councils only) Trust funds including charitable. In our capacity as the sole managing trustee we discharged our accountability responsibilities for the fund(s)/assets, including financial reporting and, if required, independent examination or audit.	Yes	No	has met all of its responsibilities where, as a body corporate, it is a sole managing trustee of a local trust or trusts.
10. We have put in place arrangements for the effective IT and data management in accordance with proper practices during the year under review.	✓		has made suitable arrangements for its IT and data management and has complied with proper practices in doing so.

*Please provide explanations to the external auditor on a separate sheet for each 'No' response and describe how the authority will address the weaknesses identified. These sheets must be published with the Annual Governance Statement.

This Annual Governance Statement was approved at a meeting of the authority on:

19.05.2026

and recorded as minute reference:

31/26i

Signed by the Chair and Clerk of the meeting where approval was given:

Chair

Clerk



WWW.CAMPBELL-PARK.GOV.UK

Section 2 – Accounting Statements 2025/26 for

CAMPBELL PARK COMMUNITY COUNCIL

	Year ending		Notes and guidance
	31 March 2025 £	31 March 2026 £	
1. Balances brought forward	1,258,271	957,213	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	893,964	939,755	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	1,749,448	328,256	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	543,734	630,996	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
5. (-) Loan interest/capital repayments	0	125,598	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	2,400,736	828,876	Total expenditure or payments as recorded in the cash-book less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	957,213	639,754	Total balances and reserves at the end of the year, must equal (1+2+3) - (4+5+6).
8. Total value of cash and short term investments	916,248	649,360	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	2,814,357	2860,133	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings	1,394,500	1,342,310	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).

For Local Councils Only	Yes	No	
11 Do the figures in the accounting statements above exclude any trust transactions?	☒	☐	For guidance refer to the Practitioners' Guide sections 2.31 to 2.33.

I certify that for the year ended 31 March 2026 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval.



Date 23/04/2026

I confirm that these Accounting Statements were approved by this authority on this date:

19 05 2026

as recorded in minute reference:

31/26 ii

Signed by Chair of the meeting where the Accounting Statements were approved



Section 3 – External Auditor's Report and Certificate 2025/26

In respect of

Campbell Park Community Council– BU0033

1 Respective responsibilities of the auditor and the authority

Our responsibility as auditors to complete a **limited assurance review** is set out by the National Audit Office (NAO). A limited assurance review is **not a full statutory audit**, it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it **does not** provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02) as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – <https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/>

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2026; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors.

2 External auditor's limited assurance opinion 2025/26

On the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return (AGAR), in our opinion the information in Sections 1 and 2 of the AGAR is in accordance with *Proper Practices* and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

Other matters not affecting our opinion which we draw to the attention of the authority:

We note that the smaller authority did not comply with Regulation 15 of the Accounts and Audit Regulations 2015 as it failed to make proper provision during the year 2026/27 for the exercise of public rights, since the period for the exercise of public rights did not include the first 10 working days of July. As a result, the smaller authority must answer 'No' to Assertion 4 of the Annual Governance Statement for 2026/27 and ensure that it makes proper provision for the exercise of public rights during 2027/28.

3 External auditor certificate 2025/26

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2026.

External Auditor Name

PKF LITTLEJOHN LLP

External Auditor Signature

PKF Littlejohn LLP

Date

05/08/2026

Milton Keynes Place Expansion Partnership secures further Sport England investment

Partner briefing

We are delighted to share that Sport England has approved a further phase of investment for the Milton Keynes Place Expansion Partnership (MK PEP), enabling the partnership to build on the learning from the discovery phase and continue tackling inequalities in physical inactivity across Milton Keynes.

The £793,183 of investment will support the next stage of the partnership's work through to March 2028, helping to strengthen local leadership, community influence, collaboration and system-wide action to create the conditions for more people to be active as part of everyday life.

The progress so far

Discovery phase progress	What the baseline showed
Organisations engaged	More than 180 organisations engaged with the programme.
Network reach	Social Network Analysis identified 208 individuals connected through 431 relationships focused on tackling physical inactivity.
New relationships	171 new relationships have been formed since the programme began, helping to strengthen collaboration across sectors and communities.
Resident insight	More than 400 resident conversations completed across the 11 estates, providing deeper insight into barriers and opportunities.

