



CPCC Community Hub

Springfield Boulevard

Springfield

Milton Keynes MK6 3JS

Tel: No: 01908 608559

Clerk - clerk@campbell-park.gov.uk
Website: www.campbell-park.gov.uk

Meeting of the

COMMUNITY & COMMUNICATIONS COMMITTEE

AGENDA

Tuesday 28 October 2025

6:30pm

CPCC Community Hub, Springfield Boulevard, Springfield

Committee Members:

Cllr L Adura

Cllr V Dixon

Cllr K Kavarana (Chair)

Cllr B Macharia

Cllr R McCafferty

Cllr O Cole

Cllr J Howard

Cllr D Kendrick

Cllr F Mangan

Cllr M Petchey

MEETING PROTOCOL

In order to facilitate the smooth running of meetings, members are asked to respect the following protocol:

- If a member arrives once the meeting has started, they will enter as quietly as possible and take a seat within the public area until invited forward by the Chair. This is to avoid disruption during the discussion of agenda items.
- All those present are asked to turn their mobile devices off or place into silent mode.
- Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted. A person may not orally report or comment about a meeting as it takes place if they are present at the meeting of a community council or its committees but otherwise may:
 - a) Film, photograph or make an audio recording of a meeting;
 - b) use any other means for enabling persons not present to see or hear proceedings at a meeting of CPCC as it takes place or later.
 - c) Report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

The Chair may stop the meeting and ask the person to leave the meeting if they feel there has been a breach of the above protocol.

IN CASE OF EMERGENCY

In the event of a fire use the nearest exit to evacuate the building.

Proceed to the designated fire assembly point which is located on the patio area adjacent to the pedestrian entrance and await instructions from emergency personnel.

AGENDA

1. To Receive

Apologies for Absence
Declarations of Interest

2. Minutes of the previous meeting

Page 9

The Committee are invited to approve the minutes of the meeting held 22 July 2025, previously circulated and therefore taken as read.

3. Public Involvement – Deputations, Petitions and Questions

Members of the public may make representations in respect of the business on the agenda.

4. Grants

Page 13

i. The Hooke Heritage Project (Grant Application 009/25-26/Sect 137)

Further to the grant award made at the last meeting, Committee are invited to note that an amendment to the Terms & Conditions has been required, to reflect the delivery timeline for this large project, as detailed in the approved grant application. Whilst the project will be started within 3 months as required, the project completion will fall outside the usual scope permitted and therefore Committee should note, that in this particular case, an extension to the deadline has been agreed.

New Applications:

ii. Ujhasuma Africa CIC (Grant Application 011/25-26/Sect 137)

Page 15

Committee is invited to consider an application from the Ujhasuma Africa CIC for a start-up grant of £1500.00 to be used to deliver a cultural and musical education programme at the CPCC Community Hub and, if appropriate make a recommendation to Council.

iii. Willen Residents Association (Grant Application 012/25-26/Sect 137)

Page 27

Committee is invited to consider an application from Willen Residents Association for £980.00 for the purchase of benches for the pond area in Willen.

iv. RSPCA Milton Keynes & North Bucks Branch (Grant Application 013/25-26/Sect 137) Page 35

Committee is invited to consider an application from the RSPCA Milton Keynes & North Bucks Branch for £1000.00 to deliver a community programme to neuter cats to reduce the kitten/stray population and, if appropriate make a recommendation to Council..

v. Geoff Taylor Educational Trust (Grant Application 014/25-26/Sect 137)

Page 41

Committee is invited to consider an application from Geoff Taylor Educational Trust for £1000.00 to provide grants to applicants to support further education costs.

vi. Action Speaks CIC (Grant Application 015/25-26/Sect 137)

Page 47

Committee is invited to consider an application from the Action Speaks CIC for £1000.00 towards equipment for the Fishermead Community Garden project, Community Awards event and a Christmas Party for Fishermead residents.

- vii. **MK Christmas Meal for the Elderly** (Grant Application 016/25-26/Sect 137) **Page 53**
Committee is invited to consider an application from the MK Christmas Meal for the Elderly for £500.00 towards the cost of delivering a Christmas Day meal and entertainment for the elderly who would otherwise be alone and, if appropriate make a recommendation to Council..

- viii. **Awake to Know Africa CIC** (Grant Application 017/25-26/Sect 137) **Page 59**
Committee is invited to consider an application from Awake to Know Africa CIC for £1000.00 to deliver a 4 week programme of storytelling and basic drumming for cultural education of African values of harmony with nature, respect for the land and sustainable living and, if appropriate make a recommendation to Council..

Grant Evaluations: **Page 65**

- ix. Committee are invited to note the grant evaluation report received following the grant of £500 awarded in May 2025 towards the International Yoga Day event in Willen.

5. Community Projects - Programme & Priorities 2025/26

i. Applications for free use of CPCC Community Spaces

- a. Committee are invited to consider the applications received for free use of the CPCC Community Hub and make a 'decision in principle' in line with the 'Policy for granting free use of CPCC Community Spaces'.

All decisions to award free use at the CPCC Community Hub will be subject to the Community Officer, Deputy Clerk or Clerk to Council confirming space availability and adequate staff resources being available, working with successful applicants to finalise days/dates/times of use and to ensure that capacity is maintained for programmed and reactive work by CPCC and its partners.

- | | |
|------------------------------------|----------------|
| A. Ujhasuma Africa CIC | Page 69 |
| B. Awake to Know Africa | Page 75 |
| C. CRY - Cardiac Risk in the Young | Page 79 |

- b. Committee are invited to receive a verbal update from the Committee Clerk on the free use allocations to date, including use allocated using the discretionary powers given to nominated Officers since the last Committee meeting.
- c. To enable applications to be dealt with more expediently, Committee are invited to consider extending the discretionary powers given to the nominated Officers to deal with all applications for free use on an ongoing basis. Officers to award use within the agreed criteria and parameters, reporting back to Committee at each meeting. Any awarded free use will be granted for a maximum of 6 months, with Committee invited to undertake a review before any extension of time is agreed.

ii. **Craft Sessions –feedback from MK Arts Centre Artist led workshop & resident proposal**

Page 83

Committee are invited to receive a verbal update from the Committee Clerk on the success of the MK Arts Centre sessions commissioned by CPCC.

Committee are invited to consider a proposal, to build on the momentum generated from these sessions, for CPCC to support some Springfield residents to start a monthly craft club at the Hub. With CPCC potentially hosting sessions in November, December and January, including providing some initial supplies and equipment, the group of volunteers will, during this time, aim to set up a constituted community organisation to take this club forward, thereafter.

iii. **October Half Term Activities**

Committee are invited to receive a verbal update from the Committee Clerk about the activities happening 27-31 October.

iv. **Christmas Fayre**

Committee are invited to receive a verbal update from the Committee Clerk about the event planned for Friday 5 December 2025.

v. **Santa's Sleigh Tour – Saturday 20 December**

Committee are invited to consider a proposal to work in partnership with Woughton Community Council to expand their annual Santa's Sleigh Tour this year to include Fishermead.

CPCC would be required to provide a funding contribution of £50 towards the vehicle hire and fuel in addition to purchasing a supply of sweets to distribute.

Volunteers would be needed to walk the route around Fishermead with the sleigh.

Committee are invited to note that this opportunity is limited to Fishermead only, due to resourcing.

vi. **Yoga for Health Update & Sound Healing proposal – Report C&C/003/25** **Page 87**

Committee are invited to note that the Yoga for Health sessions have been very well received, with residents committing to attend for the duration of the programme. Feedback received so far has been very positive. The programme runs until 17 November.

Building on the success of this programme, Committee are invited to consider a proposal from the Yoga for Health Alliance to fund Sound Healing experiences for residents.

vii. **Community Matters – Waitrose, Oakgrove**

Committee are invited to note that we have been invited by Waitrose to be part of the relaunch of their Community Matters scheme reintroducing the Green Tokens initiative to the Waitrose store in Oakgrove.

Waitrose customers can cast their votes using Green Tokens in-store between 1 October and 31 December, to determine which community project will receive the donations of £500, £1000, or £1500.

Committee are further invited to note that the donation awarded to CPCC will be used to launch a new project at the CPCC Community Hub, “The Social”, starting in January 2026. “The Social” will be a monthly session for CPCC residents to come along to enjoy activities, entertainment and socialising with other residents.

viii. **Seated Exercise Update**

Committee are invited to note that the seated exercise session at Willen continues to be well attended, with contributions paid by participants covering the costs.

The class at the CPCC Community Hub, which launched in July, has been well attended from the start. Funding from LEAP supported the initial set up costs for equipment and as the contributions from participants are covering the delivery costs, the remaining LEAP funding has been diverted to support the start-up of a new class at Fishermead Trinity Centre. This session is being delivered in partnership with Action Speaks CIC on Fridays at 2:15-3pm. The funding has enabled additional equipment and suitable chairs to be purchased for the class.

ix. **Mind your Mind – Dementia Prevention UK**

Committee are invited to note that the 7 week Mind your Mind programme concluded on 20 October. The feedback from participants has been very positive, with attendees finding the programme very informative, interesting and supportive and leaving the programme feeling like they have learned a lot. The group intend to continue to meet on an informal basis.

Committee are invited to consider, at the appropriate time, opportunities to offer the programme again in the future and also the possibility of one-off ‘check-in’ sessions for those who have completed the current programme, see Project proposal- agenda item 8.

x. **Sustainable MK – Cook-along for Adults & Children – Report C&C/004/25 Page 89**

Committee are invited to consider a proposal from Sustainable MK to deliver a pop-up Community Cook-along session at the Springfield Centre and, if feedback from the pop-up session is good, extending this provision by commissioning a 6-week cook-along programme in February 2026.

