



CPCC Community Hub
Springfield Boulevard
Springfield
Milton Keynes
MK6 3JS
Tel: No: 01908 608559
clerk@campbell-park.gov.uk

**YOU ARE HEREBY SUMMONED TO A
MEETING OF COUNCIL**

CPCC Community Hub, Springfield Boulevard, Springfield

Tuesday 16 June 2026 at 7.30pm

AGENDA

Members

Cllr L Adura
Cllr B Barton
Cllr O Cole
Cllr V Dixon
Cllr R Golding
Cllr B Greenwood
Cllr J Howard
Cllr H Kakei
Cllr K Kavarana
Cllr D Kendrick

Cllr K Kent
Cllr B Macharia
Cllr F Mangan
Cllr R McCafferty
Cllr J Messent
Cllr I Opoku
Cllr D Pafford
Cllr M Petchey
Cllr J Whild

MEETING PROTOCOL

In order to facilitate the smooth running of meetings, members are asked to respect the following protocol:

If a member arrives once the meeting has started, they will enter as quietly as possible and take a seat within the public area until invited forward by the Chair. This is to avoid disruption during the discussion of agenda items.

All those present are asked to turn their mobile devices off or place into silent mode.

Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted. A person may not orally report or comment about a meeting as it takes place if they are present at the meeting of a community council or its committees but otherwise may:

Film, photograph or make an audio recording of a meeting;

use any other means for enabling persons not present to see or hear proceedings at a meeting of CPCC as it takes place or later.

Report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

The Chair may stop the meeting and ask the person to leave the meeting if they feel there has been a breach of the above protocol.

IN CASE OF EMERGENCY

In the event of a fire use the nearest exit to evacuate the building.

Proceed to the designated fire assembly point which is located on the patio area adjacent to the pedestrian entrance and await instructions from emergency personnel.

AGENDA

1. **To receive:**
Apologies for Absence
Declarations of Interest
2. **To approve the minutes of the Annual Meeting of Council held on 19 May 2026, previously circulated and therefore taken as read.** *Page 7*
3. **To approve the minutes of the meeting of Council held on 19 May 2026, previously circulated and therefore taken as read.** *Page 13*
4. **Signing of the Declaration of Office**
Council is invited to note that the Vice Chair, who was not present at the Annual Meeting of Council, signed the Acceptance of Office prior to this meeting.
5. **Public Involvement – Deputations, Petitions and Questions**
Members of the public may make representations in respect of the business on the agenda.
6. **Chair’s Report**
Council is invited to receive a verbal report from the Chair.
7. **Clerk’s Report**
Council is invited to receive a verbal report from the Clerk.
8. **Ward Member Reports**
 - i. Council is invited to receive any verbal Ward Member Reports.
 - ii. Council is invited to note that no written reports have been received.
9. **Register of Interests – Home Addresses**
As referenced at the last meeting of Council, an important amendment has been introduced to the Localism Act 2011 which will take effect on 29 June and requires that Councils do not publish details of a Councillor’s home address in their Registers of Interest unless an individual Councillor explicitly requests it.

Those members who still wish to have their home address shown on their Register of Interest must now opt-in using this form:

<https://forms.cloud.microsoft/e/6Y9i1My9U1> before 29 June 2026.

If you have already applied for and been granted a sensitive interest for your home address or are a new Councillor and have asked that your home address is not published, you need take no further action and it will remain withheld until 29 June.

Councillors must still apply for a sensitive interest if they wish to request that any other Disclosable Pecuniary, or Other Registerable Interests are withheld from their published registers. This includes other property or land in Milton Keynes that is not a home address.

10. To receive draft minutes (including recommendations) from Committees. Any Member questions arising from matters detailed in the minutes to be raised under the relevant Committee

a. Minutes of the Planning Committee *Page 17*

Chair: Cllr B Greenwood

Council is invited to receive the minutes with 1 item (i) to note

i. Updating Local Flood Risk Management Strategy - Informal Consultation

Committee noted that MKCC are seeking views to help them better manage flood risk and protect homes, neighbourhoods, and services across Milton Keynes.

The survey can be completed via this link: [Milton Keynes Local Flood Risk Management Strategy](#) or you can also request a copy of the survey and respond by emailing LLFA@milton-keynes.gov.uk

[Find out more about Flood and water management in Milton Keynes](#) at www.milton-keynes.gov.uk/flood-and-water-management

Committee resolved to respond individually to the consultation with Council requested to note this consultation for wider input.

b. Minutes of the Finance Committee *Page 21*

Chair: Cllr B Barton

Council is invited to receive the minutes with 1 item (i) to adopt

i. Draft Minute 07/26 Community Council Asset Register *Page 23*

Committee reviewed the updated Asset Register and resolved to recommend it to Council.

11. Licensing and Planning Applications

Due to submission deadlines, Council is invited to consider and comment on the proposed licensing and planning applications:

i. Application ref: PLN/2026/0846

Conversion of garage into habitable room at 14 FALCON AVENUE, SPRINGFIELD, MILTON KEYNES, MK6 3HH

<https://www.be.milton-keynes.gov.uk/pr/s/detail/a0IWS000004GMDa>

- ii. **Application ref: PLN/2026/0904**
Demolition of existing detached garage and conservatory, erection of a two storey rear extension, single storey front and rear extensions and new chimneystack to side of existing house. Construction of new entrance gates, boundary wall and detached garage at 17 COWDRAY CLOSE, WOOLSTONE, MILTON KEYNES, MK15 0AP
<https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lWS000004JtBN>

 - iii. Application ref: PLN/2026/0499
Proposed single-storey rear extension with 3no. rooflights at 2 CARTERET CLOSE, WILLEN, MILTON KEYNES, MK15 9LD
<https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lWS000003sv4P>
- 12. Community Hub – Working Group Update**
Council is invited to receive a verbal report from the Clerk, including an update on the defect works being carried out prior to the end of the retention period and payment of the associated fee of £37,219 plus VAT. It will be necessary to retain the Community Hub Working Group for a period of up to three months to conclude all outstanding matters relating to both the contract and the wider development of the Community Hub.
- 13. Community Hub Café**
Council is invited to receive an update on progress between Council and the new café operator in agreeing arrangements for the operation and opening of the Community Café.
- 14. Updated Meetings Schedule 2026-27** **Page 35**
Council is invited to note an updated copy of the meetings schedule for 2026-27.
- 15. Dates of Future Committee & Working Group Meetings**
Sustainability – 22 June at 6.30pm
Planning – 6 July at 6.30pm
Personnel – 7 July at 6.30pm
Estates – 14 July at 6.30pm
- 16. Date of Next Meeting**
Tuesday 21 July 2026 at 7.30pm

BY ORDER OF THE COUNCIL

Dominic Warner

D Warner, Clerk to Council
11 June 2026



**Minutes of the Annual Meeting of Campbell Park Community Council
held on Tuesday 19 May 2026, at the
CPCC Community Hub, Springfield Boulevard, Springfield
commencing at 6.30pm**

This meeting was open to the public

Members Present

Cllr L Adura	Cllr B Macharia
Cllr B Barton	Cllr F Mangan
Cllr O Cole – arrived 6.45pm	Cllr R McCafferty
Cllr V Dixon	Cllr J Messent
Cllr B Greenwood	Cllr I Opoku
Cllr J Howard	Cllr D Pafford
Cllr H Kakei	Cllr M Petchey
Cllr D Kendrick – arrived 6.56pm	Cllr J Whild

In Attendance

D Warner, Clerk to Council
P Sullivan, Deputy Clerk

- 01/26 Election of Chair to 18 May 2027**
Cllr Greenwood was proposed and seconded for the Office of Chair of Council.

