

**A meeting of the Finance, Administration Policy Committee
was held on
Tuesday 2 December 2025
commencing at 7.00pm
at the CPCC Community Hub, Springfield Boulevard, Springfield**

This meeting was open to the Public

Members Present

Cllr B Barton (chair)

Cllr D Kendrick (arrived at 19.20)

Cllr D Pafford

Cllr R Golding

Cllr F Mangan

In Attendance

L Bradley, Responsible Financial Officer

D Warner, Clerk to Council

25/25 Apologies for Absence

Cllr K Kaverana

Cllr K Kent

26/25 Declarations of Interest

None

27/25 Minutes of the previous meeting

Committee approved the minutes of the meeting held on 2 September 2025, previously circulated and therefore taken as read.

28/25 Public Involvement – Deputations, Petitions and Questions

No members of the public made any representations in respect of the business on the agenda.

29/25 2026/27 Annual Community Council Budget/Precept Consultation Interim Report

Committee received the interim 2026/27 Annual Community Council Budget/Precept Consultation Report (to be tabled), with the final report going to the December meeting of Council.

30/25 Community Council Draft Budget

Committee reviewed the draft budget on a 'cost centre' basis. Having assessed the impact of the proposed draft budget for 2026/2027 on the Community Councils financial reserves (balance sheet), the Committee then resolved to recommend the draft budget for consideration by Council.

Cllr Kendrick arrived during the above item.

31/25 Community Council Precept Level 2026/27

Committee considered an appropriate Precept Level for 2026/2027, resolving to recommend to Council that the Precept level for 2026/2027 will be increased by 3%.

With a confirmed 2026/2027 tax base of £4173.43, a 3% rise to the 2026/2027 Precept will increase the amount payable by a band D equivalent property from £228.86 to £235.73, this will result in an increase income from the 2026/2027 level of £939,755 to £983,802.

32/25 Community Council Risk Assessment Review 2025/26

Committee reviewed the updated Risk Assessment for 2025/26 - completed assessment to be forwarded to Council for ratification.

At the conclusion of this item the Committee resolved that when it considers and reviews future draft Council budgets, Council precept recommendations and Council risk assessment, all associated Member questions to be submitted to the Responsible Financial Officer in advance of the meeting by email.

33/25 Local Government Pension Scheme Valuation Update

Committee noted that the triennial valuation of the scheme confirms that the Council's funding position has increased from 94.2% (March 2022) to 97.4% (March 2025), therefore its employer contribution rate will decrease by 1% for each of the next 3-years (2026/27-2028/29)

34/25 Income & Expenditure Report to 31 October 2025

Committee noted the Income and Expenditure report as at 31 October 2025.

35/25 Balance Sheet to 31 October 2025

Committee noted the Balance Sheet as of 31 October 2025.

36/25 BACS and Direct Debit payments to 31 October 2025

Committee noted the schedule of payments made to the 31 October 2025. This schedule is for information only.

37/25 Date of Next Meeting

Tuesday 3 March 2026.