6. Homeground

- i. Committee is invited to consider the proof of the November edition of Homeground magazine.
- ii. Committee are invited to consider any feedback received following the publication of the August edition of the magazine.

7. Heritage Arts & Culture Working Group (Minute 64/24i, 71/24)

Page 91

- i. Committee are invited to receive the minutes of the meeting of the Working Group held on Tuesday 30 September 2025.
- ii. Committee are invited to consider the draft Heritage, Arts & Culture Action Plan, noting that should Committee authorise them to do so, the Working Group will hold a final meeting to prioritise actions and set timescales for the delivery of the actions contained within. The Action Plan to be managed by the Community & Communications Committee thereafter
- iii. Committee are invited to set a date for the next meeting of the Working Group.

8. Projects – Committee Budget 2026/27, 2027/28, 2028/29, 2029/30 & 2030/31

Committee are invited to review the submitted project proposal, and if appropriate, recommend it to Council for inclusion in the future budget. The proposal is for:

- i. Community Wellbeing Programme

Page 101

9. Date of Next Meeting

Tuesday 25 November 2025.

BY ORDER OF THE COUNCIL

T Jones

Community Officer/Committee Clerk

23 October 2025

**Minutes of the Community & Communications Committee
held on Tuesday 22 July 2025
commencing at 6.30pm
at the CPCC Community Hub, Springfield Boulevard, Springfield**

This meeting was open to the Public

Members Present

Cllr O Cole
Cllr F Mangan
Cllr M Petchey

Cllr J Howard
Cllr R McCafferty

In attendance

T Jones, Community Officer/Committee Clerk
P Sullivan, Deputy Clerk

In the absence of the Chair, Committee nominated Cllr Petchey to chair the meeting.

14/25

Apologies for Absence

Cllr L Adura – personal commitment
Cllr K Kavarana (Chair)– personal commitment
Cllr P Halton-Davis – unwell
Cllr B Macharia – unwell
Cllr V Dixon - unwell

15/25

Declarations of Interest

Cllr Mangan, Petchey and Cole declared a non-pecuniary interest in Agenda Item 4iv – MGB Community Services

16/25

Minutes of the previous meeting

The minutes of the meeting held on 27 May 2025, having been previously circulated were approved as a correct record and signed by the Chair.

17/25

Public Involvement – Deputations, Petitions and Questions

2 members of the public spoke to the Hooke Heritage Project Grant Application (Agenda Item 4i)

i. **The Hooke Heritage Project** (Grant Application 009/25-26/Sect 137)

Committee considered an application from the Hooke Heritage Project for £1000.00 to be used as a partnership grant towards the development phase of the Hooke Heritage project in Willen.

Committee resolved to award the grant in full.

ii. **YMCA Milton Keynes** (Grant Application 007/25-26/Sect 137)

Committee considered an application from YMCA MK for £500.00 towards the cost of delivering a resident activity programme and make a recommendation to Council.

Committee resolved to make a recommendation to Council that that grant is awarded in full.

iii. **Spinal Injuries Association** (Grant Application 008/25-26/Sect 137)

Committee considered an application from the Spinal Injuries Association for £990.00 to purchase branded gazebo and table for use at events, to spread awareness of the charity & support disabled residents.

Committee resolved to award the grant in full, with a request that our logo is included on the gazebo branding, that an article about the SIA is provided for inclusion in Homeground and invitation is made for SIA to attend events at the CPCC Hub to spread awareness of the charity and the support available.

iv. **MGB Community Service** (Grant Application 010/25-26/Sect 137)

Committee considered an application from MGB Community Service for £1000.00 for the Fishermead Community Breakfast Club.

Committee resolved to award the grant in full.

i. **Applications for free use of CPCC Community Spaces**

Committee considered the applications received for free use of the CPCC Community Spaces in line with the 'Policy for granting free use of CPCC Community Spaces'.

Committee confirmed that all decisions to award free use at the CPCC Community Hub will be subject to the Community Officer, Deputy Clerk or Clerk to Council confirming space availability and adequate staff resources being available, working with successful applicants to finalise days/dates/times of use and to ensure that capacity is maintained for programmed and reactive work by CPCC and its partners.

A. Walfinch Golden Memories Thrive Club

Committee resolved to award free use as detailed in their application, with a review to be undertaken in 6 months.

B. Just What We Need -Veterans - PTSD Resolution

Committee resolved to award free use of the Springfield Centre as detailed in their application.

- ii. Committee noted the spreadsheet provided detailing the free use allocations to date, including use allocated using the discretionary powers given to nominated Officers since the last Committee meeting.
- iii. **All People Active (APA) – CPCC Community Hub Café Operator – Community Programme Update**

Committee received a verbal update from the Committee Clerk on the APA Community Programme, noting that the Street Dance classes at Springfield Centre were going well, but have now paused for the summer holiday. A fortnightly Knit & Natter group being held in the café was being well received. A Fun Fitness for Women class would be starting later in the year. The APA Multi Sport Youth Club, for which a grant has been awarded, is starting during the summer holidays on a Friday afternoon and would continue during September and October on the grass area behind the Hub.
- iv. **CPCC Community Hub Opening Events – Update**

Committee received a verbal update from the Committee Clerk on the plans for the opening events for the CPCC Community Hub. The Committee Clerk encouraged members to provide details by email of organisations that should be included in the invitation list for the networking lunch on 25 September and also any contacts for organisations/individuals that may wish to provide activities or entertainment at the Community Official Opening Event on Saturday 27 September.
- v. **Springfield Community Picnic – 16 August 2025**

Committee received an update from Cllr Cole, which included a request for Councillors to support the event.

Committee also noted that All Good café have offered to provide some food as a contribution towards the picnic free of charge. The café would also remain open for the duration of the event.
- vi. **MK Arts Centre – Artist led workshops**

Committee considered a proposal to host 3 artist led workshops, delivered by MK Arts Centre, at a cost of £500.

The workshops will offer residents the opportunity to take part in 3 evening sessions learning different art techniques at the Springfield Centre.

Each session will be staffed by MK Arts Centre and can accommodate a maximum of 20 participants, aged 16+.

Committee resolved to support the project at a cost of £500.
- vii. **Programme of family & school holiday activities for 2025/26** (min. 9vii/25) - **Report 002/C&C/2025**

Committee considered the report and recommendations from the working group tasked with re-considering how we deliver the existing programme of family and school holiday events, to utilise the CPCC Community Hub and resolved to support all of the recommendations set out in the report.

Committee resolved to review the feedback received from residents gathered over the next 5 months in January, before making a decision on the programme format for 2026.

20/25 Homeground

- i. Committee considered and approved the of the August edition of Homeground magazine.
- ii. Committee considered ideas for the content of the November edition of Homeground magazine with additional items being added to the list.

21/25 Heritage Arts & Culture Working Group (Minute 64/24i, 71/24)

- i. Committee received the minutes of the first meeting of the Working Group held on Tuesday 17 June.
- ii. Committee resolved to set the date for the next meeting of the Working Group on Tuesday 30 September at 6:30pm

22/25 Date of Next Meeting

Tuesday 28 October 2025.

Grants Summary

Community & Communications Committee – October 2025

Annual Budget 2025/26	General	£5000
	Section 137	£7000
	Education Trust	£2500
TOTAL BUDGET FOR GRANTS		£14,500

Budget allocated to date **£7070**

Available Budget until 31 March 2026 **£7430**

Applicant	Amount requested	Page No.
Ujhasuma Africa CIC (Grant Application 011/25-26/Sect 137)	£1500	15
Willen Residents Association (Grant Application 012/25-26/Sect 137)	£980	27
RSPCA Milton Keynes & North Bucks Branch (Grant Application 013/25-26/Sect 137)	£1000	35
Geoff Taylor Educational Trust (Grant Application 014/25-26/Sect 137)	£1000	41
Action Speaks CIC (Grant Application 015/25-26/Sect 137)	£1000	47
MK Christmas Meal for the Elderly (Grant Application 016/25-26/Sect 137)	£500	53
Awake to Know Africa CIC (Grant Application 017/25-26/Sect 137)	£1000	59
TOTAL AMOUNT REQUESTED	<u>£6980</u>	

FOR OFFICE USE ONLY

Grant Reference No: _011/25-26/Sect 137 **Committee Mtg Date:** October

Ratification required by Council? Y N **Council Mtg Date:** November

Applicant: Ujhasuma Africa CIC

Previous Applicant? Y N **Date:** **Monitoring Form Returned?** Y N

CPCC support acknowledged on marketing material & copies supplied? Y N

Standard Grant requested: £ _____ **Grant awarded:** £ _____

Start Up Grant requested: £ 1500 **Grant awarded:** £ _____

Payment Profile:

1:£ **Date:** **2: £** **Date:** **3:£** **Date:**

Criteria Met Y N **Date:** **Criteria Met** Y N **Date:** **Criteria Met** Y N **Date:**

Power: Section 137

Grant Application Form

Please ensure the application is fully completed and all relevant paperwork is supplied.