There being no other nominations, Cllr Greenwood was duly elected Chair of Council for the period to 18 May 2027.
- 02/26 Election of Vice Chair to 18 May 2027**
Cllrs Golding and Pafford were proposed and seconded for the Office of Vice-Chair of Council.

Following a vote, Cllr Golding was duly elected Vice-Chair of Council for the period to 18 May 2027.
- 03/26 Signing of the Declaration of Acceptance of Office**
Chair of Council, Cllr Greenwood signed the Declaration of Acceptance of Office.

Vice-Chair of Council, Cllr Golding to sign the Declaration of Acceptance of Office at the next meeting.

04/26 Apologies for Absence

Cllr R Golding
Cllr K Kavarana
Cllr K Kent

05/26 Members of the Public Present

None

06/26 Minutes of the meeting of Council held on the 21 April 2026

The minutes of the meeting, having been previously circulated were approved as a correct record and signed by the Chair.

07/26 To Receive Draft Minutes (including recommendations) from Committees. Any Member questions arising from matters detailed in the Minutes to be raised under the relevant Committee.

a. Minutes of the Community & Communications Committee

Chair: Cllr K Kavarana

Council received the minutes and agreed 1 to ratify (i) item.

i. Draft Minute 60/25(i) Grants

MK Parks Trust (Grant Application 001/26-27/Sect 137)

Committee considered an application from MK Parks Trust for £750.00 to sponsor the mobile climbing wall for 11-17 yr olds at the Big Park Hangout Event at Willen Lake on 5 September.

Committee resolved to recommend to Council that the grant be awarded in full.

Council resolved to award the grant as recommended.

b. Minutes of the Personnel Committee

Chair: Cllr K Kent

Council received the minutes

c. Minutes of the Planning, Infrastructure and Planning Committee

Council received the minutes

d. Minutes of the Estates Committee

Council received the minutes

08/26 Review of Council Standing Orders

Following a review, Council resolved to re-adopt the Standing Orders with no amendments, as recommended by the March meeting of the Finance, Administration & Policy Committee (Draft Minute 49/25).

- 09/26** **Review of Council Financial Regulations**
Following a review, Council resolved to re-adopt the Financial Regulations with no amendments, as recommended by the March meeting of the Finance, Administration & Policy Committee. (Draft Minute 48/25i).
- 10/26** **Review of Councillor Code of Conduct**
Following a review, Council resolved to re-adopt the Councillor Code of Conduct.
- 11/26** **Civility & Respect**
By CPCC signing up to the Civility and Respect Pledge (October 2022) we have demonstrated that our Council is committed to treating councillors, clerks, employees, members of the public, representatives of partner organisations, and volunteers, with civility and respect in their role.
- Council resolved to re-affirm its commitment to the Civility and Respect Pledge.
- As agreed at the April meeting of Council, members were invited to sign the personal Statement of Assurance as developed by the The National Association of Local Councils (NALC) Improvement and Development Board (IDB).
- 12/26** **Councillor - Officer Protocol (adopted January 2023 as part of the NALC/SLCC Civility & Respect Project)**
Council is invited to re-adopt the protocol; no amendments have been suggested to the current model by NALC/SLCC.
- Council resolved to re-adopt the Councillor – Officer Protocol.
- 13/26** **Milton Keynes City Council - Together We Can**
Council reviewed and adopted the updated Together We Can document which sets out the parameters of the working partnership between MKCC and Community/Town/Parish councils.
- 14/26** **Annual Review of Bank Signatories**
Council reviewed the current bank signatories and agreed the following:
- i. Unity Trust – the current signatories of Cllrs Barton, Golding, Greenwood & Kavarana be retained
 - ii. CCLA Investment Management – the current signatories Cllrs Barton, Golding, Greenwood & Pafford be retained
- 15/26** **Committee Structure and Scheme of Delegations (including Terms of Reference for committees)**
To review the Council’s Committee structure, delegation arrangements to Committees, Sub-Committees, Working Groups and Officers and terms of reference for Committees. The following amended Committee terms of reference are recommended for adoption by Council:
- i. Climate Action Working Group

Draft Minute 13/25 - Reclassification of Working Group as Substantive Committee of Council

The Working Group considered and agreed the suggestion (from the Clerk to Council) that it recommends to the Annual Meeting of Council that it becomes a substantive Committee of Council, focused on the development and delivery of the Council Sustainability Plan. With the Council Sustainability Plan impacting on all the other Committees of Council and needing to be progressed by them, the new Committee could meet biannually to scrutinise progress and further develop the plan for Council approval.

Council resolved to accept the recommendation that the Climate Emergency Working Group become a substantive Committee of Council (the Sustainability Committee), further resolving to adopt the draft terms of reference.

Council resolved to reappoint the following Committees, adopting their associated terms of reference without amendment:

- ii. Finance Committee
- iii. Community & Communications Committee
- iv. Planning Committee
- v. Estates Committee
- vi. Personnel Committee

16/26

Appointments to Committees / Appointment of Committee Chairs

Council is invited to appoint members to the Committees agreed within the Scheme of Delegations (Standing Order 4div applies) and then appoint a Chair of each Standing Committee (Standing Orders 4dvi)

Finance Committee:

Cllrs Barton, Golding, Kavarana, Kendrick, Kent, Opoku & Pafford

Cllr Barton was elected as Chair of the Committee to May 2027

Community & Communications Committee:

Cllrs Adura, Cole, Dixon, Kakei, Kavarana, Kendrick, Macharia, Mangan, Messent, Opoku & Petchey

Cllr Kavarana was elected as Chair of the Committee to May 2027

Personnel Committee:

Cllrs Cole, Golding, Greenwood, Kakei, Kent, Mangan & Pafford

Cllr Kent was elected Chair of the Committee to May 2027

Planning Committee:

Cllrs Dixon, Golding, Greenwood, Kakei, Kavarana, Messent & Whild

Cllr Greenwood was elected Chair of the Committee to May 2027

Estates Committee:

Cllrs Adura, Barton, Cole, Dixon, Golding, Greenwood, Howard, Kendrick, Macharia, Pafford & Petchey

Cllr Golding was elected Chair of the Committee to May 2027

Sustainability Committee

Cllrs Kent, Macharia, Mangan, McCafferty, Opoku, Petchey & Whild

Cllr Whild was elected Chair of the Committee to May 2027

17/26

Review and adoption of Current Policies/Protocols

Following a policy review by the relevant Committee, Council received and considered the following recommendations:

Finance, Administration & Policy Committee

Draft Minute 48/25 (ii) Committee Policies Review- Investment Strategy

Committee resolved to make a recommendation for the adoption of the amended Annual Investment Strategy.

Council resolved to accept the Committee recommendation.

Personnel Committee

Minute 38/25 Committee Policy Review

Committee reviewed and amended the following policies and agreed to recommend them for adoption at the Annual Meeting of Council.

- Anti-Harassment and Bullying Policy – no amendments
- Menopause Policy – no amendments
- Staff Spectacle Policy – maximum contribution increased from £150 to £175, policy to be reviewed biennially going forward.

Council resolved to accept the Committee recommendation.

Council further resolved to re-adopt all other policies/protocols without amendment, those then being reviewed at Committee in the next year.

18/26

Representation on or work with external bodies

Council appointed Members to the following external bodies:

MK Association of Local Councils - Cllrs Cole and McCafferty, Cllr Mangan (substitute)

MK Parishes Forum - Cllrs Greenwood and Mangan

Under this item Council agreed to extend an invitation to Milton Keynes Association of Local Councils to use the Council Chamber as a venue for future meetings.

