CPCC Community Hub

Springfield Boulevard

Springfield

Milton Keynes MK6 3JS

Tel: No: 01908 608559

Clerk - clerk@campbell-park.gov.uk
Website: www.campbell-park.gov.uk

Meeting of the

COMMUNITY & COMMUNICATIONS COMMITTEE

AGENDA

Tuesday 24 November 2026

6:30pm

CPCC Community Hub, Springfield Boulevard, Springfield

Committee Members:

Cllr L Adura

Cllr V Dixon

Cllr K Kavarana (Chair)

Cllr F Mangan

Cllr I Opoku

Cllr O Cole

Cllr H Kakei

Cllr D Kendrick

Cllr J Messent

Cllr M Petchey

MEETING PROTOCOL

In order to facilitate the smooth running of meetings, members are asked to respect the following protocol:

- If a member arrives once the meeting has started, they will enter as quietly as possible and take a seat within the public area until invited forward by the Chair. This is to avoid disruption during the discussion of agenda items.

- All those present are asked to turn their mobile devices off or place into silent mode.

- Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted. A person may not orally report or comment about a meeting as it takes place if they are present at the meeting of a community council or its committees but otherwise may:

  a) Film, photograph or make an audio recording of a meeting;

  b) use any other means for enabling persons not present to see or hear proceedings at a meeting of CPCC as it takes place or later.

  c) Report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

  The Chair may stop the meeting and ask the person to leave the meeting if they feel there has been a breach of the above protocol.

IN CASE OF EMERGENCY

In the event of a fire use the nearest exit to evacuate the building.

Proceed to the designated fire assembly point which is located on the patio area adjacent to the pedestrian entrance and await instructions from emergency personnel.

AGENDA

1. Apologies for Absence
Declarations of Interest

2. Declarations of Interest
Under the Relevant Authorities (Disclosable Pecuniary Interests) Regulations 2012, made under s30 (3) of the Localism Act, members must declare any disclosable pecuniary interest which they may have in any of the items under consideration at this meeting, and any additional interests not previously declared.

3. Minutes of the previous meeting **Page 5**
The Committee is invited to approve the minutes of the meeting held on 27 October 2026, previously circulated and therefore taken as read.

4. Public Involvement – Deputations, Petitions and Questions
Members of the public may make representations in respect of the business on the agenda.

5. Grant Evaluation

i. Committee is invited to note the grant evaluation report received from Geoff Taylor Educational Trust following the grant of £1000 awarded in July 2026 towards the distribution of Educational Support Grants. **Page 9**

ii. Committee is invited to note the grant evaluation report received from Awake to Know Africa following the grant of £1000 awarded in July 2026 towards the 'Community Together' initiative. **Page 13**

6. Community Projects - Programme & Priorities 2026/27

i. **New Applications for free use of CPCC Community Spaces**
Committee is invited to note that the following free use applications received since the last meeting have been awarded use;

a. Leap – Place Partnership Group meeting - CPCC Community Hub
b. The Tabernacle Project – Leadership meeting - CPCC Community Hub
c. NHS CNWL – Business Transformation team meeting – CPCC Community Hub

ii. **Review of Free Use of CPCC Community Spaces**
Committee is invited review the following Free Use of CPCC Community Spaces and consider extending the approved period of use for a further 6 months.

a. MK Lymphoma Support Group – monthly meeting at the CPCC Community Hub

iii. **Craft Club for Children**
Committee is invited to consider a proposal from Cllr Dixon to facilitate the delivery of a Craft Club for children on Saturday mornings at the CPCC Community Hub. Cllr Dixon to speak to this item

iv. **Craft Club for Adults**
Committee is invited to note that Springfield Craft Club, established with the support of CPCC, is to disband as the volunteer leaders no longer have capacity to run the group.

v. **The Great British Spring Clean 12-28 March 2027**
Committee is invited to consider ideas to contribute to The Great British Spring Clean events in March. [Great British Spring Clean | Keep Britain Tidy]

vi. **School Holiday Activities**

a. Committee is invited to note that Kids Craft Club will run during the first week of the Christmas Holidays. Activity packs will be available from 1 December.
b. Committee is invited to consider plans for February half term holiday.
c. Committee is invited to consider plans for Easter holiday.