Return completed applications to:
Campbell Park Community Council CPCC
Community Hub, Springfield
Milton Keynes, MK6 3JS or e-mail: community@campbell-park.gov.uk

STANDARD GRANTS:

- i. Grant Applications will be considered on a quarterly basis: April, July, October and January
- ii. A complete application must be received by the 1st of the month
- iii. Grants may be awarded up to a limit of £1,000

COMMUNITY START UP GRANTS:

- i. Only available to new groups within their first 12 months of operation
- ii. Applications will be considered on a quarterly basis: April, July, October and January
- iii. A complete application must be received by the 1st of the month
- iv. Grants may be awarded up to a limit of £1,500 payable in two or three instalments (depending on the type of application). The second and third instalments will only be released on successful completion of a project monitoring report, having met specified criteria.

Community Start Up Grants to Youth Groups (and those working with vulnerable members of our community), will be subject to a 3 Stage Process as follows;

- a. Stage 1 – Committee will consider the application and if a decision to support the project ‘in principle’ is made the applicant will be awarded sufficient funding to enable DBS checks and Safeguarding training to be completed.
- b. Stage 2 – Committee will require evidence of completion of DBS checks, Safeguarding Training and will supply CPCC with their Safeguarding Policy. If accepted, a Grant Award part-payment will be released to support Phase 1 of Project.
- c. Stage 3 – The Applicant will complete a Project Monitoring Report on completion of Phase 1 of the Project. This will be considered by Committee who will decide if to release the final instalment of the part-payment to progress Phase 2 of the project.

Application Guidance

Please read the following notes carefully before completing the Application Form. Incorrect or incomplete forms are likely to be delayed or rejected.

Beneficiaries:

All applications must benefit the community within Campbell Park Community Councils area which includes Willen, Woolstone, Fishermead, Oldbrook, Springfield, Newlands and Winterhill

Applicants must:

- be available to attend a Community Council meeting to explain the purpose of their project, if required to do so. Attendance will be compulsory for all Start Up Grant Applications.
- Provide a copy of the groups Constitution (the aims and rules of your community group)
- Standard Grant Applicants must provide a set of accounts with the application
 - (i) those with an annual income over £5,000 – 3 years accounts
 - (ii) those with an annual income under £5,000 – 1 years accounts
- Start Up Grant Applicants must provide a copy of;
 - All bank statements
 - A Business Plan or similar.
- All Groups working with Young People and vulnerable members of our community must do the following;
 - Provide evidence that all Adult Group leaders have attended Safeguarding Training within the previous 12 months.
 - Provide evidence that all Adult Group leaders have passed a DBS check carried out no more than 6 months prior to the date of application.
 - Provide a copy of the groups Safeguarding Policy, which must be reviewed by your group at least annually.
 - *Hold the Milton Keynes City Council Youth Provision Safe Practice Mark
 - *CPCC encourage all Youth Groups to become members of Action4Youth, National Youth Agency and/or gain quality marks with UK Youth.

* This may not be applicable to Youth Groups registered with a Governing Body e.g. Football Association

If you are unsure of the requirements for your group, please contact the Community Officer on 01908 608559 to discuss this prior to the submission of your application.

Who can apply:

- applicants must be:
a not-for-profit, voluntary or community group
- any organisation applying for a grant that have Councillors from Campbell Park Community Council on their management committee/board of control, must have at least the same number of non-Councillors as Councillors on their board.

We cannot fund:

- goods or services such as equipment for a school or hospital, that should be provided by a statutory body
- projects involving political or campaigning activities
- political parties or groups affiliated to a political party
- projects promoting religious beliefs
- medical treatment
- deficit funding or the repayment of loans
- unspecified expenditure
- fundraising events
- grants to be distributed to other groups or passed on to an individual
- individuals
- Retrospective applications for projects/activities/items already taken place or already purchased

Allocation:

Applications will be considered quarterly in April, July, October and January.

If part funded by other bodies, grants will not be paid until the balance of costs is guaranteed. The Community Council is prepared to provide a letter of intent where this will assist in the obtaining of the balance.

Frequency of applications:

Only one (1) application per financial year (April to end March) will be considered

Start Up grants will only be considered within the first 12 months of operation and only 1 application will be considered during this time.

ACCEPTANCE OF FUNDING

The award is made subject to your agreement to the standard conditions below.

To accept, please complete the agreement and return one signed copy to us, and retain one for your own records.

STANDARD CONDITIONS

Grants will be awarded in line with objectives identified within the Campbell Park Community Council Business Plan

On approval of the grant, a formal letter is sent to the applicant

The Community Council reserves the right for the repayment of a grant not used for the purposes or within the conditions stated.

If the project is not started within three (3) months of the date of the offer letter, the award will automatically lapse and you will need to make a new application. The grant should be spent within 12 months of the project start date.

Upon completion of the project you will make a written report to the Community Council explaining the use of the grant and costs covered by it, copy invoices to be included.

If any amount of the grant remains unspent, for the purpose for which it was given, this must be returned to the Community Council. No further application from you will be considered until the report is received.

You understand that in making an award Campbell Park Community Council is not to be taken as assuming or accepting any responsibility or liability of any kind whatsoever towards any person or persons in respect of any matter or thing arising out of or incidental to the execution of the work you have undertaken.

In the event that the project does not proceed/the organisation discontinue operating, ownership of all equipment/remaining resources purchased using the award money will revert to Campbell Park Community Council.

The Community Council may publicise the amount of funding awarded to your project or organisation in the Homeground magazine or elsewhere.

You acknowledge the financial support received in your publicity along with the Community Council logo and you forward a copy of such publicity to the Community Council.

IMPORTANT NOTE: If your grant expenditure is less than the amount awarded, CPCC will reclaim the difference and reallocate this amount to other projects and by signing this form you have confirmed your agreement.

Start Up Grants will be paid in two or three instalments. The second and third instalments will only be released on completion of a successful Monitoring Report. The timeframe for release of the second and third instalments will be decided on a project by project basis, but there will be a minimum of 3 months between the payment of the instalments associated with Phase 1 and 2 of the project.

DECLARATION

I confirm that to the best of my knowledge the information included in this application is complete and correct. That the budget represents a true cost or nearest estimate and the proposed project could not proceed without the financial assistance requested.

On behalf of Ujhasuma Africa CIC (name of project or organisation)

I (name) Thierry Obase-Aboli Namolongo Masango accept the above conditions in respect of the award made by Campbell Park Community Council

Position held within organisation: Director, I confirm that the report will be forwarded to the Community Council by the date requested.

Signed: redacted

Date: 08/08/2025

1. **Date of application: 08/08/2025**
2. **Name (Full Name) of the organisation making the application: Ujhasuma Africa CIC**
3. **Contact Details:** (Details of the main contact)

Name: THIERRY OBASE-ABOLI NAMOLONGO MASANGO

Address: redacted

Post Code: redacted

Email address: redacted

Telephone No's: Daytime: redacted

Mobile: redacted

4. **Status of your organisation - please put 'X' next to all that apply.** (If you are not sure what your status is, you will probably fall under Voluntary or Community groups). If you require help please contact us.

Registered Charity

Community Interest Company X

Voluntary or Community Group

Other (please state)

If you have a Charity or Company Number, please enter below:

Charity Number:

Company Number:16627088

Do you have any Councillors from Campbell Park Community Council on your Committee/ Board of control? No * (please see 'Who Can Apply' for more info)

5. **What date did your organisation/company start? 4th August 8, 2025**

If your group has been operating for less than 12 months please put 'X' here: X

6. **Details of any previous grant received from the Parish: N/A**

7. **Amount received £**

Date:

Title of Project:

8. **Does your organisation have a bank account with 2 signatories?** (We cannot make payments to personal bank accounts; your organisation must have its own bank account). **Please mark with an 'X'**

Yes: X

No:

Name of Bank:Natwest

Organisations Full Name on the Account:Ujhasuma Africa CIC

Name of Signatories: 1. Thierry Obase-Aboli Namolongo Masango 2.

9. If your application is successful, your grant award will be paid by bank transfer. Please provide:

Bank Account Number:

Sort Code:

10. Details of the project you are requesting a grant for:

TO INCLUDE: Please give a full description of your project, including information on:

(a) aims

(b) timescales including proposed start date

(c) groups or organisations you may/will be working with

(d) what particular need will this project will meet

(e) how the need been identified (f) any further information that will bring the project to life.

If you require more space than provided here, please continue onto a separate sheet of paper.

(a) Aims

Ujhasuma Africa is a cultural and educational programme that uses African percussion and ensemble music-making to build community, celebrate diversity, and promote cultural understanding. Our aims are to:

Introduce participants to traditional African instruments and rhythms through practical, hands-on workshops.

Foster teamwork, creativity, and confidence in people of all ages and backgrounds.

Create inclusive opportunities for disadvantaged children and families, particularly those eligible for the Pupil Premium Grant (PPG).

Lay the foundations for the Ujhasuma Pan-African Orchestra, a vibrant, community-based creative hub rooted in African musical traditions.

(b) Timescales

Proposed start date: **1 November 2025**

Project duration: **9 months** (6 months of bi-weekly sessions, plus 3 months to allow for breaks, holidays, and a final performance).

Key phases:

Nov–Dec 2025: Launch and first workshop cycle.

Jan–May 2026: Ongoing workshops with schools and community groups.

Jun–Jul 2026: Rehearsals and community preparation for the final showcase performance.

Aug 2026: Public final performance and project evaluation.

(c) Groups or Organisations We Will Work With

Local schools (especially targeting PPG students).

Community members from Willen, Woolstone, Fishermead, Oldbrook, Springfield, Newlands, and Winterhill.

Potential partnerships with CPCC networks and other cultural organisations.

(d) Need the Project Will Meet

The project addresses the lack of accessible, culturally enriching, and inclusive music activities in the CPCC area. Many children and families, especially those from disadvantaged backgrounds, have limited access to extracurricular creative opportunities. The workshops will:

Provide free, high-quality music education.