Under this Item Cllr Barton declared an interest in his capacity as Secretary to the Milton Keynes Association of Local Councils.

- 19/26 Asset Register**
Council noted that the Finance Committee will review the Asset Register at their next meeting, with the outcome reported for consideration at the June meeting of Council.
- 20/26 Confirmation of arrangements for insurance cover in respect of all insured risks**
Council reviewed and accepted the arrangements regarding the main Council insurance policy, separate arrangements are in place for motor vehicle and professional indemnity cover.
- 21/26 Council's Membership of Other Bodies for 2026-27**
Council resolved to renew its annual subscription to:
Buckinghamshire & Milton Keynes Association of Local Councils - £1604.68
National Association of Local Councils – £896.12
- 22/26 Register of Member Interests**
Members were reminded of their responsibility to submit their Register of Member Interests within 28 days of being elected. Members were further reminded of their responsibility to make an updated submission within 28 days of a change to their registered personal interests/a new personal interest.
- 23/26 Setting the dates, times and place of ordinary meetings of Council and Committees for the year ahead**
Council considered and accepted the draft schedule of dates and times of Council and Committee meetings for 2026-2027.

**Minutes of the meeting of Council held on
Tuesday 19 May 2026, 7.30pm
at the
CPCC Community Hub, Springfield Boulevard, Springfield**

This meeting was open to the public

Members Present

Cllr L Adura	Cllr B Macharia
Cllr B Barton	Cllr F Mangan
Cllr O Cole	Cllr R McCafferty
Cllr V Dixon	Cllr J Messent
Cllr B Greenwood	Cllr I Opoku
Cllr J Howard	Cllr D Pafford
Cllr H Kakei	Cllr M Petchey
Cllr D Kendrick	Cllr J Whild

In Attendance

D Warner, Clerk to Council
P Sullivan, Deputy Clerk

24/26

Apologies for Absence

Cllr R Golding
Cllr K Kavarana
Cllr K Kent

25/26

Declarations of Interest

None

26/26

Public Involvement – Deputations, Petitions and Questions

None

27/26

Chair's Report

The Chair thanked Councillors for reappointing him for the forthcoming year. He also congratulated those elected in the recent Milton Keynes City Council elections and acknowledged those who were unsuccessful.

- 28/26 Clerk's Report**
The Clerk did not make a report.
- 29/26 Community Council Financial Accounts 2025-2026 Year-End**
Council received and agreed the accounts detailing the financial position of the Community Council as at 31 March 2026.
- 30/26 Community Council Internal Audit Report 2025-2026**
Council received and agreed the internal audit report for the financial year 2025-2026 as presented by Auditing Solutions Ltd. Council resolved a vote of thanks to the Responsible Financial Officer and all staff involved in the successful outcome of the internal audit.
- 31/26 Community Council Annual Return 2025-2026**
Council considered, populated where applicable, and approved the Community Council Annual Return for 2025-2026, including:
- i. Annual Governance Statement 2025-2026 (Section 1)
Council considered the accounting statements in Section 1 of the 2025/26 Annual Return, answering yes to statements 1-8, N/A to statement 9 and yes to statement 10.
 - ii. Accounting Statement 2025-2026 (Section 2)
Council considered and approved the figures entered in boxes 1-10, answering yes in box 11.
- 32/26 Community Hub In-Year (2026-27) Budget Earmarking, Responsible Financial Officer Recommendation**
The Responsible Finance Officer recommends an in-year earmarking transfer of £3,872.00 from the Earmarked New Office HQ (9022) cost centre to Earmarked Retention Steele/Bray (9054) to cover the potential shortfall in funds when the final payment is due. The confirmed outstanding retention figure payable to Steele and Bray is £37,219 plus VAT and the current Earmarked figure is £33,347.
- Council agreed the recommendation of the Responsible Financial Officer for an in-year earmarking transfer as detailed.
- 33/26 Community Hub – Working Group Update**
Council received a verbal report from the Clerk on the defect works being undertaken before the end of the retention period. The works remain on track for completion by the end of the month. Once completed, they must be signed off and certified by both the Quantity Surveyor and the Architect before the contractor can submit an invoice. Council also noted that the Community Hub Working Group will need to remain in place for up to three months to conclude all outstanding matters relating to both the contract and the wider development of the Community Hub.

Confidential Item

In view of the terms of Schedule 12A Local Government Act 1972, the following item* will be likely to disclose exempt information relating to establishment and contractual matters and Council is therefore invited to resolve that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 Section 1(2) the public and press be excluded.

***Item 10**

34/26

Community Hub Café

Council considered the Community Café Working Group's recommendation on appointing a new café operator and agreed to appoint YMCA. The arrangement will be based on a three-year lease, with an option to extend for a further two years by mutual agreement. If terms cannot be agreed with YMCA, negotiations will proceed with the second-ranked tenderer.

35/26

Dates of Future Committee & Working Group Meetings

Community & Communications – 26 May at 6.30pm

Planning – 1 June at 6.30pm

Finance, Administration & Policy – 2 June at 6.30pm

BMKALC Councillor Training – 8 June at 6.30pm

36/26

Date of Next Meeting

Tuesday 16 June 2026 at 7.30pm

**Minutes of the Planning Committee of
Campbell Park Community Council held on
Monday 1 June 2026
at the CPCC Community Hub, Springfield Boulevard, Springfield
commencing at 6.30pm
This meeting was open to the Public**

Members Present

Cllr V Dixon

Cllr B Greenwood (Chair)

Cllr J Whild

Cllr R Golding

Cllr K Kavarana

In attendance

T Jones, Committee Clerk

01/26

Apologies for Absence

Cllr J Messent – personal commitment

02/26

Declarations of Interest

None

03/26

Minutes of the Previous Meeting

The minutes of the meeting held on 5 May, having been previously circulated were approved as a correct record and signed by the Chair.

04/26

Public Involvement – Deputations, Petitions and Questions

1 Willen resident in attendance.

05/26 Consultations – including any applications or consultations received after the publication of the Agenda that must be considered before the date of the next meeting. Any additional items that will be considered will be published on the day of the meeting on the Campbell Park Community Council website.

a. Planning Applications

i. PLN/2026/0563

Conversion of single dwelling (C3) to 2no. self-contained residential apartments (C3) with a garage conversion
at 16 VERITY PLACE, OLDBROOK, MILTON KEYNES, MK6 2QF

Deadline: 4 June

Planning Officer: Gabriel Kenyon

Committee resolved to object to the application, repeating the comments made on the previous (refused) proposal at this address (22/00585/FUL) which stated the overconcentration of HiMO and 1 bedroomed properties in the vicinity. This proposal also fails to meet the required parking standards in a location where there is no overflow parking or alternative parking provision in the surrounding area.

b. Licensing

Committee noted the following licensing application/s were responded to with a response of ‘no comment’, through the delegated powers given to the Committee Clerk:

- i. Street Trading Consent Boroughwide Renewal - Maries Ices, FN66YVS, REF 174169
1 ice cream van to trade Boroughwide for the following times:
Monday to Sunday 15:00 to 18.00. Please note hours are changing to 15.00 to 20.00
- ii. Street Trading Consent Renewal NEW Best Kebab 2 trading at Springfield Boulevard Ref 135019
To sell: Hot takeaway food
Mon to Sun 17:00 - 22:30 Changing to 17.00 – 23.00
- iii. Street Trading Consent Boroughwide Renewal - MSJ Ice Cream Services, Reg FJ69 UYA, Ref 174509
1 ice cream van to trade Boroughwide for the following times:
Current Hours: Monday to Sunday 16:00 to 19:00
Hours applied for: Monday to Sunday 15:00 to 19:00

c. Update on Past Consultations

The Committee noted the outcome of the following applications.

