



CPCC Community Hub
Springfield Boulevard
Springfield
Milton Keynes
MK6 3JS
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**Minutes of the meeting of the Estates Committee
held on Tuesday 13 January 2026 at 6.30pm
at the CPCC Community Hub, Springfield Boulevard, Springfield**

This meeting was open to the public

Members Present

Cllr L Adura

Cllr R Golding (Chair)

Cllr B Greenwood

Cllr J Howard

Cllr B Macharia

Cllr D Pafford

Cllr M Petchey

In Attendance

D Warner, Clerk to Council

38/25 Apologies for Absence

Cllr B Barton - unwell

39/25 Declarations of Interest

Cllr Petchey declared an interest in agenda item No.5 as a Trustee of the Trinity Centre, Fishermead.

40/25 Minutes of the Meeting held on 14 October 2025

The minutes of the meeting having been previously circulated were approved as a correct record and signed by the Chair.

41/25 Public Involvement – Deputations, Petitions and Questions

None

42/25 Campbell Park Community Council (CPCC) Community Centres

i. Terms & Conditions Review

Committee noted that an extensive terms and conditions review was completed and agreed by Council in March 2025. Committee accepted

the recommendation from the Clerk that the terms and conditions are treated as a 'live document' and reviewed as the need arises in the future.

ii. Hall Hire Fees – Annual Increase Review

Committee reviewed current hall hire fees of all community centres and resolved to recommend to Council that they be increased by 3.2% with prices rounded up/down to the nearest 50p per hour from April 2026 onwards.

43/25 Community Centre Lead Member Report – Community Centres within CPCC Wards

Committee received and considered a report from the community centre lead member relating to community centres within CPCC wards, resolving to recommend the following actions to Council:

- To continue to develop the Hub and to congratulate Officers for the work to date
- To hold a 'watching brief' in relation to Willen Pavillion and to let MKCC know that under certain conditions, we might be interested in an Asset Transfer.

44/25 CPCC Annual Resident Consultation 2026-27

Committee reviewed the results of the Annual Resident Consultation 2026/27. Committee asked that the Finance, Administration Policy Committee consider the inclusion of open questions in future consultations.

45/25 1 Pencarrow Place – End of Lease Dilapidations

Committee noted that a final claim figure of £4,622 inc VAT has been agreed and paid to the landlord. The Committee further noted that all other invoices have been paid and that CPCC no longer have an interest in the property. The Committee commended the Estates Manager for successfully managing the dilapidation works.

46/25 Community Hub – Working Group Update

Committee received a verbal report from the Working Group on their progression of the Community Hub project, including the completion of any additional works that have been necessary since the building has been occupied and open to the public. The Clerk confirmed that that issues related to water ingress appeared to have been resolved and that work to install additional air conditioning would be completed in the next week. The Clerk also confirmed any further issues would be resolved prior to payment of the 12-month retention figure in May 2026.

47/25 Woodland Management Plan Update – Council Owned Sites

Committee noted that tree thinning, crown lifting and removal is being undertaken as part of the winter landscape programme across all CPCC sites, with Members invited to email suggested work* for inclusion in the programme to the landscape reporting account.

* work will not include MKCC controlled sites.

48/25

Date of Next Meeting

Tuesday 10 March 2026 at 6.30pm