Support personal development, confidence, and cultural pride.

Offer safe, social spaces that reduce isolation and promote intergenerational connection.

(e) How the Need Has Been Identified

Through local teaching experience and consultation with schools, we have identified a shortage of creative opportunities representing African and global cultures. The lack of cultural visibility often contributes to gaps in understanding, which can lead to unconscious bias or prejudice. Feedback from communities shows strong interest in activities that are interactive, culturally diverse, and suitable for all ages.

(f) Additional Information

Ujhasuma Africa workshops are vibrant, immersive, and community-focused. Participants will learn and play authentic African instruments such as balafons, djembes, talking drums, and shakers. Sessions will combine music-making with storytelling, history, and performance techniques, creating an engaging environment for cultural exchange.

The project will culminate in a public performance by the Ujhasuma Pan-African Orchestra, celebrating the achievements of local participants and promoting unity across the community. By embedding the programme within the CPCC area, we aim to create a sustainable, long-term cultural presence that continues to benefit residents well beyond the life of this grant.

Project Start Date: November 1 2025

Project End Date: August 1 2025

11. Does your project have any impact (positive or negative) on the environment? Please provide details. If it has a negative impact, please detail any mitigation in place.

Positive impacts:

The workshops promote sustainable practices by encouraging the use of handcrafted, long-lasting, and often upcycled or naturally sourced instruments (e.g., balafons with gourd resonators).

We aim to raise awareness of indigenous ecological knowledge from African traditions, which often emphasise harmony with nature.

Negative impacts (minimal):

Transportation of instruments may involve some carbon emissions.

Noise pollution.

Mitigation

Instruments will be stored locally during the workshop period to reduce transport.

We will encourage participants to walk, cycle, or use public transport to attend.

We will use soundproof rooms (chambers) and make use of noise-dampening headphones provided for children with sensory needs.

12. Is your organisation based in, or does (or will) it deliver its main service/activities within Campbell Park Parish?

Yes *please provide details - will be run in the Campbell Community Center and will work in partnership with local schools and the community to get children to attend.*

No *please provide more details of current location/s and explain how this project will directly benefit residents of the Campbell Park Community Council area.*

13. Which areas will you be working in? (please 'X' all that apply) To help us understand what difference our grants are making, we record where projects are happening.

Fishermead

Willen

Woolstone

Oldbrook

Springfield

Other: _____

14. Who will benefit from this project? Our policy is that our grants reach a wide range of needs and interests. If you are able to quantify by providing numbers/data to support your application, this would be very helpful.

The Ujhasuma Africa Music Workshops will benefit a wide cross-section of the Campbell Park Community Council (CPCC) area, with an emphasis on inclusion, diversity, and accessibility.

Direct beneficiaries:

Approx. 80–100 participants over the 9-month period, attending free, bi-weekly sessions.

70–80% of participants are expected to be CPCC residents (Willen, Woolstone, Fishermead, Oldbrook, Springfield, Newlands, Winterhill).

20–30 children from disadvantaged backgrounds, including those eligible for the Pupil Premium Grant (PPG), reached through partnerships with local schools.

Adults and older residents interested in community music-making, cultural learning, and reducing social isolation.

Indirect beneficiaries:

Families and friends attending the final public performance (estimated audience of 150–200 people), increasing cultural awareness and community pride.

Local schools benefiting from pupils gaining confidence, creativity, and improved social skills.

The wider CPCC community, through increased opportunities for cross-cultural engagement and participation in public arts events.

Wider impact:

Reducing isolation and loneliness by providing regular, inclusive social interaction.

Supporting health and wellbeing through the proven physical and mental benefits of group music-making.

Enriching cultural life in the CPCC area with a unique, sustainable arts initiative.

15. What percentage of your users/beneficiaries live within the Campbell Park Community Council area?

We anticipate that **at least 70–80%** of our participants will come from the CPCC area, particularly from schools and communities in Willen, Woolstone, Fishermead, Oldbrook, Springfield, Newlands, and Winterhill.

16. Grant amount requested: £1500

17. What percentage of your income would this grant represent: 28.47%

18. Is the request for part or full funding of the project? Full Part

19. If part funding, how will the balance be provided?

Batch funding

20. Has the balance already been received? If so state the date: no

21. If not received, when is it expected? As soon as applied.

22. Do you have to satisfy any conditions to receive the balance?

If **yes**, state conditions:

Acceptance of free use for CPCC space

23. If Campbell Park Community Council is the sole funder and only give a pro-rata grant, can your project still continue?

Yes

24. Please list below a breakdown of expenditure for the project for which you are applying: Please break your budget down into as much detail as you can.

***Start-Up Grant Applicants working with young people or vulnerable members of the community must ensure that costs are broken down into Stage 1, 2 & 3 costs, as explained on Page 2.**

Total Project Cost: £5,270

Funding Requested from CPCC: £1,500 (Stage 1 urgent expenses)

Item	Detail	Cost (£)	Covered by CPCC Funding?
Stage 1 – Initial set-up for work with young/vulnerable people			
Enhanced DBS checks	2 facilitators @ £40 each	80	✓
Safeguarding training	2 facilitators @ £56 +Vat each https://www.virtual-college.co.uk/courses/level-2-safeguarding-children-training	112	✓
Safeguarding policy development	Consultation, drafting, printing	50	✓
Insurance (Public Liability)	12-month cover	250	✓
Promotional materials	Flyers, posters, digital ads	200	✓
Lead facilitator	6 bi-weekly sessions @ £150	900	✓ (partial)
Second facilitator	6 bi-weekly sessions @ £100	600	✓ (partial)
Initial marketing	Marketing to schools and flyers and banners	150	✓
Stage 2 – Workshop delivery (Phase 1)			
Additional instrument purchase	Djembe & hand percussion	500	No
Session materials	music sheets, handouts, printing	100	No
Stage 3 – Workshop delivery (Phase 2)			
Venue hire	Venue hire for final performance eg Shenley Brook end School Theatre - 167 per hour x 2hr for a weekend peak/offpeak hire +30 pounds for cleaning fee. https://schoolhire.co.uk/milton-keynes/shenleybrookend/theatre/31955	364	No
Final performance event.	Sound equipment including microphones, monitors, amplifiers and refreshments.	500	No
Recording/documentation	Audio	100	No
Videography/Photography	Photos and videos of 2 session and final performance	587	No
Marketing	Marketing final performance – printing, social media ads	250	No
Miscellaneous	10% of total amount for unforeseen expenses	527	No
		5270	

Item	Detail	Cost (£)	Covered by CPCC Funding?
Stage 1 – Initial set-up for work with young/vulnerable people			
Total			

25. How do you plan to publicise your project?

Yes. We will promote the workshops through:

Flyers and posters in local schools, libraries, shops, and community centres.

Direct outreach to schools, especially targeting PPG students.

Social media platforms (Facebook, Instagram, local groups).

Community WhatsApp groups and local event listings.

Word of mouth and school newsletters.

26. Is there any further information you wish to be considered with this application?

The Stage 1 costs covered by the £1,500 CPCC funding request are essential to ensure that the Ujhasuma Africa Music Workshops can start safely, legally, and inclusively. They cover mandatory safeguarding requirements (DBS checks, accredited safeguarding training, and a safeguarding policy), insurance for public activities, and initial outreach to recruit participants through promotional materials. They also contribute towards the fees for a lead facilitator and a second facilitator for the first 6 bi-weekly sessions, ensuring high-quality delivery, smaller group support, and inclusion of children and vulnerable participants. Without these initial compliance and set-up costs being met, the project cannot proceed to later phases. Nevertheless, with only this cost and no batch funding available as planned, the project can run smoothly with adjustments made. and intermediate and endpoint activities scaled down.

27. Is there any other way in which CPCC could assist your organisation?

A supporting letter for acceptance of free use and for batch funding.

DECLARATION : I certify that:

- **The information in this application is correct.**
- **I understand that if this application is successful, the information I have provided will form the basis of my contract with Campbell Park Community Council.**

I am authorised to make this application on behalf of: Ujhasuma Africa CIC

Name of Group: Ujhasuma Africa CIC

Signature: redacted

Date:09/08/2025

Print Name: THIERRY OBASE-ABOLI NAMOLONGO MASANGO

Position in Group: DIRECTOR/CO-ORDINATOR

The Chair of your Management Committee (or equivalent) should complete this section (or another member of the Committee if the Chair has completed this form and signed above).

Name of Group: UJHASUMA AFRICA CIC

Signature: redacted

Date: 09/08/2025

Print Name: NGONYEMB EMILIE SANDRINE NGEMBU

Position in Group: Operations Manager

Is your Application complete?

Have you completed all questions? **Yes**

Have you provided a copy of your Organisations Accounts **Yes**

(income under £5,000 – 1 years accounts/income over £5000 – 3 years accounts) Is the application form signed in all the required places **Yes**

Start Up Grant Applicants - Have you provided a copy of;

- bank statement/s **Yes**
- The groups adopted Constitution **Yes**
- A Business Plan or similar **Yes**

Youth Groups (or those working with vulnerable people) -Have you provided a copy of;

- Evidence of recent DBS checks for all Adult Leaders **Yes**
- Evidence of attendance on Safeguarding Training for all Adult Group Leaders **Yes**
- Safeguarding Policy **Yes**
- Evidence of Membership with Youth Organisations* **Yes**

1. Date of application: 02/09/2025

2. Name (Full Name) of the organisation making the application:

WILLEN RESIDENTS ASSOCIATION

3. Contact Details: (Details of the main contact)

Name: FIONA COLLIER (CHAIR)

Address: [REDACTED] N, MILTON KEYNES.