Permitted/Approved:

- i. PLN/2026/0695 - 93, 95a & 95b Walbrook Avenue, Springfield, Milton Keynes, MK6 3JP
- ii. PLN/2026/0747 - 54 PADSTOW AVENUE, FISHERMEAD, MILTON KEYNES, MK6 2ES
- iii. PLN/2026/0165 - 10 KETTON CLOSE, WILLEN, MILTON KEYNES, MK15 9LR

Refused:

- iv. PLN/2026/0657 - MERCURY HOUSE, BRICKHILL STREET, WILLEN LAKE, MK15 0DJ

Split Decision:

- v. PLN/2026/0592 - XERCISE4LESS, WINTERHILL HOUSE, SNOWDON DRIVE, WINTERHILL, MILTON KEYNES, MK6 1AP (Further details required to meet conditions)

d. Appeals

None

e. Planning Enforcement

The Committee received reports relating to Planning Enforcement.

06/26 Double Yellow Line Request

Committee noted that an application had been received from Tetra Tech for double yellow lines on Snowdon Drive, Winterhill. Following consultation with the MKCC, this request has been passed on to their Network and Enforcement Manager to progress, as the request relates to a non-residential area and therefore outside of the scope of the requirement for CPCC to undertake further consultation.

07/26 General Consultations

i. Updating Local Flood Risk Management Strategy - Informal Consultation

Committee noted that MKCC are seeking views to help them better manage flood risk and protect homes, neighbourhoods, and services across Milton Keynes.

The survey can be completed via this link: [Milton Keynes Local Flood Risk Management Strategy](#) or you can also request a copy of the survey and respond by emailing LLFA@milton-keynes.gov.uk

Find out more about Flood and water management in Milton Keynes at www.milton-keynes.gov.uk/flood-and-water-management

Committee resolved to respond individually to the consultation with Council requested to note this consultation for wider input.

08/26 Date of Next Meeting

Monday 6 July 2026 at 6:30pm

Any consultations requiring a response before the next meeting will be considered by Council on 16 June 2026.

**Minutes Finance Committee
held on Tuesday 2 June 2026
commencing at 6:30 pm
at the CPCC Community Hub, Springfield Boulevard, Springfield**

This meeting was open to the Public

Members Present

Cllr B Barton (Chair)
Cllr R Golding
Cllr K Kavarana
Cllr K Kent

Cllr D Kendrick
Cllr I Opoku
Cllr Pafford

In Attendance

L Bradley, Responsible Financial Officer

01/26 Apologies for Absence

None

02/26 Declarations of Interest

None

03/26 Appointment of Vice Chairperson

The Committee elected Cllr R Golding as Vice Chairperson to May 2027.

04/26 Appointment of Lead Members

Committee considered if there was a requirement to appoint a Lead Members and resolved not to elect one.

05/26 Minutes of the previous meeting

The Committee approved the minutes of the meeting held on 3 March 2026, previously circulated and therefore taken as read.

06/26 Public Involvement – Deputations, Petitions and Questions

No members of the public were present.

07/26 Community Council Asset Register

Committee reviewed the updated Asset Register and resolved to recommend it to Council.

08/26 Annual Consultation

Committee noted that the Annual Consultation will be held in September. If there is anything Committee wishes to add it must be identified in June and sent to the Clerk to Council.

09/26 Employers Pension Contribution Rate Reduction

Committee noted further to the most recent valuation of the Buckinghamshire Local Government Pension Scheme, Council employer contribution rates will reduce by 1% from 1 April 2026 onwards.

10/26 Income & Expenditure Report to 30 April 2026

Committee noted the Income and Expenditure report as at 30 April 2026.

11/26 Balance Sheet to 30 April 2026

Committee noted the Balance Sheet as of 30 April 2026.

12/26 BACS and Direct Debit payments to 30 April 2026

Committee noted the schedule of payments made to the 30 April 2026. This schedule is for information only.

13/26 Date of Next Meeting

Tuesday 1 September 2026.

Asset Register 2026-27

Code	Description	Location	Date Acquired	Date Disposed	Original Cost	Current Value	Annual Return	Insurance Value	Insurance Category	Financed (F)	Supplier Name	
Centre Furniture												
CF005	72 x Comfort steel poly chair - stone tweed fabric	Springfield Centre	04/12/2014		2702.70	2702.70	2702.70	0.00			Gopak Ltd	
CF007	48 x Comfort Poly folding chair - charcoal shell	Springfield Centre	04/12/2014		652.86	652.86	652.86	0.00			Gopak Ltd	
CF008	10 x Contour folding table - Japanese Beech	Springfield Centre	04/12/2014		964.98	964.98	964.98	0.00			Gopak Ltd	
CF010	New kitchen - OBC	Oldbrook Centre	19/02/2016		8693.92	8693.92	8693.92	0.00				
CF011	Blinds - SFC	Springfield Centre	08/08/2015		1087.40	1087.40	1087.40	0.00				
CF012	Dyson Airblade Hand Dryer	Oldbrook Centre	30/11/2018		642.85	642.85	642.85	0.00				
CF013	Blinds - OBC	Oldbrook Centre	01/12/2018		1021.80	1021.80	1021.80	0.00			EB Solar	
CF014	Solar Panels	Springfield Centre	18/06/2025		12250.33	12250.33	12250.33	12250.33				
					28016.84	28016.84	28016.84	12250.33				
Community Hub												
CH001	Café Kitchen Equipment - See annex 1	Community Hub	23/01/2025		24863.00	24863.00	24863.00	24863.00			Countrywide Catering	
CH002	Furniture for Café - See annex 1	Community Hub	07/05/2025		7344.71	7344.71	7344.71	7344.71			Atlas Furniture	
CH003	Defibrillator	Community Hub	25/03/2026		875.00	875.00	875.00	875.00			Defib Warehouse	
CH004	Q-Jumpseat Wall x 2	Community Hub	11/06/2025		1340.00	1340.00	1340.00	1340.00			DS Ergonomics	
CH005	Food Waste Composter	Community Hub	19/09/2025		1790.00	1790.00	1790.00	1790.00			Enterpack Ltd	
CH006	Table	Community Hub	17/10/2025		620.00	620.00	620.00	620.00			Meridian Interiors	
CH007	Shelving for Archive room	Community Hub	14/11/2025		2900.00	2900.00	2900.00	2900.00			Top Class	
CH008	Furniture for Community Hub - See annex 1	Community Hub	23/05/2025		17127.00	17127.00	17127.00	17127.00			Meridian Interiors	
					56859.71	56859.71	56859.71	56859.71				
IT Equipment												
CM049	Lenovo Thinkpad L Series L580	Parish Office	04/02/2019		789.99	789.99	789.99	0.00			Cloudy IT	
CM050	Lenovo Thinkpad L Series L580	Parish Office	04/02/2019		789.99	789.99	789.99	0.00			Cloudy IT	
CM051	Lenovo Thinkpad L Series L580	Parish Office	04/02/2019		789.99	789.99	789.99	0.00			Cloudy IT	
CM052	Dell Vostro	Parish Office	11/11/2020		625.00	625.00	625.00	0.00			Cloudy IT	
CM053	Dell Vostro	Parish Office	11/11/2020		625.00	625.00	625.00	0.00			Cloudy IT	
CM054	Dell Vostro	Parish Office	11/11/2020		625.00	625.00	625.00	0.00			Cloudy IT	
CM055	Dell Latitude	Parish Office	11/11/2020		700.00	700.00	700.00	0.00			Cloudy IT	
CM056	Dell Latitude	Parish Office	11/11/2020		700.00	700.00	700.00	0.00			Cloudy IT	
CM057	Jabra Headsets x 7 + VoiP telephones x 3	Parish Office + Depot	22/12/2021		1330.00	1330.00	1330.00	1330.00			Cloudy IT	
CM058	Dell Vostro Laptop	Deputy Clerk	16/12/2021		559.00	559.00	559.00	559.00			Cloudy IT	
CM059	Dell Inspiron Laptop - CPPC LAP41	Clerk	04/01/2023		690.00	690.00	690.00	690.00			Cloudy IT	
CM060	Dell Inspiron Laptop - CPPC LAP42	Chris Hindson	04/01/2023		690.00	690.00	690.00	690.00			Cloudy IT	
CM061	Dell Latitude 3520 Laptop	RFO	23/03/2023		665.00	665.00	665.00	665.00			Cloudy IT	
CM062	Dell Optiplex Micro	Clir D Pafford	20/10/2022		520.00	520.00	520.00	520.00			Cloudy IT	
CM063	Dell Latitude 3550 x 2	Community Hub	15/04/2025		1360.00	1360.00	1360.00	1360.00			Cloudy IT	
CM064	ipads for Councillors x 9 - see annex 1	Councillors	01/04/2026		4446.00	4446.00	4446.00	4446.00			Cloudy IT	
					15904.97	15904.97	11458.97	5814.00				
Land & Buildings												
LB001	Woolstone Sports Ground	Newport Road Woolstone	01/08/2013		1.00	1.00	1.00	0.00			Milton Keynes Council	
LB002	Woolstone Pond	Woolstone	05/03/1997		0.05	0.05	0.05	0.00			Commission for New Towns	
LB003	Springfield Centre	Springfield Boulevard, Springfield	01/11/2012		1.00	981000.00	1.00	981000.00			Milton Keynes Council	
LB004	Fishermead Sports Ground	Newlyn Place, Fishermead	01/08/2014		1.00	1.00	0.00	0.00			Milton Keynes Council	
LB005	Woolstone Allotments	Woolstone	27/03/1992		0.50	0.50	0.50	0.00			Milton Keynes DC	
LB006	Willen Allotments	Willen	27/03/1992		0.50	0.50	0.50	0.00			Milton Keynes DC	
LB007	Fishermead Allotments	Fishermead	27/03/1992		1.00	1.00	1.00	0.00			Milton Keynes DC	
LB008	Kernow Crescent Play Area	Fishermead	22/05/2020		1.00	1.00	1.00	0.00			Milton Keynes Council	
LB009	Community Hub (Was Springfield Pub)	Springfield Boulevard, Springfield	31/03/2025		2474458.00	2474458.00	2474458.00	2474458.00			MC Property Investments	

