

**Minutes of the meeting of Council held on  
Tuesday 17 March 2026, 7.30pm  
at the  
CPCC Community Hub, Springfield Boulevard, Springfield**

This meeting was open to the Public

**Members Present**

Cllr L Adura	Cllr B Macharia
Cllr B Barton	Cllr F Mangan
Cllr O Cole (19.38)	Cllr R McCafferty
Cllr B Greenwood (Chair)	Cllr J Messent
Cllr H Kakei	Cllr D Pafford
Cllr K Kavarana	Cllr M Petchey
Cllr K Kent	Cllr J Whild

**In Attendance**

D Warner, Clerk to Council  
P Sullivan, Deputy Clerk

**199/25**

**Apologies for Absence**

Cllr V Dixon – MK East liaison meeting  
Cllr R Golding – personal commitment  
Cllr J Howard – personal commitment  
Cllr D Kendrick – MKCC commitment

**200/25**

**Declarations of Interest**

None

**201/25**

**Minutes of the meeting of Council held on 17 February 2026**

The minutes of the meeting, having previously been circulated and taken as read were approved as a correct record and signed by the Chair.

**202/25**

**Public Involvement – Deputations, Petitions and Questions**

Two members of the public were in attendance.

**203/25**

**Chair's Report**

The Chair recently attended the online Parishes Forum which included presentations from the Parks Trust, Beds, Bucks & Oxon Wildlife Trust on using green spaces for wellbeing, Samaritans on suicide prevention, MKCC Community Safety Officer on a recent safety audit in Bletchley and MKCC Corporate Customer Services Manager on the operation of their call centre and how calls are managed. The next meeting is in three months and will be held in person.

**204/25**

**Clerk's Report**

A representative of the MK Forum has agreed to make a presentation on heritage at the Annual Meeting of Electors which will be held at the CPCC Community Hub on 14 April.

Following on from the Chair's report, the Clerk confirmed that a member of staff will be doing suicide awareness training later this year.

**205/25**

**Ward Member Reports**

- i. Council is invited to receive any verbal Ward Member Reports. Cllrs Kent, Pafford, McCafferty, Adura, Kavarana and Messent reported on Ward matters.
- ii. Council noted that no written reports had been received.

**206/25**

**To receive draft minutes (including recommendations) from Committees. Any Member questions arising from matters detailed in the minutes to be raised under the relevant Committee**

**a. Minutes of the Community & Communications Committee**

**Chair: Cllr K Kavarana**

Council received the minutes

**b. Minutes of the Planning, Infrastructure & Transport Committee**

**Chair: Cllr B Greenwood**

Council received the minutes

**c. Minutes of the Personnel Committee**

Council received the minutes

**d. Minutes of the Finance, Administration & Policy Committee**

Council received the minutes and agreed to ratify 1(i) item

**i. Draft Minute 45/25 Future Account to Account Proposal**

Committee considered making a transfer of £300,000.00 of funds received in the precept payment in April to the CCLA Public Sector Deposit Fund from Unity Trust Bank, resolving to recommend the transfer to Council.

**e. Minutes of the Estates Committee**

Council received the minutes

**207/25**

**Community Hub – Community Café Operation**

Council received and agreed to accept the recommendation of the Community Café Working Group.

**i. Draft Note 4 iii – Discussion and Action Plan**

Interim arrangements to cover the period between the departure of the outgoing operator and the appointment of a new service provider, concluding to recommend to Council that it recognises that the existing operator will close by the end of March, and to then move to a minimal service basis operation provided by CPCC until a new service operator is appointed.

Under this item the Clerk updated Council on the response to the Expression of Interest process for a new café operator

**208/25**

**Community Councillor Allowance 2026/27 - Milton Keynes City Council Independent Remuneration Panel (IRP) Recommendation**

Council considered the recommendations of the IRP in relation to Campbell Park Community Council Councillor allowance levels and agreed the following:

- that it pays a basic allowance of £1,085 p.a.
- that the allowance be increased annually in line with the percentage increase in staff salaries from April 2026 for a period of up to four years.

