

**Minutes of the meeting of Council held on
Tuesday 17 February 2026, 7.30pm
at the
CPCC Community Hub, Springfield Boulevard, Springfield**

This meeting was open to the Public

Members Present

Cllr L Adura (19.39)	Cllr D Kendrick
Cllr O Cole	Cllr K Kent
Cllr R Golding (Vice Chair)	Cllr F Mangan
Cllr B Greenwood (Chair)	Cllr R McCafferty
Cllr J Howard	Cllr J Messent
Cllr H Kakei	Cllr D Pafford
Cllr K Kavarana	Cllr J Whild

In Attendance

D Warner, Clerk to Council
P Sullivan, Deputy Clerk

180/25

Apologies for Absence

Cllr B Barton - unwell
Cllr V Dixon – personal commitment
Cllr B Macharia – personal commitment
Cllr M Petchey – MKCC meeting

181/25

Declarations of Interest

None

182/25

Minutes of the meeting of Council held on 20 January 2026

The minutes of the meeting, having previously been circulated and taken as read, were approved as a correct record and signed by the Chair.

183/25

Public Involvement – Deputations, Petitions and Questions

One member of the public was present.

184/25

Chair's Report

The Chair reported that this had been a quiet period, he had received reports from residents regarding an HMO and would be keeping a watching brief on developments.

185/25

Clerk's Report

The Clerk noted that the new MKCC Planning enforcement process was giving greater visibility and understanding of reported issues and their outcomes. Homeground magazine was now in the process of being delivered to residents, it would be useful for members to let officers know when their copy is received. An email will be sent out advising members on pre-election publicity. This will include details of how to book a space on an Electoral Commission elections webinar.

The Clerk confirmed and acknowledged the contribution that Cllrs Martin Petchey and Paul Trendall had made through their MKCC Ward Based Budgets. Cllr Petchey's contribution will fund the planting of spring bulbs in woodland areas of Oldbrook Green, with Cllr Trendall's contribution being used towards the installation of the new knife amnesty bin at Springfield Community Hub.

186/25

Ward Member Reports

- i. Council received verbal Ward Member Reports as noted.

Cllr Pafford raised the issue of private car parking signage being erected in an area on Mill Lane in Woolstone. Cllr Howard confirmed that these spaces were for the use of the Community Centre, allocated by MKCC.

Cllr Adura informed Council of upcoming MKUH NHS Foundation Trust community drop-in sessions being held in Central Milton Keynes:

Centre MK – Tuesday 25 February, 10am – 2pm in Midsummer Arcade close to the Primark store

MK Central Library – Wednesday 19 March 10am – 2pm (in reception)

- ii. Council noted that no written reports have been received.

187/25

To receive draft minutes (including recommendations) from Committees. Any Member questions arising from matters detailed in the minutes to be raised under the relevant Committee

**a. Minutes of the Community & Communications Committee
Chair: Cllr K Kavarana**

Council received the minutes and agreed to ratify 1 item (i) and agreed in principle the recommendation of item (ii), but would like the committee to discuss further and develop possible strategies.

i. Draft Minute 44/25 i – Grants

St Marks Meals (Grant Application 018/25-26/Sect 137)

Committee considered an application from St Marks Meals for £1000.00 towards the supply of family meal boxes for distribution via schools, family centres etc.

Committee resolved to make a recommendation to Council that the grant be awarded in full

ii. **Draft Minute 45/25 vi – New Activities at the Hub**

Committee noted that a new Dance Fitness class for adults is being held on a Wednesday morning 10-11am. Participants are being asked to contribute £4 towards the cost of providing the session, which is being facilitated by UDOIT Dance Foundation.

Committee noted that there had been a lot of feedback from local residents asking for activities to be provided in the evenings.

Committee resolved to make a recommendation to Council that it considers providing the required resourcing so that the community programme can be extended to offer evening sessions to our residents.

b. **Minutes of the Planning, Infrastructure & Transport Committee**

Chair: Cllr B Greenwood

Council received the minutes.

188/25 Appointments to Committees

Council agreed to appoint Cllr Whild to the following Committees:
Climate Emergency Working Group
Planning, Transport & Infrastructure

189/25 Electric Van Replacement – Report 04/C/25

Council received and considered the recommendation of the report on a replacement for the Renault Kangoo van which is coming to the end of its lease contract. Council agreed that the recommendation of supplier C provided best value and accepted the recommendation.