2474464.05 3455463.05 2474463.05 3455458.00

Landscape Services

LS001	Telescopic Pole Pruner	Landscape Depot	16/01/2020	530.25	530.25	530.25	530.25	Tudor Environmental
LS002	Bertolini Tiller with Honda GX160 Engine	Landscape Depot	29/10/2019	1399.00	1399.00	1399.00	1399.00	Tudor Environmental
LS004	New Holland 4WD Tractor	Landscape Depot	09/10/2019	19900.00	19900.00	19900.00	19900.00	Turney Groundforce
LS007	McConnell hedge cutting arm	Landscape Depot	20/02/2020	11125.00	11125.00	11125.00	11125.00	Turney Groundforce
LS011	Fuel Tank	Landscape Depot	06/04/2020	1541.11	1541.11	1541.11	1541.11	Fuel Tank Shop
LS012	Winch and mount for Ford Ranger	Landscape Depot	12/11/2021	925.00	925.00	925.00	925.00	Watling Engineers Ltd
LS013	Armogard chemical storage chest	Landscape Depot	25/01/2022	867.86	867.86	867.86	867.86	A & B Industrial Services
LS014	Stihl Hedge Trimmer	Landscape Depot	28/10/2021	551.00	551.00	551.00	551.00	Garden Machines
LS017	Roller Mower	Landscape Depot	09/03/2023	5928.75	5928.75	5928.75	5928.75	RT Machinery
LS018	ST6P Wheeled Woodchipper	Landscape Depot	02/06/2023	21000.00	21000.00	21000.00	21000.00	Forst
LS019	Stihl MS241C-M Chain Saw	Landscape Depot	31/10/2023	595.20	595.20	595.20	595.20	Tudor Environmental
LS020	MTL 1605 Dragone Flail Mower	Landscape Depot	02/08/2024	3765.00	3765.00	3765.00	3765.00	Kilworth Machinery Ltd
LS021	Ferris IS2600Z Ride On Zero Turn Mower	Landscape Depot	12/11/2024	18999.00	18999.00	18999.00	18999.00	RT Machinery
LS022	Stihl MS261C-M Chain Saw - 16 inch	Landscape Depot	30/11/2024	660.82	660.82	660.82	660.82	Tudor Environmental
LS023	Ferris IS2600Z Ride on zero turn mower (4002352580)	Landscape Depot	17/09/2025	18999.00	18999.00	18999.00	18999.00	RT Machinery
LS024	Cemo 1000 litre tank	Landscape Depot	24/03/2026	2660.00	2660.00	2660.00	2660.00	Tanks R Us
LS025	Stihl Petrol Hedge Trimmer (197176912)	Landscape Depot	30/11/2025	531.30	531.30	531.30	531.30	Tudor Environmental
LS026	Stihl Petrol Hedge Trimmer (196267191)	Landscape Depot	30/11/2025	520.80	520.80	520.80	520.80	Tudor Environmental
				110499.09	110499.09	110499.09	110499.09	

Office Equipment

OE011	Induction loop system fo 9m x 9M room	Oldbrook Centre	29/08/2014	1125.00	1125.00	1125.00	1125.00	0.00
				1125.00	1125.00	1125.00	1125.00	0.00