Post Code: [REDACTED] Email address: willenresidentsassociation@gmail.com

Telephone No's: Daytime: [REDACTED] Mobile: [REDACTED]

4. Status of your organisation - please put 'X' next to all that apply. (If you are not sure what your status is, you will probably fall under Voluntary or Community groups). If you require help please contact us.

Registered Charity

Community Interest Company

Voluntary or Community Group ☒

Other (please state)

If you have a Charity or Company Number, please enter below:

Charity Number:

Company Number:

Do you have any Councillors from Campbell Park Community Council on your Committee/ Board of control? Yes ☐ No ☒ * (please see 'Who Can Apply' for more info)

5. What date did your organisation/company start? 01/04/2024

If your group has been operating for less than 12 months please put 'X' here:

6. Details of any previous grant received from the Parish:

Amount received £ 500-00

Date: NOVEMBER 2024

Title of Project: START UP GRANT

Amount received £ 900-00

Date: FEBRUARY 2025

Title of Project: POND PROJECT

7. Does your organisation have a bank account with 2 signatories? (We cannot make payments to personal bank accounts; your organisation must have its own bank account). Please mark with an 'X'

Yes: ☒

No:

Name of Bank: NBT WEST

Organisations Full Name on the Account: WILLEN RESIDENTS ASSOCIATION

Name of Signatories: 1. FIONA COLLIER 2. HILARY MONNING

8. If your application is successful, your grant award will be paid by bank transfer. Please provide:

Bank Account Number:

Sort Code:

9. Details of the project you are requesting a grant for:

TO INCLUDE: Please give a full description of your project, including information on:

(a) aims

(b) timescales including proposed start date

(c) groups or organisations you may/will be working with

(d) what particular need will this project will meet

(e) how the need been identified (f) any further information that will bring the project to life.

If you require more space than provided here, please continue onto a separate sheet of paper.

This year the WRN have spent a lot of time clearing and maintaining the pond area near Willen Church, with help from CPPC's estates team. Just like the pavillion pond, it had become neglected and overgrown and had been used to discard rubbish. It is now clear and the ducks and other wildlife are returning. We would like to ask for a grant to replace the now rotten and missing benches in the area so residents can once again enjoy it.

Project Start Date:

1/4/2025

Project End Date:

ongoing.

10. Does your project have any impact (positive or negative) on the environment? Please provide details.

If it has a negative impact, please detail any mitigation in place.

Definitely positive. Alongside all our work at this w the pavillion pond, we have attracted the ducks, herons, and moorhens back. We have installed bat boxes and a bug hotel at the pavillion, and plan to install bird boxes at the Church pond.

11. Is your organisation based in, or does (or will) it deliver its main service/activities within Campbell Park Parish?

Yes

X

please provide details

All activities are on the Willen housing estate.

No

please provide more details of current location/s and explain how this project will directly benefit residents of the Campbell Park Community Council area.

12. Which areas will you be working in? (please 'X' all that apply) To help us to understand what difference our grants are making, we record where projects are happening.

Fishermead

Willen ☒

Woolstone

Oldbrook

Springfield

Other: _____

13. Who will benefit from this project? Our policy is that our grants reach a wide range of needs and interests. If you are able quantify by providing numbers/data to support your application, this would be very helpful.

Our projects are for the residents and visitors to Willen to enjoy, plus the local environment is benefitting from all of our hard work.

14. What percentage of your users/beneficiaries live within the Campbell Park Community Council area?

I cannot answer this question as Willen is a very popular destination for visitors to the parkland and lake.

15. Grant amount requested: £ 1000-00

16. What percentage of your income would this grant represent:

80 %

17. Is the request for part or full funding of the project?

☒ Full

☐ Part

18. If part funding, how will the balance be provided?

N/A

19. Has the balance already been received? If so state the date:

N/A

20. If not received, when is it expected?

N/A

21. Do you have to satisfy any conditions to receive the balance?
If yes, state conditions:

N/A

22. If Campbell Park Community Council is the sole funder and only give a pro-rata grant, can your project still continue?

The amount would cover two benches, should we not be given the full grant, we would hopefully have enough to cover one bench.

23. Please list below a breakdown of expenditure for the project for which you are applying: Please break your budget down into as much details as you can.

*Start-Up Grant Applicants working with young people or vulnerable members of the community must ensure that costs are broken down into Stage 1, 2 & 3 costs, as explained on Page 2.

Item:	Detail	Cost (please provide quotes if possible)
2x benches	including delivery & VAT	980-00
Total Cost		£ 980-00

24. How do you plan to publicise your project?

Through our facebook page and Whatsapp group. We would also advertise our project through articles in the Homeground Magazine

25. Is there any further information you wish to be considered with this application?

No, thank you.

26. Is there any other way in which CPCC could assist your organisation?

We are very grateful to Tracy Jones for all of her help and advice in our start up year, plus all of the help that Chris Hindson and the estates team have given us, which is ongoing.

DECLARATION : I certify that:

- ☒ The information in this application is correct.
☒ I understand that if this application is successful, the information I have provided will form the basis of my contract with Campbell Park Community Council.

I am authorised to make this application on behalf of:

Name of Group: **WILLEN RESIDENTS ASSOCIATION**

Signature: [REDACTED] Date: **02/09/2025**

Print Name: **HONK COLLIER**

Position in Group: **ELECTED CHAIR**

The Chair of your Management Committee (or equivalent) should complete this section (or another member of the Committee if the Chair has completed this form and signed above).

Name of Group: **WILLEN RESIDENTS ASSOCIATION**

Signature: [REDACTED] Date: **3/9/2025**

Print Name: **HILARY MANNING**

Position in Group: **TREASURER**

Is your Application complete?

Have you completed all questions? **Yes / No**

Have you provided a copy of your Organisations Accounts **Yes / No**

(income under £5,000 - 1 years accounts/income over £5000 - 3 years accounts)

Is the application form signed in all the required places **Yes / No**

Start Up Grant Applicants - Have you provided a copy of;

- bank statement/s **Yes / No**
- The groups adopted Constitution **Yes / No**
- A Business Plan or similar **Yes / No**

N/A

Youth Groups (or those working with vulnerable people) - Have you provided a copy of;

- Evidence of recent DBS checks for all Adult Leaders **Yes / No**
- Evidence of attendance on Safeguarding Training for all Adult Group Leaders **Yes / No**
- Safeguarding Policy **Yes / No**
- Evidence of Membership with Youth Organisations* **Yes / No**

N/A

Willen Residents Association

Statement of income & Expenditure for year ending 31st March 2025

Income	2024/2025	Expenditure	2024/2025
Campbell Park Parish Council	£ 100.00	Public Liability Insurance	£ 100.80
MK Council	£ 150.00	Litter picking sticks, hoops	£ 153.89
Dixon & Tucker donation	£ 50.00	Computer supplies - craft marble paper	£ 14.33
Campbell Park Parish Council	£ 600.00	High Viz vests	£ 121.93
Campbell Park Parish Council	£ 900.00	Lloyds bank charges	£ 4.25
Totals	£ 1,800.00		£ 395.20

Summary for year ending 31st March 2025

Balance at start of year	£ -
Income for year	£ 1,800.00
Expenditure for year	£ 395.20
Balance at the end of year 31st March 2025	£ 1,404.80
Reconciled with bank	£ 1,404.80
Income minus Expenditure	£ 1,404.80

Assets as at 31st March 2025

Bank Account	£1404.80
Litter picking sticks, hoops	£153.89
Computer supplies - craft marble paper	£14.33
High Viz vests	£121.93
Totals	1694.95

Signed.....

Chair – Fiona Jamieson

Signed.....

Treasurer – Hilary Manning

Date..... 30/06/25

Date..... 30.6.25

Income	2025/2026	2024/2025	Expenditure	2025/2026	2024/2025
Campbell Park Parish Council		£ 100.00	Public Liability Insurance		100.8
MK Council		£ 150.00	Litter picking sticks, hoops		153.89
Dixon & Tucker donation	£ 50.00	£ 50.00	Computer supplies - craft marble paper		14.33
Campbell Park Parish Council		£ 600.00	High Viz vests & printing		121.93
Campbell Park Parish Council		£ 900.00	Lloyds bank charges	£ 25.50	4.25
Lloyds complaint refund	£ 40.00		Willen Pavilion	£ 50.00	
W Macharia	£ 30.00		Marmax benches	£ 1,088.40	
MK Council	£ 150.00		Zurich Insurance	£ 56.00	
			Amazon waders & pond gloves	£ 45.46	
Totals	£ 270.00	£ 1,800.00		£ 1,265.36	395.2
Summary for year ending 31st March 2026					
Balance at start of year		£ 1,404.80			
Income for year		£ 270.00			
Expenditure for year		£ 1,265.36			
Balance at the end of year		£ 409.44 ✓			
Reconciled with bank					
Income - Expenditure					

1. **Date of application:** 14/9/25

2. **Name (Full Name) of the organisation making the application:**

Milton Keynes & North Bucks RSPCA

3. **Contact Details:** (Details of the main contact)

Name: Sally Jessop

Address:

Post Code:

Email address: sally@mkrspca.org.uk

Telephone No's: Daytime:

Mobile:

4. **Status of your organisation - please put 'X' next to all that apply.** (If you are not sure what your status is, you will probably fall under Voluntary or Community groups). If you require help please contact us.