190/25 Milton Keynes East, Stakeholder Liaison Group – Community Council Nomination

The Milton Keynes East developer, Berkeley-St Joseph, is creating a stakeholder liaison group for the project and are inviting the Community Council to participate in it.
Council agreed that Cllr Val Dixon be appointed the CPCC representative.

191/25 Transfer of Funds from CCLA Public Sector Deposit Fund to Unity Trust Bank

Council noted and approved the requirement to transfer £150,000 before the end of the current month from the CCLA Public Sector Deposit Fund to Unity Trust Bank. Transferred funds will be needed for committed budgetary

expenditure to the end of the financial year and until the first 6-monthly tranche of the Precept is received in mid-April.

192/25 Changes to Practitioners Guide 2025/26 - Assertion 10 Readiness

i. Compliance Check, Breakthrough Communication

Council received a verbal report from the Clerk regarding plans for Breakthrough Communications to complete an Assertion 10 compliance check.

ii. Freedom of Information Act 2000

Council agreed to adopt an updated version of the ICO Model Publication Scheme (V1.2 20151023) and Guide to Information provided by Parish/Community Councils (V3 20211029).

The following item was tabled after the publication of the agenda but requiring a decision before the next meeting.

iii. CCTV Policy

Council reviewed and agreed to adopt the CCTV Policy as presented.

iv. Website Accessibility Audit

Council noted that a website accessibility audit had been completed on the CPCC website. It had identified some common issues with uploaded documents and produced an updated Accessibility Statement that is now live on the website. We are in the process of updating the administrative processes for adding content to the website to ensure full compliance going forward.

193/25 Community Hub – Working Group Update

Council received a verbal report from the Working Group on their progression of the Community Hub project, including the recent installation of an air conditioning unit in the Chamber furniture store. We are now finalising some minor works around the building which will require completion prior to the end of the retention period. The area outside the café entrance where water ‘pools’ is being inspected by the groundworks contractor this week.

Further to a Member question, the Clerk confirmed that the Hub basement was experiencing periods of water ingress, but this was to be expected as the basement had a pump fitted historically and that the specification for the new build did not extend to making the basement dry at all times. If required, a separate project (and budget) would be needed to make the basement dry at all times.

Council received a further verbal report from the Clerk outlining the delays being experienced in registering the Community Hub for National Non-Domestic Rates (business rates) and utility services for invoicing purposes, including the possibility that initial charges might not become payable until the 2026/27 financial year.

Confidential Item

In view of the terms of Schedule 12A Local Government Act 1972, the following item* will be likely to disclose exempt information relating to establishment and contractual matters and Council is therefore invited to resolve that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 Section 1(2) the public and press be excluded.

***Item 194/25**

194/25

Community Hub – Community Café Operation

Council received and considered the recommendation of the Community Café Working Group and agreed the following:

No further Council financial support to be made available to AGC CIC.

The Community Café Working Group to manage and report back to Council interim measures for any resulting periods of café closure.

A draft Expression of Interest document was agreed, with delegated authority to officers to start the process of seeking a new operator when appropriate to do so. It was agreed that the associated Expression of Interest timeline would need to be flexible subject to circumstances,

KK left meeting at 20.46

195/25

Upcoming Events (Community Hub)

Springfield Craft Club – Saturdays monthly 1pm-3pm – The Nest

Citizens Advice MK – Wednesdays fortnightly – Wellbeing Room/The Nest

Community Larder - Wednesdays, 2pm-4pm

Seated Exercise – every Monday at 1.30pm – Council Chamber

MK Lymphoma Support Group 2pm-4pm – first Thursday of every month – The Nest

Knit & Natter – every Thursday – 11.30-12.30 – Cafe

Golden Memories Thrive Club 1pm – 4pm – last Friday of every month– The Nest

Yoga classes – Mondays 10am -11am – Council Chamber

Adult Dance Fitness – Wednesdays 10am -11am – Council Chamber

196/25

Dates of Future Committee & Working Group Meetings

Community & Communications – 24 February 2026 at 6.30pm

Planning – 2 March 2026 at 6.30pm

Personnel - 3 March 2026 at 6.00pm

Finance, Administration & Policy – 3 March 2026 at 7.00pm

Climate Emergency Working Group – 17 March 2026 at 6.30pm

197/25

Save the Date – Councillor Training

A training session for all councillors is being considered, a poll will be sent to members with suggested dates in April.

198/25

Date of Next Meeting

Tuesday 17 March 2026 at 7.30pm