Open Space Furniture

OS001	'Cannock Chase' Picnic Unit	Kernow Crescent Play Area	27/03/2013	595.00	595.00	595.00	595.00	595.00
OS002	'Cannock Chase' Picnic Unit	Kernow Crescent Play Area	27/05/2013	595.00	595.00	595.00	595.00	595.00
OS003	'Cannock Chase' Picnic Unit	Kernow Crescent Play Area	27/05/2013	595.00	595.00	595.00	595.00	595.00
OS004	Potaloo	Willen Allotment	01/04/2005	693.98	693.98	693.98	693.98	693.98
OS006	Anchorfast plus 10 seater	Oldbrook Green	24/06/2011	679.00	679.00	679.00	679.00	679.00
OS020	Police Notice	Oldbrook Green	10/06/2008	2865.00	2865.00	2865.00	2865.00	0.00
OS033	Fitness Equipment	Oldbrook Green	14/03/2014	20927.00	20927.00	20927.00	20927.00	21630.00
OS036	180mtrs post & 4 railing fence	Woolstone Allotment	27/04/2013	2669.40	2669.40	2669.40	2669.40	0.00
OS037	Derby Dbie Slimline recycling bin	Kernow Crescent Play Area	23/05/2013	3010.00	3010.00	3010.00	3010.00	0.00
OS039	Post and panel sign	Kernow Crescent Play Area	15/09/2014	915.83	915.83	915.83	915.83	0.00
OS040	Post and panel sign	Fisherhead Sports Ground	15/09/2014	683.00	683.00	683.00	683.00	0.00
OS041	Post and Panel sign	Fisherhead Sports Ground	15/09/2014	658.00	658.00	658.00	658.00	0.00
OS047	1 x concrete litter bin	Oldbrook Green	19/06/2008	571.19	571.19	571.19	571.19	0.00
OS048	2 x Defibrillators	Parish Office, & SFC	08/05/2016	2763.50	2763.50	2763.50	2763.50	2763.50
OS049	2 x Defibrillators	Cross Keys and Willen Pavilion	08/05/2017	2787.50	2787.50	2787.50	2787.50	2787.50
OS050	1 x Defibrillators	Ship Ashore, Willen	15/05/2018	1381.25	1381.25	1381.25	1381.25	1381.25
OS051	Soldiers Seat	T A Centre, Blakelands	05/03/2019	695.00	695.00	695.00	695.00	695.00
OS052	World War One Seat	Oldbrook Green	12/11/2018	585.00	585.00	585.00	585.00	585.00
OS053	World War One Seat	Kernow Crescent Play Area	12/11/2018	585.00	585.00	585.00	585.00	585.00
OS054	World War One Seat	Springfield Boulevard	12/11/2018	585.00	585.00	585.00	585.00	585.00
OS055	World War One Seat	Woolstone Park	12/11/2018	585.00	585.00	585.00	585.00	585.00
OS056	World War One Seat	Willen Hook Park	12/11/2018	585.00	585.00	585.00	585.00	585.00
OS058	2 x Gemini Sun Awnings	Springfield Centre	31/07/2018	9100.00	9100.00	9100.00	9100.00	9100.00
OS059	1 x Gemini Sun Awning	Oldbrook Centre	31/07/2018	4560.00	4560.00	4560.00	4560.00	4560.00

OS060	Galvanised steel container	Oldbrook Centre	13/11/2019	1795.00	1795.00	1795.00	1795.00	Containers Direct
OS061	Noticeboard	Trinity Centre	07/02/2020	1072.90	1072.90	1072.90	1072.90	Noticeboards Online
OS062	Noticeboard	Willen	07/02/2020	1072.90	1072.90	1072.90	1072.90	Noticeboards Online
OS063	Rowing Trainer	Oldbrook Green	28/02/2020	1909.00	1909.00	1909.00	1909.00	Play-Ground Supplies
OS064	Street Lights x 3	Pirate Park Fishermead	01/01/2020	5780.63	5780.63	5780.63	5780.63	Milton Keynes Council
OS065	Container	Fishermead Sports Ground	21/01/2021	2000.00	2000.00	2000.00	2000.00	First Containers
OS066	Defibrillator (iPad CU-SP1 serial number G1T32B034)	Oldbrook Centre	11/01/2022	895.00	895.00	895.00	895.00	Defib Warehouse
OS067	Green flushing toilet	Woolstone Allotment	21/08/2025	890.00	890.00	890.00	890.00	Plastic Solutions
				75085.08	75085.08	75085.08	64415.66	

Play Apparatus

PA001	Circulus 4 - Roundabout	Kemow Crescent Play Area	20/05/2022	2757.00	2757.00	2757.00	2757.00	Playground Supplies Ltd
PA002	Vola 2 c/w cradle seats - Swing set	Kemow Crescent Play Area	20/05/2022	2487.00	2487.00	2487.00	2487.00	Playground Supplies Ltd
PA003	Somersault bars for 2	Kemow Crescent Play Area	20/05/2022	592.00	592.00	592.00	592.00	Playground Supplies Ltd
PA004	Wobbly Bridge	Kemow Crescent Play Area	20/05/2022	1460.00	1460.00	1460.00	1460.00	Playground Supplies Ltd
PA005	Ali Baba and the Forty Thieves - Multipplay unit	Kemow Crescent Play Area	20/05/2022	4769.00	4769.00	4769.00	4769.00	Playground Supplies Ltd
PA006	Mons 2.3m Climbing Dome	Kemow Crescent Play Area	20/05/2022	1450.00	1450.00	1450.00	1450.00	Playground Supplies Ltd
PA007	Papilio Seesaw for 3	Kemow Crescent Play Area	20/05/2022	2977.00	2977.00	2977.00	2977.00	Playground Supplies Ltd
PA008	Bryn Seat	Kemow Crescent Play Area	20/05/2022	645.00	645.00	645.00	645.00	Playground Supplies Ltd
				17137.00	17137.00	17137.00	17137.00	

Portable Electrical

PE002	Projector	Parish Office Top Floor Office	10/06/2006	544.95	544.95	544.95	0.00	
PE003	15 User VR Kit		28/03/2019	5000.00	5000.00	5000.00	5000.00	
				5544.95	5544.95	5544.95	5000.00	

Security Equipment

SE001	4 channel 160H 1TB Digital Video Recorder 17 monitor 4x Twilight	Oldbrook Centre	26/11/2014	1295.00	1295.00	1295.00	0.00	Milton Keynes Security Ltd
SE002	4 channel 160H 1TB Digital Video Recorder 17 monitor 4 x Twilight	Springfield Centre	01/04/2015	1295.00	1295.00	1295.00	0.00	
SE003	4 channel 160H 1TB Digital Video Recorder 17 monitor 4 x Twilight	Parish Office	01/04/2015	1295.00	1295.00	1295.00	0.00	
SE004	CCTV system	Landscape Depot	13/03/2020	1300.00	1300.00	1300.00	1300.00	Milton Keynes Security Ltd
SE005	Intruder alarm system	Landscape Depot	13/03/2020	1245.00	1245.00	1245.00	1245.00	
				6430.00	6430.00	6430.00	2545.00	

Vehicles

VE03	charger point for electric vehicles	Depot	12/12/2016	555.00	555.00	555.00	555.00	Chargemaster
VE04	Iveco Daily Van - SR19 DGV	Parish Office & Depot	22/01/2020	17995.00	17995.00	17995.00	17995.00	B.L Searle Ltd
VE05	Ford New Ranger Double Cab - YX68 PVF	Parish Office & Depot	25/09/2019	21073.49	21073.49	21073.49	21073.49	Evans Halshaw Bedford
VE06	Iveco Daily Van - HN65 OEV	Parish Office & Depot	17/10/2019	13990.00	13990.00	13990.00	13990.00	Van National Ltd
				53613.49	53613.49	53613.49	53613.49	

TOTALS

				2844680.18	3825679.18	2840233.18	3783592.28	
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* Milton Keynes Council has an interest in these items

Assets Disposed of

Centre Furniture

CF001	Low Hanging Trolley 3 row	Oldbrook Centre	15/05/2012	409.95	0.00	0.00	0.00	0.00	Gopak Ltd
CF002	1 x table trolley	Oldbrook Centre	10/06/2008	219.00	0.00	0.00	0.00	0.00	Gopak Ltd
CF003	Low hanging trolley 2 row	Springfield Centre	04/12/2014	299.47	0.00	0.00	0.00	0.00	Gopak Ltd
CF004	Low hanging trolley 2 row	Springfield Centre	04/12/2014	299.47	0.00	0.00	0.00	0.00	Gopak Ltd
CF009	5 x Contour folding tables Japanese Beech	Springfield Centre	04/12/2014	340.97	0.00	0.00	0.00	0.00	Gopak Ltd

