

**Minutes of the meeting of the Estates Committee
held on Tuesday 9 September 2025 at 6.30pm
at the CPCC Community Hub, Springfield Boulevard, Springfield**

This meeting was open to the public

Members Present

Cllr L Adura
Cllr B Barton
Cllr R Golding (Chair)
Cllr B Greenwood
Cllr J Hearnshaw

Cllr J Howard
Cllr B Macharia
Cllr R McCafferty
Cllr D Pafford
Cllr M Petchey

In Attendance

D Warner, Clerk to Council

13/25 Apologies for Absence
None

14/25 Declarations of Interest
None

15/25 Minutes of the Meeting held on 10 June 2025
The minutes of the meeting having been previously circulated were approved as a correct record and signed by the Chair.

16/25 Public Involvement – Deputations, Petitions and Questions
None

17/25 Estates Equipment Report – Report E01/25
Committee received the report and resolved to recommend it to Council, including the recommendation to purchase a new Ferris 2600Z mower to replace the existing 5-year-old Hustler mower. The cost to Council of purchasing the new mower, including trading in the existing mower, £16,100 exc. VAT. Purchase to

be funded by 2025-26 budget previously agreed by Council. Proposed purchase would be from the supplier that provided a Ferris mower to the Community Council in 2024, and who are best placed to provide ongoing maintenance and support.

18/25 Food Waste Composter – Report E02/25

Committee received and considered the report, resolving to accept the recommendation to purchase a food waste composter to be located in the Community Larder within the Community Hub.

19/25 Martyn’s Law

NALC has issued an advice note on the Terrorism (Protection of Premises) Act 2025 (known as Martyn’s Law). Community Council venues fall outside of the scope of the legislation, however, consideration will need to be given to the adoption of appropriate best practice regardless of venue size.

Committee noted the advice note, including that CPCC venues would fall outside of the scope of the legislation as their capacity was less than 200 people. Committee resolved to adopt appropriate best practice, in the first instance investigating the ‘Next steps’ identified in the advice note. Committee also identified the potential of a joined-up approach, working with other local Councils and venues to share best practice and resources.

20/25 Allotments Report

Committee noted the following:

- Periodic tenancies introduced for new plot holders since March 2025, pre-March 2025 plot holders will be migrated to periodic tenancies in November 2025
- Both sites fully let
- Waiting list on both sites
- 1 plot currently subject to improvement notification
- New portable toilet installed at Woolstone site, decommissioning of old unit to be completed by the end of the month
- Landscaping, both sites will have work completed as part of the winter maintenance programme

21/25 1 Pencarrow Place – End of Lease Dilapidations

Committee received a verbal update from the Clerk on the progression of this item – delegated responsibility for the task has been given to the Chair and Vice Chair of Council in conjunction with the Clerk to Council. The Clerk confirmed that most tasks on the original schedule of dilapidations have been completed by CPCC, and that no further remedial work was planned. Confirmation and agreement still needed on the final claim figure, which will be significantly reduced by the dilapidation tasks completed by CPCC.

22/25

Milton Keynes Dog Fouling Public Space Protection Order (PSPO) Review

The Milton Keynes Dog Fouling PSPO will be reviewed in February 2026, a consultation will be carried out as part of the review. Any new measures to be added to the PSPO as part of the review, including addressing dogs being off lead, would need to be evidenced, the following 2 conditions would also need to be met:

The first condition is that—

(a) activities carried on in a public place within the authority's area have had a detrimental effect on the quality of life of those in the locality, or

(b) it is likely that activities will be carried on in a public place within that area and that they will have such an effect.

The second condition is that the effect, or likely effect, of the activities—

(a) is, or is likely to be, of a persistent or continuing nature,

(b) is, or is likely to be, such as to make the activities unreasonable, and

(c) justifies the restrictions imposed by the notice.

Committee noted the above update without adopting a formal position on it, remaining open to considering resident requests for the introduction of new measures as part of the upcoming review.

23/25

Fishermead Community Council Notice Board, 1 Pencarrow Place

Committee noted that the notice board has been relocated to the outside of the Trinity Centre until such time that a permanent solution is identified.

24/25

Projects – Committee Budget 2026/27, 2027/28, 2028/29, 2029/30 & 2030/31

The Committee noted that project proposals for the next five years need to be submitted ahead of the October 2025 meeting. All project proposals must comply with the Project Policy, be detailed on a Project Request Form **(including full costings and breakdown of expenditure)**.

Completed project proposals will be considered at the October Committee meeting, where projects will be prioritised.

****Project Proposals are not required if there is an existing budget cost code – all cost codes will be reviewed as part of the annual Council budget process.**

Under this item Cllr Petchey suggested the Fishermead Sports Ground Working Group should meet ahead of the next Committee meeting to identify potential projects over the next 5-years.

25/25

Date of Next Meeting

Tuesday 14 October 2025 at 6.30pm