Registered Charity ☒

Community Interest Company

Voluntary or Community Group ☒

Other (please state)

If you have a Charity or Company Number, please enter below:

Charity Number: 275415

Company Number:

Do you have any Councillors from Campbell Park Community Council on your Committee/ Board of control? Yes No ☒ * (please see 'Who Can Apply' for more info)

5. **What date did your organisation/company start?** not sure 30 years ago approx

If your group has been operating for less than 12 months please put 'X' here:

6. **Details of any previous grant received from the Parish:**

Amount received £ 0

Date:

Title of Project:

Amount received £

Date:

Title of Project:

7. **Does your organisation have a bank account with 2 signatories?** (We cannot make payments to personal bank accounts; your organisation must have its own bank account). **Please mark with an 'X'**

Yes: ☒

No:

Name of Bank: Lloyds Bank

Organisations Full Name on the Account: North Bucks & Milton Keynes Branch RSPCA

Name of Signatories: 1. Jayne Barclay

2. Zoe Cookson

8. If your application is successful, your grant award will be paid by bank transfer. Please provide:

Bank Account Number:



Sort Code:

9. Details of the project you are requesting a grant for:

TO INCLUDE: Please give a full description of your project, including information on:

(a) aims

(b) timescales including proposed start date

(c) groups or organisations you may/will be working with

(d) what particular need will this project will meet

(e) how the need been identified (f) any further information that will bring the project to life.

If you require more space than provided here, please continue onto a separate sheet of paper.

At this moment in MK there is an animal crisis this is because animals are not being neutered due to the expense or just lack of awareness

We would start as soon as possible to identify who needs our help then action the help

We would work with the local parishes

The project would stop the local area having to many stray cats and kittens around the estates and their suffering

We would put our project in local news letters asking the public to contact us if they need help neutering there animals

Project Start Date:

Project End Date:

10. Does your project have any impact (positive or negative) on the environment? Please provide details. If it has a negative impact, please detail any mitigation in place.

Prevent unnecessary suffering to animals

11. Is your organisation based in, or does (or will) it deliver its main service/activities within Campbell Park Parish?

Yes ☒ please provide details We have already provided assistance in this area to over 150 animals and their owners

No ☐ please provide more details of current location/s and explain how this project will directly benefit residents of the Campbell Park Community Council area.

12. Which areas will you be working in? (please 'X' all that apply) To help us to understand what difference our grants are making, we record where projects are happening.

Fishermead	X	Willen		Woolstone
Oldbrook	X	Springfield	X	Other: _____

13. Who will benefit from this project? Our policy is that our grants reach a wide range of needs and interests. If you are able quantify by providing numbers/data to support your application, this would be very helpful.

this would enable us to neuter 10 cats in these areas

14. What percentage of your users/beneficiaries live within the Campbell Park Community Council area?

25 %

15. Grant amount requested: £ 1000

16. What percentage of your income would this grant represent: ? %

17. Is the request for part or full funding of the project? Full Part X

18. If part funding, how will the balance be provided? we have a monthly budget

19. Has the balance already been received? If so state the date: no

20. If not received, when is it expected? monthly

21. Do you have to satisfy any conditions to receive the balance? no
If yes, state conditions:

22. If Campbell Park Community Council is the sole funder and only give a pro-rata grant, can your project still continue? yes

23. Please list below a breakdown of expenditure for the project for which you are applying: Please break your budget down into as much details as you can.

***Start-Up Grant Applicants working with young people or vulnerable members of the community must ensure that costs are broken down into Stage 1, 2 & 3 costs, as explained on Page 2.**

Item:	Detail	Cost <i>(please provide quotes if possible)</i>
neutering	would like to neuter 10	
	FEMALE CAT	£110
	Male cat	£100
Total Cost		£ 1000

24. How do you plan to publicise your project?

PARISH COUNCIL NEWS LETTERS AND MK RSPCA FACE BOOK PAGES

25. Is there any further information you wish to be considered with this application?

WE HAVE IDENTIFIED A NEED IN YOUR AREA

26. Is there any other way in which CPCC could assist your organisation?

Could help with collecting food donation to distribute to need familys with animals

DECLARATION : I certify that:

- The information in this application is correct.
- I understand that if this application is successful, the information I have provided will form the basis of my contract with Campbell Park Community Council.

I am authorised to make this application on behalf of:

Name of Group: Milton Keynes RSPCA

Signature: Sally Jessop Date: 14/9/25

Print Name: Sally Jessop

Position in Group: Trustee

The Chair of your Management Committee (or equivalent) should complete this section (or another member of the Committee if the Chair has completed this form and signed above).

Name of Group: Milton Keynes RSPCA

Signature: Jayne Barclay Date: 14/9/25

Print Name: Jayne Barclay

Position in Group: Chair

Is your Application complete?

Have you completed all questions? ~~Yes~~ / No

Have you provided a copy of your Organisations Accounts Yes / No
(income under £5,000 – 1 years accounts/income over £5000 – 3 years accounts)

Is the application form signed in all the required places ~~Yes~~ / No

Start Up Grant Applicants - Have you provided a copy of;

- bank statement/s Yes / No
- The groups adopted Constitution Yes / No
- A Business Plan or similar Yes / No

Youth Groups (or those working with vulnerable people) -Have you provided a copy of;

- Evidence of recent DBS checks for all Adult Leaders Yes / No
- Evidence of attendance on Safeguarding Training for all Adult Group Leaders Yes / No
- Safeguarding Policy Yes / No
- Evidence of Membership with Youth Organisations* Yes / No

1. **Date of application:** 17 september 2025

2. **Name (Full Name) of the organisation making the application:**

Geoff taylor educational trust

3. **Contact Details:** (Details of the main contact)

Name: David.pafford

Address: [redacted] woolstone Milton |keynes

Post Code: [redacted] **Email address:** David.Pafford@campbell-park.gov.uk

Telephone No's: Daytime: 0 [redacted] **Mobile:** [redacted]

4. **Status of your organisation - please put 'X' next to all that apply.** (If you are not sure what your status is, you will probably fall under Voluntary or Community groups). If you require help please contact us.

Registered Charity ☒ yes ☐ Community Interest Company

Voluntary or Community Group ☐ Other (please state)

If you have a Charity or Company Number, please enter below:

Charity Number: 1051018 Company Number:

Do you have any Councillors from Campbell Park Community Council on your Committee/ Board of control? Yes ☒ No ☐ * (please see 'Who Can Apply' for more info)

5. **What date did your organisation/company start?** 1994

If your group has been operating for less than 12 months please put 'X' here:

6. **Details of any previous grant received from the Parish:**

Amount received £ 10.000 **Date:** 2022

Title of Project: grants for education students college or univerisity

Amount received £ **Date:**

Title of Project:

7. **Does your organisation have a bank account with 2 signatories?** (We cannot make payments to personal bank accounts; your organisation must have its own bank account). **Please mark with an 'X'**

Yes: ☒ **No:** ☐

Name of Bank: Metro Bank

Organisations Full Name on the Account: the geoff taylor educaional trust

Name of Signatories: 1. david.Pafford 2. Darron kendrick

8. If your application is successful, your grant award will be paid by bank transfer. Please provide:

Bank Account Number:

Sort Code:

9. Details of the project you are requesting a grant for:

TO INCLUDE: Please give a full description of your project, including information on:

(a) aims

(b) timescales including proposed start date

(c) groups or organisations you may/will be working with

(d) what particular need will this project will meet

(e) how the need been identified (f) any further information that will bring the project to life.

If you require more space than provided here, please continue onto a separate sheet of paper.

To advance the education of youngest going on to further education at college or university

within the community council area, assisting them with help towards the cost of fees.

travel or other incidental expenses. by providing the grant it helps those that othetwise

my not be able go on to further education.

Project Start Date: September 2025

Project End Date: march 2026

10. Does your project have any impact (positive or negative) on the environment? Please provide details. If it has a negative impact, please detail any mitigation in place.

No

11. Is your organisation based in, or does (or will) it deliver its main service/activities within Campbell Park Parish?

Yes

please provide details

the grant helps all those with in the wards of the community council

No

please provide more details of current location/s and explain how this project will directly benefit residents of the Campbell Park Community Council area.

12. Which areas will you be working in? (please 'X' all that apply) To help us to understand what difference our grants are making, we record where projects are happening.

Fishermead +

Willen +

Woolstone +

Oldbrook +

Springfield +

Other: _____

13. Who will benefit from this project? Our policy is that our grants reach a wide range of needs and interests. If you are able quantify by providing numbers/data to support your application, this would be very helpful.

This helps with youngests when they are applying on courses that the extre help is there and when we recive the application the trustees look at the application and where extra help may be needed have increased the grrant size to help in that case.

14. What percentage of your users/beneficiaries live within the Campbell Park Community Council area?

100%

15. Grant amount requested: £ 1000

16. What percentage of your income would this grant represent: 100 %

17. Is the request for part or full funding of the project? Full x Part

18. If part funding, how will the balance be provided?

we would be able to make up a small amount if required

19. Has the balance already been received? If so state the date: no

20. If not received, when is it expected?

21. Do you have to satisfy any conditions to receive the balance?
If yes, state conditions:

22. If Campbell Park Community Council is the sole funder and only give a pro-rata grant, can your project still continue? yes

23. **Please list below a breakdown of expenditure for the project for which you are applying:** Please break your budget down into as much details as you can.

