



CPCC Community Hub  
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**Minutes of the meeting of the Estates Committee  
held on Tuesday 12 May 2026 at 6.30pm  
at the  
CPCC Community Hub, Springfield Boulevard, Springfield**

**This meeting was open to the public**

**Members Present**

Cllr L Adura  
Cllr B Barton  
Cllr R Golding (Chair)  
Cllr B Greenwood

Cllr J Howard  
Cllr R McCafferty  
Cllr D Pafford

**59/25 Apologies for Absence**

Cllr B Macharia  
Cllr M Petchey – personal commitment

**60/25 Declarations of Interest**

None

**61/25 Minutes of the Meeting held on 10 March 2026**

The minutes of the meeting, having been previously circulated were approved as a correct record and signed by the Chair.

**62/25 Public Involvement – Deputations, Petitions and Questions**

None

**63/25 Community Hub – Working Group Update**

Committee received a verbal report from the Working Group on their progression of the Community Hub project, including updated information on outstanding defects to be remediated prior to the end of the retention period. The Clerk confirmed that the works were on course to be completed in the next month and that the role of the Working Group would need to be extended accordingly.

- 64/25      Community Centre Conditions of Hire Review**  
Committee considered amendments to the terms and conditions of hire to include a requirement for the hirer to produce risk assessments and proof of public liability insurance for public events.  
The amendment was agreed as presented.
- 65/25      Landscape Equipment Update – Report E04/25**  
Committee reviewed, considered and accepted a report from the Estates Manager detailing the current status of equipment and setting out a medium-term strategy for the replacement of road vehicles including associated funding. Committee identified the requirement for future budgets from 2027/28 onwards to include a separate provision for replacement road vehicles.
- 66/25      Council Notice Board Replacement Programme**  
Committee considered and agreed the Clerk to Council recommendation that the Council notice boards in Fishermead, Woolstone and Willen are replaced over the next three years, with the Woolstone notice board prioritised within the current financial year. Sufficient budget provision will need to be included for 2027/28 and 2028/29 to replace the notice boards in Fishermead and Willen. Replacing the notice boards will bring them into alignment with the ones purchased more recently for Oldbrook and Springfield, including CPCC name and logos. Cllr Pafford requested that consideration also be given to the future provision of a notice board in Newlands.
- 67/25      Fishermead Sports Ground Working Group Review, including Future Direction Options – Report E05/25**  
Committee reviewed and considered a report from the Clerk to Council on the impact and effectiveness of the Fishermead Sports Ground Working Group to date and accepted the recommendation regarding its future direction that it adopts a wider review approach, extending its focus to include Oldbrook Green and Woolstone Sports Ground alongside Fishermead. Decision to be conveyed to the Working Group, with an accommodation extended to them to return the initiative to the Committee if they considered it appropriate.
- 68/25      Woolstone Sports Ground, Temporary Trial Use by Gallacticos FC**  
Council agreed in June 2021 to the weekday evening use of Woolstone Sports Ground by Gallacticos FC for training purposes on a trial basis (see attached report for associated details). The agreement was not implemented, and no service level agreement was established. Gallacticos FC have recently confirmed that they have insufficient pitch availability to match the needs of their match and training schedule and would like to revisit the potential of using Woolstone Sports Ground. Following discussion, Committee agreed to the request, using the 2021 Council decision (and associated report) as the guideline for a trial period through to October 2026 (maximum 2 weekday evening training sessions per week). Committee discussed the need for the decision to be communicated in advance to Woolstone residents.

**69/25**

**Woolstone Sports Ground Memorial Request**

Committee considered a memorial request at Woolstone Sports Ground. Memorial to be in the form of a plaque attached to an existing bench or a newly installed bench including plaque, all costs to be met by the requester. Committee resolved to designate one of the existing benches at the site as a 'Pet Memorial Bench', with the requester invited to have a plaque on the bench.

**70/25**

**Renault Kangoo Van**

Committee noted the arrangements for the delivery of the new lease vehicle are being progressed, it is anticipated that it will be delivered early to mid-June. The lease on the existing vehicle will be extended if the delivery of the new vehicle is delayed.

**71/25**

**Date of Next Meeting**

Tuesday 14 July 2026 at 6.30pm