**209/25**

**Changes to Practitioners Guide 2025/26 - Assertion 10 Readiness**

**i. Practitioners Guide and Annual Governance & Accountability Return (AGAR) Update**

Council received a verbal update from the Clerk detailing emerging information relating to the requirements of meeting Assertion 10 compliance, including the associated AGAR wording. With Assertion 10 being added to the AGAR for the first time in 2025/26, and with no previous experience to draw on, it is likely that there will be learning points from the process which can then be applied to future audits.

**ii. Compliance Check, Breakthrough Communication**

Council received a verbal report from the Clerk regarding plans for Breakthrough Communications to complete an Assertion 10 compliance check.

**iii. Website Accessibility Audit**

Council noted that a website accessibility audit has been completed on the CPCC website. Work is ongoing to ensure full compliance going forward, the work will result in a temporary reduction of information on the website.

**210/25**

**Licensing and Planning Applications**

Due to submission deadlines, Council is invited to consider and comment on the proposed licensing and planning applications:

**i. Application ref: PLN/2026/0444**

Prior Approval of single storey rear extension, with eaves of 2.5 metres and maximum height of 3 metres, extending 3.5 metres from the original rear wall at 73 BELSIZE AVENUE, SPRINGFIELD, MILTON KEYNES, MK6 3LN

<https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lWS000003pwRd>

Council agreed to offer no objection, subject to confirmation that 50% of the garden is retained as amenity space.

**ii. Application ref: PLN/2026/0165**

Erection of first floor rear extension, and adaptation of existing front window to corner window at 10 KETTON CLOSE, WILLEN, MILTON KEYNES, MK15 9LR

<https://www.be.milton-keynes.gov.uk/pr/s/detail/a0lWS000003Y7Wn>

Council offered no objection.

**Confidential Item**

**In view of the terms of Schedule 12A Local Government Act 1972, the following item\* will be likely to disclose exempt information relating to establishment and contractual matters and Council is therefore invited to resolve that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 Section 1(2) the public and press be excluded.**

**\*Item 12**

**211/25 IT Managed Services Contract 2026/27**

Council noted that it was agreed in March 2024 (Minute 189/23) that the Cloudy IT contract was extended by 24 months to April 2026 to allow a continuity of managed IT services for the move across to the new Community Hub.

The 2026/27 renewal from Cloudy IT represents an annual increase of £74.88 compared to 2025/26 and is within agreed budget provision. Further work is required to confirm details (number and type) of licences, and the current quote will be subject to minor revision upon confirmation of these details.

Council resolved to accept the quotation noting that it would be subject to minor revision on clarification of the number and type of licences required.

**212/25 Vacant Seat – Oldbrook Ward**

Council considered two candidates for co-option as a Community Councillor to fill the vacant seat on the Oldbrook ward. Following their presentations to Members and a subsequent vote, Isaac Opoku was successfully co-opted.

**213/25 Upcoming Events (Community Hub)**

Citizens Advice MK – Wednesdays fortnightly – Wellbeing Room/The Nest  
Community Larder - Wednesdays, 2pm-4pm  
Seated Exercise – every Monday at 1.30pm – Council Chamber  
MK Lymphoma Support Group 2pm-4pm – first Thursday of every month – The Nest  
Knit & Natter – every Thursday – 11.30-12.30 – Cafe  
Golden Memories Thrive Club 1pm – 4pm – last Friday of every month– The Nest  
Yoga classes – Mondays 10am -11am – Council Chamber  
Adult Dance Fitness – Wednesdays 10am -11am – Council Chamber  
Ujhasuma Africa Music Programme – Saturdays 6 weeks, starting 28/3 11am – 12.30 – Council Chamber

**214/25      Dates of Future Committee & Working Group Meetings**

Planning – 7 April 2026 at 6.30pm  
Annual Meeting of Electors – 14 April at 6.30pm

**215/25      Save the Date – Councillor Training**

BMKALC have now informed us that they will not be able to deliver training until June, currently all Monday evenings in June are available.

A poll will be circulated via email to determine the best date.

**216/25      Date of Next Meeting**

Tuesday 21 April 2026 at 7.30pm