***Start-Up Grant Applicants working with young people or vulnerable members of the community must ensure that costs are broken down into Stage 1, 2 & 3 costs, as explained on Page 2.**

Item:	Detail	Cost <i>(please provide quotes if possible)</i>
this is to help the youngsters with		
there applications to go on to	books travel and towards course fees	£1000
college or univerisity		
Total Cost		£ 1000

24. **How do you plan to publicise your project?**

That we are allowed to use the council web page to give out information about the charity and grant applications and also in the home ground

25. **Is there any further information you wish to be considered with this application?**

this will help the youngsters with in the community to go on to further education

26. **Is there any other way in which CPCC could assist your organisation?**

information on the council notice boards for the charity and the date when the grant

applications closes. to use the council meeting place for the charity and its AGM when it looks

at the grant applications

DECLARATION : I certify that:

- The information in this application is correct.
- I understand that if this application is successful, the information I have provided will form the basis of my contract with Campbell Park Community Council.

I am authorised to make this application on behalf of: Geoff Taylor educational trust

Name of Group: Geoff Taylor Educational

Signature:  Date: 17 09 2025

Print Name: David Pafford

Position in Group: Trustee

The Chair of your Management Committee (or equivalent) should complete this section (or another member of the Committee if the Chair has completed this form and signed above).

Name of Group: Geoff Taylor Trust

Signature:  Date: 17-09-2025

Print Name: VAL Dixon

Position in Group: vice chairman

Is your Application complete?

Have you completed all questions? **Yes / No**

Have you provided a copy of your Organisations Accounts **Yes / No**
(income under £5,000 – 1 years accounts/income over £5000 – 3 years accounts)

Is the application form signed in all the required places **Yes / No**

Start Up Grant Applicants - Have you provided a copy of;

- bank statement/s **Yes / No**
- The groups adopted Constitution **Yes / No**
- A Business Plan or similar **Yes / No**

Youth Groups (or those working with vulnerable people) -Have you provided a copy of;

- Evidence of recent DBS checks for all Adult Leaders **Yes / No**
- Evidence of attendance on Safeguarding Training for all Adult Group Leaders **Yes / No**
- Safeguarding Policy **Yes / No**
- Evidence of Membership with Youth Organisations* **Yes / No**



Geoff Taylor Educational Trust(1051018)
Milton Keynes.

Financial Report from 1st April 2024 to 31st March 2025.

Bank Balance 1st April 2024
Income

£4,620.08

Expenditure
Grants

£3500

Excess of income over expenditure

Bank Balance as at 1 April 2025.

£1120.08

David Pafford
REDACTED

1. **Date of application:** 08/10/2025

2. **Name (Full Name) of the organisation making the application:**
Action Speaks c.i.c

3. **Contact Details:** (Details of the main contact)

Name: Ophelia Cole

Address: REDACTED

Post Code: REDACTED **Email address:** action_speaks.mk@yahoo.com

Telephone No's: **Daytime:** redacted **Mobile:** redacted

4. **Status of your organisation - please put 'X' next to all that apply.** (If you are not sure what your status is, you will probably fall under Voluntary or Community groups). If you require help please contact us.

Registered Charity

Community Interest Company

Voluntary or Community Group

Other (please state)

If you have a Charity or Company Number, please enter below:

Charity Number:

Company Number: 13012249

Do you have any Councillors from Campbell Park Community Council on your Committee/ Board of control? **Yes X** No * (please see 'Who Can Apply' for more info)

5. **What date did your organisation/company start?** 11/11/2020

If your group has been operating for less than 12 months please put 'X' here:

6. **Details of any previous grant received from CPCC:**

Amount received £ 1,000.00 **Date:** 06/11/2025

Title of Project: Community Christmas Party & activites

Amount received £ £1,000.00 **Date:** 13/06/23

Title of Project: Session costs

Amount received £870.00 **Date:** 28/03/23

Title of Project: Warm space

Amount received £ 810.00 **Date:** 12/01/23

Title of Project: warm space

Amount received £ 1,762.50 **Date:** 12/01/23

Title of Project: warm space

7. **Does your organisation have a bank account with 2 signatories?** (We cannot make payments to personal bank accounts; your organisation must have its own bank account). **Please mark with an 'X'**

Yes: ☒ No: ☐

Name of Bank: Starling

Organisations Full Name on the Account: Action Speaks c.i.c

Name of Signatories: 1. Ophelia Cole 2. Genevieve Shaw

8. If your application is successful, your grant award will be paid by bank transfer. Please provide:

Bank Account Number: redacted Sort Code: redacted

9. Details of the project you are requesting a grant for:

TO INCLUDE: Please give a full description of your project, including information on:

- (a) aims*
- (b) timescales including proposed start date*
- (c) groups or organisations you may/will be working with*
- (d) what particular need will this project will meet*
- (e) how the need been identified (f) any further information that will bring the project to life.*

Action Speaks runs regular community sessions for residents of Fishermead providing an opportunity for them to engage with other residents, identify common grounds, provide help for each other and get support to reduce social isolation and loneliness. Action Speaks runs a Community Cafe on Thursdays & Fridays at Trinity Centre, Fishermead.

In addition to the above projects, we host our annual Christmas and New Year's eve celebrations, and in February this year, started a community gardening project at the community garden, Trinity Centre, where we collaborate with The Free and The Fore to bring sustainability projects to our residents. The project has proved successful with it's lead gardener attending twice a week to lead a team of volunteers to maintain the garden. As these projects have proved successful, we are looking for funding to better equip our existing volunteers, and engage new ones by introducing other sustainability workshops / activities. The garden has produced bountiful harvest in it's first year, so we would like to keep the momentum throughout the winter months. The harvest from the garden was given out to residents, and some used to prepare meals at our cafe. The photos below show the first harvest from our community garden, children from SDA Church came to help at the garden and cafe to help them gain their community engagement badge.





The photos above, show the tyres after they were prepped for painting, some children from Fishermead who participated in the tyre planting project over the school holidays, and a plate of vegetable prepared from the garden produce and served at our community cafe.

As we have entered the final quarter of this year, Action Speaks plans to host the second annual community awards, as part of our 5th year celebration. Last year's event brought a lot of joy and appreciation to the award winners, and it achieved one of our aims of encouraging residents to be their best. We are looking forward to hosting another annual Christmas Party and new year's eve get together – Santa would visit our children at the Christmas Party again this year, bearing gifts, and some of their favorite characters would likely be in attendance depending on available funds.

Project Start Date: 01/11/25

Project End Date: 31/03/26

10. Does your project have any impact (positive or negative) on the environment? Please provide details. If it has a negative impact, please detail any mitigation in place.

Our gardening project has a positive impact on the environment, and encourages residents out in the fresh air.

11. Is your organisation based in, or does (or will) it deliver its main service/activities within Campbell Park Parish?

Yes Fishermead *please provide details*

No *please provide more details of current location/s and explain how this project will directly benefit residents of the Campbell Park Community Council area.*

12. Which areas will you be working in? (please 'X' all that apply) To help us to understand what difference our grants are making, we record where projects are happening.

Fishermead X

Willen

Woolstone

Oldbrook

Springfield

Other:

13. Who will benefit from this project? Our policy is that our grants reach a wide range of needs and interests. If you are able quantify by providing numbers/data to support your application, this would be very helpful.

Families, youths, children, black and minority communities & elderly

14. What percentage of your users/beneficiaries live within the Campbell Park Community Council area?
95%
15. Grant amount requested: £ 1,000.00
16. What percentage of your income would this grant represent: 60%
17. Is the request for part or full funding of the project? Full Part x
18. If part funding, how will the balance be provided? private and in kind donations,
19. Has the balance already been received? If so state the date: No
20. If not received, when is it expected? date not yet specified
21. Do you have to satisfy any conditions to receive the balance? Not applicable
If yes, state conditions:

22. If Campbell Park Community Council is the sole funder and only give a pro-rata grant, can your project still continue?
Yes on a smaller scale with alterations

23. Please list below a breakdown of expenditure for the project for which you are applying: Please break your budget down into as much details as you can.

***Start-Up Grant Applicants working with young people or vulnerable members of the community must ensure that costs are broken down into Stage 1, 2 & 3 costs, as explained on Page 2.**

Item:	Detail	Cost <i>(please provide quotes if possible)</i>
Garden equipments	polytunnel, waterhose. Top soil, etc	500
Awards / Christmas party	food, drinks, entertainment awards, gifts / prizes	1,250
Marketing / promotion		250

Total Cost £ 2,000

24. How do you plan to publicise your project?
social media: Facebook, Whatsapp,
leaflet at local shops & public notice boards
25. Is there any further information you wish to be considered with this application?
Some of the costs for this event will be from donations in kind

26. Is there any other way in which CPCC could assist your organisation?

help to publicise our projects in Homeground magazine / on council notice boards / All Good cafe media screen

DECLARATION: I certify that:

- The information in this application is correct.
- I understand that if this application is successful, the information I have provided will form the basis of my contract with Campbell Park Community Council.

I am authorised to make this application on behalf of:

Name of Group: **Action Speaks c.i.c**

Signature:

Date: 08/10/25

Print Name: **Ophelia Cole**

Position in Group: Director

The Chair of your Management Committee (or equivalent) should complete this section (or another member of the Committee if the Chair has completed this form and signed above).

Name of Group: Redacted

Signature:



Date:

Print Name:

Position in Group: Director

Is your Application complete?