7. Communications Projects - Programme & Priorities 2026/27

Homeground

i. Committee is invited to receive any feedback received following the distribution of the November edition of Homeground magazine.
ii. Committee is invited to consider content for the February edition of the magazine.

Website

i. Committee is invited to note that the website developers are currently working on the website upgrades to enable booking and payment for events & classes. The expenditure associated with the required upgrades can be met within the current budget and full costs will be reported to the next meeting.

8. Date of Next Meeting
Tuesday 26 January 2027

CPCC Community Hub
Springfield Boulevard
Springfield
Milton Keynes
MK6 3JS
Tel: No: 01908 608559
Clerk - clerk@campbell-park.gov.uk
Website: www.campbell-park.gov.uk

Minutes of the Community & Communications Committee held on Tuesday 27 October 2026 commencing at 6.30pm at the CPCC Community Hub, Springfield Boulevard, Springfield

This meeting was open to the Public

The start of the meeting was delayed until 18:41 when it became quorate and able to proceed.

Members Present

Cllr O Cole
Cllr D Kendrick
Cllr M Petchey
Cllr K Kavarana (Chair)
Cllr I Opoku

In attendance

T Jones, Community Officer/Committee Clerk

20/26 Apologies for Absence

Cllr V Dixon – personal commitment
Cllr F Mangan - unwell

21/26 Declarations of Interest

Cllr Cole – Director of Action Speaks CIC agenda item 5 iv
Cllr Petchey– non pecuniary interest in agenda item 5 iii & 5 iv
Cllr Kendrick – non pecuniary interest in agenda item 5 ii, iii & iv

22/26 Minutes of the previous meeting

The minutes of the meeting held 28 July 2026, having been previously circulated were approved as a correct record and signed by the Chair.

23/26 Public Involvement – Deputations, Petitions and Questions

None

24/26 Grants

i. **YMCA South Midlands** (Grant Application 007/26-27/Sect 137)

Committee considered an application from YMCA South Midlands for £1000.00 towards an activities programme for YMCA residents.

Committee resolved to award the grant in full on the proviso that the grant is used to support the elements of the resident activities programme which are to be delivered for the benefit of both YMCA and CPCC residents, based at the CPCC Community Hub, as part of the

partnership community programme with the HomeGround Café opening at the Hub next month.

ii. **Friends of Conniburrow & Pebbles Family Centres** (Grant Application 008/26-27/Sect 137)
Committee considered an application from Friends of Conniburrow & Pebbles Family Centre for £350.00 towards a residents family trip to the farm.

Committee resolved to award the grant in full.

iii. **MGB Community Service CIO** (Grant Application 009/26-27/Sect 137)
Committee considered an application from MGB Community Service for £1000.00 towards the delivery of the breakfast and lunchtime clubs in Fishermead.

Committee resolved to award the grant in full.

iv. **Action Speaks CIC** (Grant Application 010/26-27/Sect 137)
Committee considered an application from Action Speaks CIC for £1000.00 towards the delivery of community sessions for residents of Fishermead.

Committee resolved to award the grant in full.

Grant Evaluations:

v. Committee noted the grant evaluation report received from YMCA MK following the grant of £500 awarded in September 2025 towards the resident activity programme.