IT Equipment

CM001	HP3500 Business Desktop	Parish Office Admin Office	31/10/2013	395.00	0.00	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM002	HP3500 Business Desktop	Parish Office Clerks Office	31/10/2013	395.00	0.00	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM003	HP3500 Business Desktop	Parish Office Finance Office	31/10/2013	395.00	0.00	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM006	1 x HP250 GS Core laptop	Parish Office	24/03/2014	420.00	0.00	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM007	1 x HP250 GS Core laptop	Parish Office	12/06/2014	420.00	0.00	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM008	1 x HP250 GS Core laptop	Parish Office	12/06/2014	420.00	0.00	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM009	Vostro 420 Desktop	Parish Office	19/06/2009	568.94	0.00	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM010	Vostro 420 Desktop	Parish Office	19/06/2009	568.94	0.00	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM011	Vostro 420 Desktop	Parish Office	19/06/2009	568.94	0.00	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM012	Vostro 420 Desktop	Parish Office	19/06/2009	568.94	0.00	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM013	Vostro 420 Desktop	Parish Office	19/06/2009	568.94	0.00	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM014	Vostro 420 Desktop	Parish Office	19/06/2009	568.94	0.00	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM015	Vostro 420 Desktop	Parish Office	19/06/2009	568.94	0.00	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM016	Vostro 420 Desktop	Members	19/06/2009	568.94	0.00	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM017	Vostro 420 Desktop	Members	19/06/2009	568.94	0.00	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM018	Vostro I710 Laptop	Members	19/06/2009	508.95	0.00	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM019	Vostro I710 Laptop	Members	19/06/2009	508.95	0.00	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM020	Vostro I710 Laptop	Members	19/06/2009	508.95	0.00	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM021	Vostro I710 Laptop	Members	19/06/2009	508.95	0.00	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM022	Vostro I710 Laptop	Members	19/06/2009	508.95	0.00	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM023	Vostro I710 Laptop	Members	19/06/2009	508.95	0.00	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM024	Vostro I710 Laptop	Members	19/06/2009	508.95	0.00	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM025	Vostro I710 Laptop	Members	19/06/2009	508.95	0.00	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM026	Server	Parish Office	19/06/2013	10437.77	0.00	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM027	HP Probook 450 G2 Laptop	Members	25/11/2014	418.20	0.00	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM028	HP Probook 450 G2 Laptop	Members	25/11/2014	418.20	0.00	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM029	HP Probook 450 G2 Laptop	Members	25/11/2014	418.20	0.00	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM030	HP Probook 450 G2 Laptop	Office Spare IT Equipment	25/11/2014	418.20	0.00	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM031	HP OfficeJet Pro 8620 Printer	Parish Office Clerks Office	29/07/2014	210.04	0.00	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM032	HP Business Desktop	Parish Office	22/03/2016	366.67	0.00	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM033	HP Probook 450	Parish Office	22/03/2016	430.00	0.00	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM034	HP Business Desktop	Parish Office	23/02/2016	437.98	0.00	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM035	HP Business Desktop	Parish Office	07/12/2015	376.43	0.00	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM036	HP Business Desktop	Parish Office	07/12/2015	376.43	0.00	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM037	HP Business Desktop	Parish Office	07/12/2015	376.43	0.00	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM038	HP LaserJet M201 Printer	Parish Office Top Floor Office	08/10/2015	122.66	0.00	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM039	HP LaserJet M277 Printer	Parish Office	07/08/2015	212.81	0.00	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM040	Intel Core Laptop	Parish Office	30/11/2016	730.97	0.00	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM041	HP Probook Laptop	Parish Office	30/11/2016	662.79	0.00	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM042	HP Probook Laptop	Parish Office	30/11/2016	501.83	0.00	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM043	HP Probook Laptop	Parish Office	12/10/2016	662.44	0.00	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM044	HP Business Desktop x 5	Parish Office	19/08/2016	2108.95	0.00	0.00	0.00	0.00	Mirus IT Solutions Ltd
CM045	HP Pro Tablet x 3	Parish Office	18/04/2016	863.16	0.00	0.00	0.00	0.00	Mirus IT Solutions Ltd

Office Equipment

OE001	Swingboard	Parish Office	10/06/2007	148.40	0.00	0.00	0.00	0.00	
OE002	Large A-Board	Parish Office	10/06/2007	173.00	0.00	0.00	0.00	0.00	
OE003	Safe	Parish Office Clerks Office	10/06/2007	169.99	0.00	0.00	0.00	0.00	
OE004	1 x water heater	Parish Office Kitchen	10/06/2014	248.82	0.00	0.00	0.00	0.00	
OE005	Fire Safe FSE320	Parish Office Top Floor Office	07/02/2014	150.00	0.00	0.00	0.00	0.00	
OE006	9 pocket magazine rack	Parish Office	19/06/2006	132.55	0.00	0.00	0.00	0.00	
OE007	Pamphlet Rack	Parish Office	19/06/2006	144.99	0.00	0.00	0.00	0.00	
OE008	Chairmans desk station (Induction loop system)	Oldbrook Centre	29/08/2014	225.00	0.00	0.00	0.00	0.00	
OE009	Delegates desk station (Induction loop system)	Oldbrook Centre	29/08/2014	185.00	0.00	0.00	0.00	0.00	
OE010	Central Control Unit (Induction loop system)	Oldbrook Centre	29/08/2014	449.00	0.00	0.00	0.00	0.00	
OF001	Beech Rectangular Desk	Parish Office Members Room	16/10/2013	180.00	0.00	0.00	0.00	0.00	
OF002	Beech rectangular desk	Parish Office Members Room	23/10/2013	162.00	0.00	0.00	0.00	0.00	
OF003	Operator chair with adjustable arms	Parish Office Members Room	16/10/2013	120.00	0.00	0.00	0.00	0.00	
OF004	Office Desks x 2	Parish Office Fishermead	09/06/2003	252.20	0.00	0.00	0.00	0.00	
OF005	Work Station	Parish Office Admin Office	19/06/2003	210.42	0.00	0.00	0.00	0.00	
OF006	Office Desk	Parish Office Top Floor Office	09/06/2003	390.65	0.00	0.00	0.00	0.00	
OF007	1 x Tiverton Syncro Chair	Parish Office Admin Office	09/06/2004	184.00	0.00	0.00	0.00	0.00	
OF008	1 desk pedestal work station	Parish Office Clerks Office	09/06/2004	600.00	600.00	0.00	0.00	0.00	
OF011	Meeting table x 1	Parish Office Clerks Office	10/06/2006	199.99	0.00	0.00	0.00	0.00	
OF012	Side Opening Tambour	Parish Office Top Floor Office	10/06/2007	238.84	0.00	0.00	0.00	0.00	
OF013	3 x Colbolt Blue Chairs	Parish Office Members Room	10/06/2008	687.00	0.00	0.00	0.00	0.00	
OF015	Rectangular Desk with Pedestal	Parish Office Top Floor Office	20/05/2015	285.00	0.00	0.00	0.00	0.00	
OF016	High Back Chair	Parish Office Top Floor Office	20/05/2015	120.00	0.00	0.00	0.00	0.00	
OF017	Tambour Cupboard - Small	Parish Office Top Floor Office	29/04/2015	374.00	0.00	0.00	0.00	0.00	
OF018	Tambour Cupboard - Large	Parish Office Top Floor Office	29/04/2015	400.00	0.00	0.00	0.00	0.00	

