

**Minutes of the meeting of Council held on
Tuesday 17 June 2025, 7.30pm
at the
CPCC Community Hub, Springfield Boulevard, Springfield**

This meeting was open to the public

Members Present

Cllr L Adura	Cllr K Kavarana
Cllr B Barton	Cllr D Kendrick
Cllr V Dixon	Cllr K Kent
Cllr R Golding (Vice Chair)	Cllr B Macharia
Cllr B Greenwood (Chair)	Cllr R McCafferty
Cllr P Halton-Davis	Cllr D Pafford
Cllr J Howard	Cllr M Petchey

In Attendance

D Warner, Clerk to Council
P Sullivan, Deputy Clerk

Following the recent death of former councillor, Mike Johnson, the Chair of Council asked those present to observe a minutes silence.

Cllr Petchey asked that, on the occasion of the inaugural meeting in the new building, a vote of thanks be recorded to staff and the members of the Community Hub Working Group.

39/25

Apologies for Absence

Cllr O Cole – work commitment
Cllr J Hearnshaw – work commitment

40/25

Declarations of Interest

None

41/25

Minutes of the Annual Meeting of Council held on 20 May 2025

The minutes of the Annual Meeting of Council, having been previously circulated were approved as a correct record and signed by the Chair.

- 42/25 Minutes of the meeting of Council held on 20 May 2025**
The minutes of the meeting, having been previously circulated were approved as a correct record and signed by the Chair.
- 43/25 Public Involvement – Deputations, Petitions and Questions**
None
- 44/25 Chair’s Report**
Chair reported on the recent Parishes Forum which he attended with Cllr Kent. Representatives from MKCC Planning were in attendance. Enforcement confirmed that they are committed to a 20-day turnaround and where necessary will conduct site visits.
MK City Plan, final submission March 2026. A series of public meetings will be held across the city.
MK Armed Forces Covenant co-ordinator, Johanna Hrycak, spoke on the need to get people involved.
S106 - how developers are held to account
Landfill Communities Fund – eligibility for projects within 10 miles of Bletchley landfill
Disappointed to report that there had been no acknowledgment or response from MKCC to our letter detailing our objection to the removal of all existing free and limited waiting parking spaces in Central Milton Keynes. An expected response prior to this meeting had not been received.
- 45/25 Clerk’s Report**
The Clerk thanked councillors for their continuing support and patience during our office move. It is a significant change and will take some adjustment. Already, thanks to our increased profile, we have been contacted by several organisations who had not engaged with us previously and are keen to work with us.
- 46/25 Ward Member Reports**
i. Council is invited to receive any verbal Ward Member Reports.

Cllr Halton-Davis – profound apologies for her absence, intend to attend meetings, still working for residents if contacted. Thanks for your patience
Cllr Dixon – To commemorate the birthday of Rober Hooke on 18 July, Willen Church have secured a RAF Lancaster fly by at 10.47am.
Cllr McCafferty – graffiti on Oldbrook bridge reported and removed within 2 weeks thanks to MKCC.
Cllr Kavarana – Springfield Centre party at the weekend had caused parking issues, requests awareness for people to use parking by the school.
Cllr Kent – community garden at Trinity Centre is running very well. Kids are involved, lots of growing, fruits and vegetables. Would like more councillors to become involved.

Cllr Adura – litter pick had taken place on 7 July in Springfield, not many councillors attended. Suggested it be a monthly event, Community Officer to circulate dates once agreed.

Cllr Kendrick – report graffiti to MKCC and if it is profane or defamatory it will be removed as a priority

- ii. Council is invited to note that no written reports have been received.

47/25

**To receive draft minutes (including recommendations) from Committees.
Any Member questions arising from matters detailed in the minutes to be raised under the relevant Committee**

a. Minutes of the Planning, Infrastructure & Transport Committee

Chair: Cllr B Greenwood

Council received the minutes and agreed to ratify 1 item (i) as proposed.

i. Draft Minute 10/25 MKCC – Community Infrastructure Fund 2026/27 (Council Min 220/24)

Committee noted that no project suggestions have been received by the Committee Clerk.