25/26 Community Projects - Programme & Priorities 2026/27

i. **New Applications for free use of CPCC Community Spaces**
Committee noted that the following free use applications received since the last meeting have been awarded use;

a. The Community Team for Adults with a Learning Disability to deliver a new initiative- 'Happy Health Hub' to be held twice a month - CPCC Community Hub
b. MK Community Action to deliver Safeguarding Training for community organisations - CPCC Community Hub
c. CNWL NHS Foundation Trust Mental Health Services – Senior Management Away Day – CPCC Community Hub
d. MK Association of Local Councils – meeting - CPCC Community Hub
e. Spinal Injuries Association – monthly support group – CPCC Community Hub
f. MK Music Service – Meeting for school music leaders – CPCC Community Hub
g. StreetGames – training course for local groups – CPCC Community Hub
h. Geoff Taylor Educational Trust – meeting – CPCC Community Hub
i. Mind BLMK – weekly support group – CPCC Community Hub
j. Leap MK Local Skills Accountability Board – Meeting – CPCC Community Hub
k. Cardiac Risk in the Young (CRY) – Screening Event – CPCC Community Hub
l. Bucks & MK Association of Local Councils – Training event – CPCC Community Hub
m. MK PEP (Leap) – Meeting – CPCC Community Hub

ii. **School Holiday Activities**
Committee received a verbal report from the Committee Clerk on the success of the summer programme and an update on the activities for October half term holiday.

iii. **Community Summer Picnic** (min. 61/25 vi)
Committee received a verbal report from Cllr Cole on the Community Summer Picnic, noting that the event went well. Attendance was lower than previous years, but this was likely due to the hot weather and other events happening in MK on the same day. The wider variety of activities and entertainment engaged residents and were well received. Consideration needs to be given to providing more shade on the patio for future summer events.

iv. **MK Arts Centre - Diamond Anniversary Project**
Committee noted that the selection process has been completed for the Artist Residency working in partnership with MK Arts Centre & MK Gallery which will run 1 January 2027 – 31 March 2027. The proposal will be fully funded by MK Arts Centre with them managing the artist/s. Committee noted the residency proposal submitted by the successful artist(s).

v. **Yoga for Health Programme**
Committee noted that the current 10 week Yoga for Health programme is going well with the number of applications to participate far exceeding the number of spaces available.

vi. **Craft Club for Children**
Committee resolved to defer the consideration a proposal from Cllr Dixon to facilitate the delivery of a Craft Club for children on Saturday mornings at the CPCC Community Hub until the next meeting as Cllr Dixon was not present to speak to this item

vii. **Christmas Activities**
Committee received an update on the plans for the 2026 Christmas Fayre at the CPCC Community Hub on Friday 4 December 2026 noting that all stalls had now been allocated, additional decorations were being purchased and the project delivery plan was being worked through.
Committee further noted that the Santa Sleigh parade will be going ahead again this year, with the route to be extended to include Oldbrook on Sunday 20 December.

26/26 Communications Projects - Programme & Priorities 2026/27

Homeground

i. Committee considered & approved the proof of the November edition of Homeground magazine, with the inclusion of a couple of minor additions.

Website

ii Due to the developing CPCC community programme now including evening classes which fall outside of normal CPCC officer working hours and an increasingly popular programme of daytime classes exceeding capacity at time, it has become necessary to consider the ways in which bookings and payments for classes are taken. Committee noted that the website developers are looking at options to upgrade the CPCC website to help manage this process. The costs for the required upgrades to be reported to the next meeting.

27/26 Project – Committee Budget 2027/28, 2028/29, 2029/30, 2030/31 & 2031/32
Committee noted that no project proposals were submitted for consideration.

28/26 Date of Next Meeting
Tuesday 24 November 2026

CPCC

Campbell Park Community Council

Grant Evaluation Form

If you would like any help to fill in this form, please call 01908 608559

Completed evaluations must be returned to:
Campbell Park Community Council, CPCC Community Hub, Springfield Boulevard, Springfield, Milton Keynes, MK6 3JS or email Admin@campbell-park.gov.uk

Grant Reference Number	005/26.27/Sect 137
Name of Organisation	Geoff Taylor Educational Trust
Purpose of Grant – "Project"	Distribution of Education Support grants
Your name	David.Pafford
Position in Organisation	Trustee and deal with the Administration of the grants
Contact Telephone Number	[redacted]
Contact Address	
Email	

1. **Did you achieve what you set out to do?**
   Please circle answer: Yes

Please give details of what you did achieve:

The trustees put out an advert for grant applications were we had 6 apply for grants for further education on the estates in the Campbell parish council ward. Those grant awards were for some who had a grant before and new grants applications

Please give details of what you did not achieve and why: the trustees would like to be able to give out more grants and to increase the grant size subject to funding

2. **Who benefitted from your project?**

Total number of people that attended, were involved or benefitted over the duration of the project:

__6no

Number of people that attended, were involved or benefitted per session (if applicable):

Grants are dealt with on line and the trustees meet to look at the grant applications

(If applicable) How many sessions were held during the length of the project for which the grant was awarded?

One meeting took place

Please provide the following data about the people that attended, were involved or benefitted from your project:

Total number of people from:

Oldbrook		Fishermead	5	Springfield	
Willen		Woolstone	1	Other	

Sex:

Male	3	Female	3	Other	

Age:

0-4	
16-24	All 6 no
65+	

5-15	
25-64	

Ethnicity:

White	1
Asian/Asian British	4
Other Ethnic Group	

Mixed/Multiple Ethnic Groups	
Black/African/Caribbean/Black British	1

3. **Have people learned: (please give details)**

- new skills
- taken part in training
- obtained professional qualifications

Ongoing education in their courses, and new take up of the new course when they started the university course and were they change their Course In the new term. With also help with their travel to colleges or university, and new books for the profession qualifications.

4. **Have you faced any challenges delivering your project? What were they and how did you overcome them?**

We ask that they provide full information about there course, and we also ask that they provide information on how well they are doing in the course

5. **Please provide a breakdown as to how you spent your grant.**
   Compare what you planned to spend to what you actually spent.
   (a) if underspent, have you returned the difference to CPCC?
   (b) if overspent how did you fund the shortfall?

   TOTAL GRANT AWARDED:£ 1000

Budget Headings	Grant breakdown based on your application (£)	Actual Spend in the period (£)	Difference (£)	Reason for over/under spend
£1000	£1200, 6 no grants given out	£1200	£200 taken from our account	Extra applications for the size of the grant
TOTAL £1000	£1200	£1200	£200	£200

6. **How did you publicly acknowledge or promote that the project was funded by Campbell Park Community Council?**

We had the application forms on parish Magazine, and on the parish notice Board and on the parish web Page

Grant Evaluation Form

If you would like any help to fill in this form, please call 01908 608559

Completed evaluations must be returned to:
Campbell Park Community Council, CPCC Community Hub, Springfield Boulevard, Springfield, Milton Keynes, MK6 3JS or email Admin@campbell-park.gov.uk

Grant Reference Number	006/26.27/Sect 137
Name of Organisation	Awake to Know Africa
Purpose of Grant – "Project"	Community Together Initiative
Your name	Vicky Mensah
Position in Organisation	Chair
Contact Telephone Number	
Contact Address	
Email	

1. **Did you achieve what you set out to do?**
   Please circle answer: Yes

Please give details of what you did achieve:

Yes, we successfully achieved what we set out to do.

Through our collaboration with the Campbell Park Community Council, Awake To Know Africa) accomplished the following key outcomes at the CPCC Community Hub:

- Reduced Social Isolation & Enhanced Wellbeing: We successfully built a highly supportive environment that reduced social isolation, strengthened community resilience, and promoted positive mental health.

- Delivered High-Impact Engagement Activities: We hosted fully integrated group drumming sessions, writers' session, and creative storytelling workshops. These activities successfully fostered rhythm, movement, and emotional release, cultivating a deep sense of unity and shared energy among participants.

- Bridged Generational and Cultural Divides: The event successfully brought diverse community members together. Both adults and children actively participated in playing traditional African drums under professional guidance. The local adults and parents used the space to network, connect with neighbours, and access refreshments in a relaxed, inclusive setting after the session.

By creating this safe and vibrant space, the project fully met its objective to enhance

community cohesion, elevate local spirits, and build lasting, supportive networks within the parish.

