

**Minutes of the meeting of the Estates Committee
held on Tuesday 10 June 2025 at 6.30pm
at the Springfield Centre, Springfield Boulevard, Springfield**

This meeting was open to the public

Members Present

Cllr B Barton	Cllr B Macharia
Cllr R Golding (Chair)	Cllr R McCafferty
Cllr B Greenwood	Cllr D Pafford
Cllr J Howard	Cllr M Petchey

In Attendance

D Warner, Clerk to Council

01/25

Apologies for Absence

Cllr D Kendrick – personal commitment
Cllr L Adura

02/25

Declaration of Interest

None

03/25

Appointment of Vice Chairperson

Committee resolved to elect Cllr Howard as Vice Chair to May 2026.

04/25

Appointment of Lead Members

Committee resolved to appoint Cllr Howard as Lead Member for Community Centres (including the Community Hub) to May 2026, role to include acting as a point of liaison with officers in relation to the centres, and where appropriate with users. Carrying out periodic inspections/site visits with officers.

Committee resolved to appoint Cllr Golding as Lead Member for the allotments and landscape service to May 2026, role to include acting as a point of liaison with officers in relation to the services, and where appropriate with users and residents. Carrying out periodic inspections/site visits with officers.

05/25

Minutes of the Meeting held on 11 March 2025

The minutes of the meeting having been previously circulated were approved as a correct record and signed by the Chair.

- 06/25 Public Involvement – Deputations, Petitions and Questions**
None
- 07/25 Fishermead Community Council Notice Board, 1 Pencarrow Place**
Committee noted that the landlord of 1 Pencarrow Place had identified the requirement to remove the external notice board at the end of the lease period, and that permission had been granted to temporarily relocate the notice board to the outside of the Trinity Centre until such time that a permanent solution is identified.
- 08/25 Kernow Crescent Play Park Annual Inspection Report**
Committee received and noted the independent annual Inspection report of Kernow Crescent play area as carried out by Seagrave Inspection Services Ltd. Committee agreed to action the issues identified in the inspection report, in the first instance prioritising issues scoring 13 and above, and then (if possible and where appropriate) addressing issues scoring 12 or less.
- 09/25 MKCC – Community Infrastructure Fund 2026/27 (Council Min 220/24)**
Committee noted, without discussion, that no project suggestions had been received by the Committee Clerk.
- 10/25 Springfield Centre Solar Panel Installation**
Further to Council approving the installation of solar panels at the Springfield Centre, Committee noted that the work is scheduled to be completed w/c 9.6.25, with minimal disruption anticipated for user groups. The scope of works includes the provision of guards to prevent birds nesting under the panels.
- 11/25 1 Pencarrow Place – End of Lease Dilapidations**
Committee received a verbal update from the Clerk on the progression of the item (delegated responsibility for the task has been given to the Chair and Vice Chair of Council in conjunction with the Clerk to Council). The Clerk confirmed that action was being taken to reduce the potential amount payable to the landlord in settlement of the dilapidations, and that it might be necessary to lengthen the lease for a short period to complete the associated works.
- 12/25 Date of Next Meeting**
Tuesday 8 July 2025 at 6.30pm