Building on strong foundations

MK PEP was established in 2024 and helped secure an initial Sport England development award to support a discovery phase focused on listening, learning and understanding the deeper causes of physical inactivity across 11 estates in Milton Keynes.

Over the past 15 months, the partnership has brought together organisations from local government, health, community and voluntary sectors, town and community councils and local residents to explore how systems, places and communities can work differently to reduce inequalities in physical activity.

The cutting-edge evaluation found that physical inactivity in Milton Keynes is not simply about access to sport or exercise. It is influenced by a range of interconnected factors including transport, safety, neighbourhood design, social connections, confidence, local leadership and community influence. The discovery phase reinforced that lasting change will only happen when community-led action and system-level change are deliberately connected and aligned.

Why this matters

Milton Keynes continues to experience significant inequalities in physical activity and health outcomes. Around 24% of adults in MK are inactive, doing less than 30 minutes of moderate physical activity each week. In Eaglestone & Fishermead, this rises to 32.4%.

Residents in Stacey Bushes & Fullers Slade (SBFS) are estimated to begin living in ill health before the age of 60. For some, this is up to seven years before reaching State Pension Age, with significant implications for employment, productivity and economic wellbeing. Women in SBFS are estimated to experience ill health 4.5 years earlier than the Milton Keynes average. Evidence shows that decreasing inactivity and increasing participation in regular physical activity can help prevent or delay the onset of many long-term health conditions, supporting people to live healthier, more independent lives for longer.

The 11 estates supported through MK PEP face additional barriers including concerns around safety, transport affordability, access to facilities, community infrastructure and opportunities for local people to influence decisions that affect their lives.

What happens next?

The next phase represents a shift from discovery to implementation while continuing to test, learn and adapt.

Over the next 18 months, MK PEP will:

- Strengthen system leadership across Milton Keynes and increase the influence of senior leaders in shaping policies, commissioning and investment decisions that help to tackle physical inactivity.
- Establish stronger links between communities and strategic decision-makers.
- Create new place-based partnership structures that give residents a greater role in shaping local priorities and solutions.
- Build the capacity and capability of voluntary organisations, local leaders and community champions.
- Support community-led action through a test, learn and grow approach.
- Increase collaboration and shared ownership across organisations working to reduce physical inactivity and wider inequalities.
- Embed evaluation and learning throughout the programme to ensure insight is used to continually improve practice and share learning across the system.

A partnership approach

MK PEP is not a programme owned by a single organisation. It is a long-term partnership bringing together residents, community organisations, Milton Keynes City Council, town and community councils, the NHS, charities, voluntary organisations and others around a shared ambition to reduce inequalities in physical activity.

The programme will continue to focus on the 11 estates identified through Sport England's Place Need Classification methodology:

- Stacey Bushes
- Fullers Slade
- Greenleys
- Hodge Lea
- Kiln Farm
- Eaglestone
- Fishermead
- Springfield
- Coffee Hall
- Beanhill
- Netherfield

The work will also influence the wider systems, policies and environments that shape opportunities to be active across Milton Keynes.

Looking ahead

By March 2028, the partnership aims to demonstrate stronger collaboration across organisations, greater community influence in decision-making, improved leadership and capacity across the system, and more coordinated action to tackle physical inactivity. These changes are expected to create the foundations for longer-term improvements in activity levels, health and wellbeing, community connectedness, and reduced inequalities.

Thank you

This successful application reflects the commitment of partners, residents and communities across Milton Keynes who have helped shape the journey so far. Together, we have built a stronger understanding of the challenges facing local communities, developed new relationships across the system, and laid the foundations for long-term change.

We look forward to continuing this journey with you as we move into the next phase of MK PEP.

Mark Ormerod, Chair of MK PEP Board commented.

“We are very grateful for this further investment from Sport England. We see this as a huge vote of confidence in the commitment that communities and partners across Milton Keynes have shown over the last 15 months. Together, we've engaged more than 180 organisations, spoken to hundreds of residents and strengthened connections across the system. This next phase will help us build on that strong foundation, combining local insight with learning from Place Expansion Partnerships across England. That gives Milton Keynes a unique opportunity to benefit from a growing evidence base of what drives lasting change, helping us create healthier, more connected communities and reduce inequalities through increased physical activity.”

For more information on the investment and how the work is progressing visit: [MK PEP](#)