We had a senior resident with her grandchild attended the event. The grandmother said she was facing amental health problems and usually do no come out. She added that joining the event has helped her mental health and would like to attend regularly. She offered to volunteer for Awake To Know Africa.

Civic and Dignitary Engagement

The initiative achieved high-level local recognition, with **the Mayor of Milton Keynes, Councillor Paul Trendall, and three ward councillors from Milton Keynes City Council** gracing both the opening and closing ceremonies of the event.

Their sustained presence across the duration of the project underscored the civic importance of the Community Together Initiative. The dignitaries actively observed the positive social impact firsthand, engaging directly with residents, Campbell Park Community Council representatives, and the Awake To Know Africa delivery team. This strong political and civic endorsement validates the project's alignment with wider Milton Keynes strategic priorities around mental health support, community integration, and cultural enrichment.

Please give details of what you did not achieve and why:

External Service Integration Requires Longer Lead Times: To successfully embed health and social care representatives into community sessions, partnerships must be formalised months in advance. Simply inviting overstretched statutory services is rarely enough due to their internal capacity constraints.

Future Recommendations

Implement a "Train-the-Trainer" Model for Legacy Success: Future funding bids should include provisions to train a small cohort of local volunteers or council staff in basic facilitation techniques. Leaving behind a small set of project-owned instruments or materials would empower the community to sustain the group growth to impact more residents

For subsequent initiatives, a formal project steering committee should be established with local health networks, housing officers, and the Milton Keynes City Council early in the planning phase.

This secures dedicated, scheduled attendance from statutory workers rather than relying on ad-hoc invitations.

2. **Who benefitted from your project?**

Total number of people that attended, were involved or benefitted over the duration of the project:

36 people

Number of people that attended, were involved or benefitted per session (if applicable):

36 people

(If applicable) How many sessions were held during the length of the project for which the grant was awarded?

2 days

Please provide the following data about the people that attended, were involved or benefitted from your project:

Total number of people from:

Oldbrook		Fishermead	Yes	Springfield	Yes
Willen		Woolstone	yes	Other	Buckingham and Eaglestone

Sex:

Male	Yes	Female	Yes	Other	

Age:

0-4	2
16-24	5
65+	2

5-15	11
25-64	16

Ethnicity:

White	Yes
Asian/Asian British	
Other Ethnic Group	

Mixed/Multiple Ethnic Groups	Ye
Black/African/Caribbean/Black British	Yes

3. **Have people learned: (please give details)**
    - new skills
    - taken part in training
    - obtained professional qualifications

Participant Feedback and Case Study

A prominent example of the project's success was highlighted by a local grandmother and her granddaughter who regularly attended the sessions. The grandmother, who has been managing ongoing mental health challenges, shared that she found the initiative deeply therapeutic. She noted that the sessions provided a vital lifeline to reconnect with fellow residents, break her sense of isolation, and engage her mind in a highly positive, structured environment. Both participants strongly requested that Awake To Know Africa deliver additional sessions in the future to maintain this momentum.

Skills Acquired and Creative Development

The initiative successfully equipped residents with a diverse range of transferable creative skills. Participants actively developed fundamental traditional drumming techniques, explored cultural storytelling structures, and advanced their creative writing capabilities. A key highlight of the workshops was the exploration of self-publishing concepts, where residents learned how to structure personal experiences into cohesive narratives.

Future Aspirations and Sustainability

- The project has ignited a strong desire for continued learning within the Campbell Park community. A dedicated cohort of participants is eager to attend subsequent sessions to progress their manuscripts, with the goal of seeing their personal books published. Extending the programme would directly support these emerging local authors, transforming a short-term therapeutic intervention into a long- term community literacy and empowerment legacy.

4. **Have you faced any challenges delivering your project? What were they and how did you overcome them?**

Challenges Faced and How We Overcame Them

The project was highly successful, with participants showing exceptional engagement. In fact, some children and parents enjoyed the activities so much that they were reluctant to leave at the end of the sessions, preferring to stay longer with their peers and facilitators of which was allowed on both days. Thanks to CPPC staff.

