

**Minutes of the meeting of Council held on  
Tuesday 15 July 2025, 7.30pm  
at the  
CPCC Community Hub, Springfield Boulevard, Springfield**

This meeting was open to the public

**Members Present**

Cllr B Barton	Cllr K Kavarana
Cllr O Cole 7.33pm	Cllr K Kent
Cllr V Dixon	Cllr F Mangan
Cllr R Golding (Vice Chair)	Cllr R McCafferty
Cllr B Greenwood (Chair)	Cllr D Pafford
Cllr J Hearnshaw	Cllr M Petchey

**In Attendance**

D Warner, Clerk to Council  
P Sullivan, Deputy Clerk

**56/25**

**Apologies for Absence**

Cllr L Adura – personal commitment  
Cllr J Howard – personal commitment  
Cllr D Kendrick – MKCC commitment  
Cllr B Macharia – unwell

**57/25**

**Declarations of Interest**

None. Under this item Cllr Pafford apologised for not declaring an interest in item No.12 at the previous meeting.

**58/25**

**Minutes of the meeting of Council held on 17 June 2025**

The minutes of the meeting, having been previously circulated were approved as a correct record and signed by the Chair.

**59/25**

**Public Involvement – Deputations, Petitions and Questions**

One member of the public present.

**60/25**

**Chair's Report**

The Chair had nothing to report.

**61/25**

**Clerk's Report**

New Community Hub is busy and already being used by a number of groups and received interest from organisations including the Parks Trust, Sport England and CloudyIT for larger events. Citizens Advice MK will be starting regular sessions in September.

**62/25**

**Ward Member Reports**

- i. Council is invited to receive any verbal Ward Member Reports.

Cllr Dixon reminded members that there will be a fly by at 10.47am on 18 July of a RAF Lancaster to commemorate the birthday of Robert Hooke. All are welcome to attend the event at Willen Church.

Cllr Dixon also reported on the swift action from MKCC to remove some fly tipping in Willen Park. It was reported and removed within 30 minutes.

Cllr Pafford reported a leak in the toilet at the Woolstone allotments. He also commended the actions of MKCC in liaising with the Parks Trust on cleaning up an area off Brickhill Street.

- ii. Council is invited to note that no written reports have been received.

**63/25**

**To receive draft minutes (including recommendations) from Committees. Any Member questions arising from matters detailed in the minutes to be raised under the relevant Committee**

**a. Minutes of the Community & Communications Committee**

**Chair: Cllr K Kavarana**

Council received the minutes, noted 2 (i & ii) items and agreed to ratify 1 (iii) item.

**i. Draft Minute 09/25(i) Community Projects-Programme & Priorities 2025/26**

**MKCC – Community Infrastructure Fund 2026/27** (Council Min 220/24)

Committee noted that no project suggestions had been received by the Committee Clerk.

Committee discussed project ideas and resolved to put forward suggestions to Council of;

- Installation of additional benches – with locations and costs to be determined
- Skate Ramp in Fishermead, for teenagers. A cost estimate to be obtained, with a view to including this as a future project if the cost exceeds the maximum application value.
- The suggestion from Cllr Mangan to install some bollards near Fishermead Medical Centre, to be considered further by the Planning, Infrastructure & Transport Committee.

- ii. **Draft Minute 11/25 (i) Policy Review**  
Committee reviewed the following CPCC policies;
- Small Events Policy
  - Projects Policy
  - Safeguarding & Vulnerable Persons Policy

Committee resolved that no amendments were required.

- iii. **Draft Minute 11/25 (ii) Policy Review**  
Committee considered the draft Photography & Filming Policy Statement, which has been adapted from a NSPCC template policy, and resolved to make a recommendation to Council that this be adopted by CPCC as an annexe to the Safeguarding & Vulnerable Persons Policy

Council resolved to adopt the draft Photography & Filming Policy Statement as presented.

- b. **Minutes of the Personnel Committee**  
**Chair: Cllr K Kent**

Council received the minutes

- c. **Minutes of the Planning, Infrastructure & Transport Committee**  
**Chair: Cllr B Greenwood**

Council received the minutes

**64/25 Transfer of Funds between Council Bank Accounts**

As recommended by the RFO and agreed by Council in April (Min. 216/24) in order that we can achieve a higher rate of interest, funds be transferred to the CCLA account and moved back to the Unity Trust bank account as necessary - Council is invited to note that a transfer in the amount of £300,000.00 from the Unity Trust bank account to the CCLA account has been completed.

Council noted the transfer.

**65/25 MKCC Community Governance Review**

Milton Keynes City Council (MKCC) has agreed to undertake a Community Governance Review (CGR) of all 48 parishes in the city. Following informal consultation with all parishes, MKCC have used the responses to develop proposals for the following Parish and Town Council areas:

1. Abbey Hill
2. Bletchley and Fenny Stratford
3. Central Milton Keynes
4. Great Linford
5. Shenley Brook End and Tattenhoe
6. Shenley Church End
7. Walton
8. Wavendon

9. Whitehouse
10. Woburn Sands

The [Terms of Reference](#) set out how the review will be conducted and the matters on which the review is to focus.

With the above proposals not impacting directly on the Campbell Park Community Council area, Council is invited to consider an appropriate response to the Review.

Council noted the proposals and agreed to keep a watching brief on developments.

**66/25      1 Pencarrow Place – End of Lease/Dilapidations**

The Clerk thanked members who had received surplus furniture, there would be some further information on IT equipment circulated shortly. Decorators are now in the building with flooring being addressed next week. The works being undertaken will substantially reduce costs advised in the dilapidation survey.

**67/25      Community Hub – Working Group Update**

Following negotiations with Steele & Bray, our quantity surveyor, Currie & Brown have negotiated a final account figure of £2,594,000.00. This is £45k under the anticipated cost.

Council resolved to accept the proposal to agree the final account in the amount of £2,594,000.00 as a full and final settlement.

**68/25      Interior & Exterior Signage – Community Hub - Report 01/C/25**

Having considered the report, Council agreed to appoint Supplier B to supply and fit signage for the Community Hub.

Council also noted that there would be additional costs related to external wayfinding signs for the site, these would be reported once available.

**69/25      Vacant Seat – Oldbrook Ward**

Council noted that candidate(s) for co-option as a Community Councillor to fill the vacant seat on the Oldbrook ward will be considered at the September meeting.

**70/25      Buckinghamshire & Milton Keynes Association of Local Council (BMKALC) Annual General Meeting**

Council noted that BMKALC are holding their AGM on 8 September from 6pm – 8pm and this year it is being held in Milton Keynes at Conniburrow Community Centre. Two representatives are invited from each member council.

Cllrs Barton and McCafferty have agreed to attend.

**71/25      Dates of Future Committee & Working Group Meetings**

Community & Communications – 22 July at 6.30pm  
Planning – 4 August at 6.30pm  
Planning -1 September at 6.30pm  
Personnel – 2 September at 6.30pm  
Finance & Administration – 2 September at 7.00pm  
Estates – 9 September at 6.30pm

**72/25**

**Date of Next Meeting**

Tuesday 16 September 2025 at 7.30pm