Committee should be aware that a maximum of 3 applications can be submitted to MKCC, with successful awards typically being less than £10,000. Committee are invited to discuss any project ideas to be put forward to Council for determination, with the deadline for applications to MKCC being 31 August 2025.

Committee resolved to put forward the following suggestions;

- Installation of bollards on the path by Fishermead Medical Centre
- Speed Indicator Devices, at locations to be determined

The Clerk advised that an officer had recently attended the MKCC Highways Liaison meeting and would advise further on criteria for evidence base, location and funding.

b. Minutes of the Finance, Administration & Policy Committee

Chair: Cllr B Barton

Council received the minutes and resolved to adopt 1 item (i) as recommended.

i. Draft Minute 07/25 Community Council Asset Register

Committee reviewed the updated Asset Register and resolved to make a recommendation to Council to adopt the updated Asset Register.

c. Minutes of the Estates Committee

Chair: Cllr R Golding

Council received the minutes.

48/25 Licensing and Planning Applications

Due to submission deadlines, Council considered the proposed licensing and planning applications:

i. Application ref: PLN/2025/1121

Part single and part two storey rear extension following demolition of existing conservatory and new window to side elevation at 18 BENTALL CLOSE, WILLEN, MILTON KEYNES MK15 9HB

Council agreed to return a no comment response.

Cllrs Petchey & Kendrick asked that it be noted that they did not take part in this discussion to avoid any potential conflict as member of MKCC.

49/25 Boundary Commission Ward Boundary Review - Final Recommendations

The final recommendations of the Ward Boundary Review have been published. A draft order will be laid before Parliament; the order will provide new electoral arrangements to be implemented at the local elections in 2026. The new arrangements will see Campbell Park Community Council area covered by 3 City Council Wards instead of 4: Campbell Park & Willen, Central Milton Keynes, and Woughton & Fishermead.

Council noted the recommendations of the Ward Boundary Review

50/25 Community Governance and Polling District and Places Review

Milton Keynes City Council (MKCC) will shortly commence formal reviews of local Community Governance, and Polling Districts and Places arrangements.

Community governance refers to the electoral arrangements of Local Councils, including their boundaries, numbers of Councillors and wards etc. Polling districts are how electors are grouped together to vote, whilst polling places are the buildings allocated to polling districts for voting.

Draft proposals will be considered by MKCC in June before a formal consultation over the summer. The proposals do not include any changes in the Community Governance or Polling district and Places arrangements for the Community Council area. Final decisions will be made in the autumn so they can be reflected in new electoral registers published on 1 December 2025.

Council noted the details of the upcoming CGR and Polling District and Places Review

51/25 Member's Item – 1 Pencarrow Place Community Asset Transfer to the Community Council

Council considered the following motion as proposed by Cllr Pafford: That the Community Council acquire 1 Pencarrow Place from Milton Keynes City Council

through a community asset transfer for use by Springfield Initiative Youth Club (and other community groups).

Following discussion, the motion was not seconded and was therefore not carried.

52/25 1 Pencarrow Place – End of Lease/Dilapidations

Committee is invited to receive a verbal update from the Clerk on the progression of this item, including receipt of the dilapidations schedule and an extension of the lease period – delegated responsibility for the task has been given to the Chair and Vice Chair of Council in conjunction with the Clerk to Council.

The building is now empty and the property appears to require more work than had been anticipated. We are aiming to finish the work ourselves rather than go with the higher costs associated with the dilapidations schedule. MKCC have agreed a month extension to our lease.

53/25 Community Hub – Working Group Update

Council received a verbal report from the Working Group on their progression of the Community Hub project, including the progression of the final account agreement and the opening of the Community Café.

Our appointed quantity surveyor, Currie & Brown, are in negotiations with Steele & Bray on the final account.

Café operator has been busy and is reporting good visitor numbers, not only from the local estates but also further afield.

Separate water meters have been installed this week to ensure clearer reporting on usage and enable us to have accurate financial records.

54/25 Dates of Future Committee & Working Group Meetings

Personnel – 1 July at 6.30pm

Planning – 7 July at 6.30pm

Estates – 8 July at 6.30pm

Climate Emergency WG – 15 July at 6.30pm (followed by meeting of Council)

55/25 Date of Next Meeting

Tuesday 15 July 2025 at 7.30pm