While this enthusiasm was a positive sign, it did present a small logistical challenge in managing transitions at the end of each session.

We addressed this by introducing gentle wrap-up activities and clear closing routines, helping children prepare to return home while maintaining the positive energy of the day.

We were fortunate to receive outstanding support from the CPCC staff, whose collaboration and assistance ensured smooth delivery and helped us respond effectively to participants' needs. Their contribution played a key role in making the project both enjoyable and impactful.

5. **Please provide a breakdown as to how you spent your grant.**
   Compare what you planned to spend to what you actually spent.
   (a) if underspent, have you returned the difference to CPCC?
   (b) if overspent how did you fund the shortfall?

   TOTAL GRANT AWARDED:£ _____

Budget Headings	Grant breakdown based on your application (£)	Actual Spend in the period (£)	Difference (£)	Reason for over/under spend
2 Djembe drums	£ 275	£275	0	N/A
Staff-one drummer and one story teller {discounted fee}	£400	£400	0	N/A

Stationeries	£50	£50	0	N/A
Contribution towards Costumes/resources	£80	£80	0	N/A
Refreshment	£35	£35	0	N/A
Vlunteers expenses	£100	£100	0	N/A
Transport contribution	£60	£60	0	N/A
TOTAL £1000				

6. **How did you publicly acknowledge or promote that the project was funded by Campbell Park Community Council?**

Public Acknowledgement and Funding Promotion

We ensured that the support of the Campbell Park Community Council (CPCC) was prominently and consistently recognised throughout all stages of the project. The funding was publicly acknowledged through the following channels:

1. **Event Signage and Printed Materials:** The Campbell Park Community Council logo was clearly displayed on all promotional flyers, posters, and banners used at the CPCC Community Hub. Print materials explicitly stated that the project was funded or supported by CPCC

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2. **Digital and Social Media Promotion:** All online marketing campaigns, social media posts delivered by Awake To Know Africa and project partners featured direct tags and written acknowledgements thanking CPCC for making the initiative possible.

3. **Dignitary and Civic Announcements:** During both the opening and closing ceremonies, project facilitators publicly thanked the council in front of the gathered residents, visiting Milton Keynes ward councillors, and the Mayor of Milton Keynes, Councillor Paul Trendall, explicitly highlighting CPCC's vital funding role in the opening and closing speeches.

4. **Educational Materials:** The council's support was verbally communicated and visually included in the workshop materials provided during the drumming, storytelling, and book-writing sessions, ensuring participants knew the parish council funded their learning.

Report Executive Summary

Community Together Initiative delivered by Awake To Know Africa at the Campbell Park Community Council (CPCC) Community Hub.

Document Breakdown

Project Achievements: Details key successes, such as reducing social isolation, enhancing community mental health, delivering traditional drumming and storytelling workshops, and bridging cultural and generational divides.

Challenges and Mitigation Context: Provides an objective analysis of why certain goals were not fully reached such as equipment-reliant continuation funding, and staffing shortages among external statutory services.

Participant Feedback and Deep Case Study: Focuses on the highly therapeutic impact on a local grandmother facing mental health struggles and her granddaughter. It highlights the basic drumming, cultural storytelling, creative writing, and book self-publishing skills learned by participants.

Civic and Dignitary Endorsement: Explicitly records the active involvement and high profile presence of the Mayor of Milton Keynes, Councillor Paul Trendall, alongside three city ward councillors at both the project's launch and its closing ceremony.

Public Acknowledgement of Funding: Outlines the strict promotional compliance followed to highlight CPCC's role as the funding body, spanning logo presence on all print flyers at the hub, social media tags, explicit announcements in speeches by the dignitaries, and placement on learning materials.

Strategic Lessons Learnt and Recommendations: Establishes clear pathways for subsequent project expansions, recommending a "train-the-trainer" legacy structure for independent continuity, and forming cross-sector steering committees with local authorities early in the planning pipeline.