Landscape Equipment

LS003	Wheeled Woodchipper	Landscape Depot	09/10/2019	14750.00	0.00	0.00	0.00	0.00	Turney Groundforce
LS005	Ransomes Batwing Mower	Landscape Depot	16/10/2019	50158.40	0.00	0.00	0.00	0.00	Turney Groundforce
LS006	New Holland Boomer	Landscape Depot	16/10/2019	19900.00	19900.00	19900.00	19900.00	19900.00	Turney Groundforce
LS009	Hustler Mower (60068191)	Landscape Depot	03/02/2020	14175.00	14175.00	14175.00	14175.00	14175.00	Turney Groundforce
LS010	Tilt Bed Trailer	Landscape Depot	03/02/2020	3850.00	0.00	0.00	0.00	0.00	
LS015	Chainsaw (serial number 190347845)	Landscape Depot	21/01/2022	500.00	0.00	0.00	0.00	0.00	
LS016	Chainsaw (serial number 190581425)	Landscape Depot	27/08/2021	531.67	531.67	531.67	531.67	531.67	George Browns

TOTALS

176736.16 38438.94 38438.94 34075.00

Asset No	Description	Quantity	Net Value
<u>Annex 1</u>			
CH001	Blizzard BAR2 2dr Bottle Cooler	1	799.00
CH001	Lincat CO343M Convection Oven & Stand	1	2200.00
CH001	True T-19F-HC 1dr Upright Freezer	1	1975.00
CH001	True T-19F-HC 1dr Upright Freezer	1	1975.00
CH001	True GDM-23-HC 1 dr Upright Glass Door Merch Freezer	1	2799.00
CH001	Blizzard UCR140 1dr Undercounter Fridge	1	699.00
CH001	True T-19-HC 1dr Upright Fridge	1	1649.00
CH001	True T-19-HC 1dr Upright Fridge	1	1649.00
CH001	True GDM-23-HC 1 dr Upright Glass Door Merch Fridge	1	1899.00
CH001	True TCR1/2-CL-SS-DL-DR 2dr Counter Fridge	1	2795.00
CH001	Patheneon CPG Electric Panini/Contact Grill	1	629.00
CH001	Sharp R24AT 1900w Microwave With Cavity Liner	1	725.00
CH001	Racking 1000mm x 500mm x 1700mm	2	320.00
CH001	Racking 1500mm x 600mm x 1700mm	3	675.00
CH001	Centre Prep Table with Undershelf on Castors	1	725.00
CH001	Infill Table with Undershelf	1	295.00
CH001	Wall Bench with Undershelf on Castors	1	590.00
CH001	Wall Bench with Undershelf	1	385.00
CH001	Wall Bench with Undershelf & Overshelf for Microwave	1	470.00
CH001	Wall Bench with 2 x Undershelf	1	420.00
CH001	Wall Bench with 2 x Undershelf on castors	1	695.00
CH001	Wall Bench with Void for Fridge	1	4995.00
CH002	Fixed seating	1	3603.84
CH002	Fixed seating with planter	1	2670.89
CH002	Lounge chairs	2	1069.98
CH008	Folding top tables x 10	10	8160.00
CH008	Folding top tables x 4	4	2420.00
CH008	Armchair	1	1347.00
CH008	Sofa	1	1838.00
CH008	Tambour cupboard	1	504.00
CH008	Grid storage x 2	2	1824.00
CH008	Meeting table	1	1034.00
CM064	Val Dixon	lpad1	494.00
CM064	Katherine Kent	lpad2	494.00
CM064	Isaac Opoku	lpad3	494.00
CM064	Jasmine Messent	lpad4	494.00
CM064	Brian Greenwood	lpad5	494.00
CM064	Jane Whild	lpad6	494.00
CM064	Ray Golding	lpad7	494.00
CM064	Bill Macharia	lpad8	494.00

CM064 Karl Kavarana

Ipad9

494.00

Location	Supplier
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Community Hub	Countrywide Catering Equipment Ltd
Community Hub	Countrywide Catering Equipment Ltd
Community Hub	Countrywide Catering Equipment Ltd
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Community Hub	Countrywide Catering Equipment Ltd

Community Hub	Altas Furniture
Community Hub	Atlas Furniture
Community Hub	Atlas Furniture

Community Hub	Meridaian Interiors
Community Hub	Meridaian Interiors
Community Hub	Meridaian Interiors
Community Hub	Meridaian Interiors
Community Hub	Meridaian Interiors
Community Hub	Meridaian Interiors
Community Hub	Meridaian Interiors

	Serial Number	Device
Councillors	JDY10V41RH	Ipad (A16)
Councillors	KK4LPGXY5W	Ipad (A16)
Councillors	K3JRPYNV75	Ipad (A16)
Councillors	L6X26J45P6	Ipad (A16)
Councillors	FD6JFYH631	Ipad (A16)
Councillors	C0YX00LC4M	Ipad (A16)
Councillors	DY71P9MCF7	Ipad (A16)
Councillors	LVV2T70Q7J	Ipad (A16)

Councillors

DGQDJF32DW

Ipad (A16)

**COUNCIL AND COMMITTEE MEETINGS
JUNE 2026 – MAY 2027**

These dates have taken into account Bank Holidays, Easter and Christmas
but may be subject to change based on future operational need.

* Planning consultations to be considered by Council/Delegated powers where period between Planning mtgs exceeds 4 weeks
+ meeting to only be held if required.

JUNE				JULY				AUGUST			
Day	Date	Time	Committee	Day	Date	Time	Committee	Day	Date	Time	Committee
Mon	1	6.30	Planning	Mon	6	6.30	Planning	Mon	10	6.30	Planning
Tue	2	6.30	Finance	Tue	7	6.30	Personnel	Tue	18	7.30	ECM+
Tue	16	7.30	Council*	Tue	14	6.30	Estates	A meeting of Council or Committees will be convened if there is urgent business to consider			
Mon	22	6.30	Sustainability	Tue	21	7.30	Council*				
				Tue	28	6.30	Community& Comms				
SEPTEMBER				OCTOBER				NOVEMBER			
Day	Date	Time	Committee	Day	Date	Time	Committee	Day	Date	Time	Committee
Tue	1	6.30	Finance	Mon	5	6.30	Planning	Mon	2	6.30	Planning
Mon	7	6.30	Planning	Tue	6	6.30	Personnel	Tue	10	6.30	Estates
Tue	8	6.30	Estates	Tue	13	6.30	Sustainability	Tue	17	7.30	Council*
Tue	15	7.30	Council	Tue	20	7.30	Council	Tue	24	6.30	Community& Comms
				Tue	27	6.30	Community& Comms				
DECEMBER				JANUARY				FEBRUARY			
Day	Date	Time	Committee	Day	Date	Time	Committee	Day	Date	Time	Committee
Tue	1	6.30	Finance	Mon	4	6.30	Planning	Mon	1	6.30	Planning
Mon	7	6.30	Planning	Tue	5	6.30	Personnel	Tue	16	7.30	Council
Tue	15	7.30	Council	Tue	12	6.30	Estates	Tue	23	6.30	Community& Comms
				Tue	19	7.30	Council				
				Tue	26	6.30	Community& Comms				
MARCH				APRIL				MAY			
Day	Date	Time	Committee	Day	Date	Time	Committee	Day	Date	Time	Committee
Mon	1	6.30	Planning	Mon	5	6.30	Planning	Tue	4	6.30	Planning
Tue	2	6.30	Finance	Tue	6	6.30	Personnel	Tue	11	6.30	Estates
Tue	9	6.30	Estates	Tue	13	6.30	Sustainability	Tue	18	6:30 7:30	AMC Council
Tue	16	7.30	Council*	Tue	20	7.30	Council	Tue	25	6.30	Community& Comms
Tue	23	6.30	Annual Mtg of Electors	Tue	27	6.30	Community & Comms				