Have you completed all questions? **Yes / No**

Have you provided a copy of your Organisations Accounts **Yes / No**
(income under £5,000 – 1 years accounts/income over £5000 – 3 years accounts)

Is the application form signed in all the required places **Yes / No**

Start Up Grant Applicants – Have you provided a copy of;

- bank statement/s **Yes / No**
- The groups adopted Constitution **Yes / No**
- A Business Plan or similar **Yes / No**

Youth Groups (or those working with vulnerable people) - Have you provided a copy of;

- Evidence of recent DBS checks for all Adult Leaders **Yes / No**
- Evidence of attendance on Safeguarding Training for all Adult Group Leaders **Yes / No**
- Safeguarding Policy **Yes / No**
- Evidence of Membership with Youth Organisations* **Yes / No**

1. Date of application: 14/10/25

2. Name (Full Name) of the organisation making the application:

MILTON KEYNES CHRISTMAS PARTY FOR THE ELDERLY

3. Contact Details: (Details of the main contact)

Name: NEIL CHAMBERS

Address:

Post Code:

Email address:

Telephone No's: Daytime:

Mobile:

4. Status of your organisation - please put 'X' next to all that apply. (If you are not sure what your status is, you will probably fall under Voluntary or Community groups). If you require help please contact us.

Registered Charity X

Community Interest Company

Voluntary or Community Group

Other (please state)

If you have a Charity or Company Number, please enter below:

Charity Number: 1176046

Company Number:

Do you have any Councillors from Campbell Park Community Council on your Committee/ Board of control? Yes ☒ No * (please see 'Who Can Apply' for more info)

5. What date did your organisation/company start? 1981

If your group has been operating for less than 12 months please put 'X' here:

6. Details of any previous grant received from the Parish:

Amount received £

Date:

Title of Project:

Amount received £

Date:

Title of Project:

7. Does your organisation have a bank account with 2 signatories? (We cannot make payments to personal bank accounts; your organisation must have its own bank account). Please mark with an 'X'

Yes: X

No:

Name of Bank:

NATWEST

Organisations Full Name on the Account:

MKCDPE

Name of Signatories: 1.

2. X

8. If your application is successful, your grant award will be paid by bank transfer. Please provide:

Bank Account Number:

Sort Code:

9. Details of the project you are requesting a grant for:

TO INCLUDE: Please give a full description of your project, including information on:

- (a) aims
- (b) timescales including proposed start date
- (c) groups or organisations you may/will be working with
- (d) what particular need will this project will meet
- (e) how the need been identified (f) any further information that will bring the project to life.

If you require more space than provided here, please continue onto a separate sheet of paper.

WE ARE A SMALL COMMITTEE THAT WORK ALL YEAR
TO RAISE MONEY TO PROVIDE A XMAS DAY MEAL
WITH ENTERTAINMENT A THREE COURSE MEAL, DRINK
AND A SMALL PRESENT AT THE DOBBIE TAFE HILTON
FOR OLDER GUESTS WHO WOULD BE ON THEIR OWN
OTHERWISE ON XMAS DAY.
THEY ENJOY THE ABOVE BUT MOST OF ALL THE
COMPANIONSHIP OF LIKE MINDED PEOPLE FOR THIS
SPECIAL DAY. WE HAVE UP TO 50 VOLUNTEERS
ON THE DAY TO LOOK AFTER THEM & DRIVE
THEM TO THE VENUE & BACK.

Project Start Date: WE WORK ALL YEAR
FUNDRAISING

Project End Date: 25/12/25.

10. Does your project have any impact (positive or negative) on the environment? Please provide details.
If it has a negative impact, please detail any mitigation in place.

11. Is your organisation based in, or does (or will) it deliver its main service/activities within Campbell Park Parish?

Yes please provide details

No please provide more details of current location/s and explain how this project will directly benefit residents of the Campbell Park Community Council area.

ALTHOUGH NOT BASED IN YOUR PARISH THERE
WILL BE SEVERAL GUESTS FROM WITHIN
THE AREA OF YOUR PARISH.

12. Which areas will you be working in? (please 'X' all that apply) To help us to understand what difference our grants are making, we record where projects are happening.

Fishermead X

Willen X

Woolstone X

Oldbrook X

Springfield X

Other: _____

13. Who will benefit from this project? Our policy is that our grants reach a wide range of needs and interests. If you are able quantify by providing numbers/data to support your application, this would be very helpful.

OLDER PEOPLE WHO OTHERWISE WOULD BE ON THEIR OWN ON XMAS DAY.
AT LEAST 100 PEOPLE WILL ATTEND AND FROM PREVIOUS ATTENDANCE AT LEAST 5 AND POSSIBLY 10 FROM YOUR PARISH.

14. What percentage of your users/beneficiaries live within the Campbell Park Community Council area?

POSSIBLY UP TO 10%

15. Grant amount requested: £ 500

16. What percentage of your income would this grant represent: 5 %

17. Is the request for part or full funding of the project? Full Part X

18. If part funding, how will the balance be provided?

VOLUNTARY DONATIONS FROM BUSINESS AND PRIVATE QUARTERS
OTHER PARISH COUNCIL.

19. Has the balance already been received? If so state the date: /

20. If not received, when is it expected? BY 25/12/25

21. Do you have to satisfy any conditions to receive the balance?

If yes, state conditions:

/

22. If Campbell Park Community Council is the sole funder and only give a pro-rata grant, can your project still continue?

/

23. Please list below a breakdown of expenditure for the project for which you are applying: Please break your budget down into as much details as you can.

*Start-Up Grant Applicants working with young people or vulnerable members of the community must ensure that costs are broken down into Stage 1, 2 & 3 costs, as explained on Page 2.

Item:	Detail	Cost (please provide quotes if possible)
HIRE OF HOTEL & FOOD COSTS	XMAS MEAL DRINK & PRESENT	8k-9k
INSURANCE		1k
XMAS MEAL FOR VOLUNTEERS ON DAY		500-750 ROOFTS
Total Cost		£11,000

24. How do you plan to publicise your project?

WE HAVE PRINTED FLYERS FOR BUSINESS DONATIONS. RADIO STATION INVOLVEMENT WORD OF MOUTH AND GENERAL HARD WORK!

25. Is there any further information you wish to be considered with this application?

ANY AMOUNT YOU CAN HELP WITH WOULD BE AMAZING. AFTER THE EVENT WE POST PICTURES ON THE WEBSITE FOR YOU TO SEE THE JOY OF THE GUESTS

26. Is there any other way in which CPCC could assist your organisation?

/

DECLARATION : I certify that:

☒ The information in this application is correct.

☒ I understand that if this application is successful, the information I have provided will form the basis of my contract with Campbell Park Community Council.

I am authorised to make this application on behalf of:

Name of Group: MKCPE

Signature: [REDACTED] Date: 14/10/25

Print Name: NEIL CHAMBERS

Position in Group: COMMITTEE MEMBER

The Chair of your Management Committee (or equivalent) should complete this section (or another member of the Committee if the Chair has completed this form and signed above).

Name of Group: MKCPE

Signature: [REDACTED] Date: 14/10/25

Print Name: REBBELCA SEABROOK,

Position in Group: FOUNDER COMMITTEE MEMBER

Is your Application complete?

Have you completed all questions? **Yes / ~~No~~**

Have you provided a copy of your Organisations Accounts **Yes / ~~No~~**
(income under £5,000 – 1 years accounts/income over £5000 – 3 years accounts)

Is the application form signed in all the required places **Yes / ~~No~~**

Start Up Grant Applicants - Have you provided a copy of;

- bank statement/s **Yes / ~~No~~**
- The groups adopted Constitution **Yes / ~~No~~**
- A Business Plan or similar **Yes / No**

Youth Groups (or those working with vulnerable people) -Have you provided a copy of;

- Evidence of recent DBS checks for all Adult Leaders **Yes / No**
- Evidence of attendance on Safeguarding Training for all Adult Group Leaders **Yes / No**
- Safeguarding Policy **Yes / No**
- Evidence of Membership with Youth Organisations* **Yes / No**

1. **Date of application:**

2. **Name (Full Name) of the organisation making the application:** Awake To Know Africa-CIC

3. **Contact Details:** (Details of the main contact)

Name: Vicky Mensah

Address:

Post Code:

Email address: awaketoknowafricainfo@gmail.com

Telephone No's: Daytime:

Mobile:

4. **Status of your organisation - please put 'X' next to all that apply.** (If you are not sure what your status is, you will probably fall under Voluntary or Community groups). If you require help please contact us.

Registered Charity 7108755

Community Interest Company x

Voluntary or Community Group

Other (please state)

If you have a Charity or Company Number, please enter below:

Charity Number:

Company Number:

Do you have any Councillors from Campbell Park Community Council on your Committee/ Board of control? Yes No x * (please see 'Who Can Apply' for more info)

5. **What date did your organisation/company start?** 18/12/2009

If your group has been operating for less than 12 months please put 'X' here:

6. **Details of any previous grant received from the Parish:**

Amount received £

Date:

Title of Project: Cultural Harmony- then Campbell Park Parish Council sponsored different projects by Awake To Know Africa. Both in schools and summer time project within the community. Cllrs, Mr Thomas Fraizer and Elizabeth Fraizer, Cllr John Goss etc.

Amount received £

Date:

Title of Project:

7. **Does your organisation have a bank account with 2 signatories?** (We cannot make payments to personal bank accounts; your organisation must have its own bank account). **Please mark with an 'X'**

Yes: X

No:

Name of Bank: Barclays

Organisations Full Name on the Account: Awake To Know Africa

Name of Signatories: 1. Vicky Mensah 2. Adwoa Adutwumwaa Frempong

8. If your application is successful, your grant award will be paid by bank transfer. Please provide:

Bank Account Number:

Sort Code:

9. Details of the project you are requesting a grant for:

TO INCLUDE: Please give a full description of your project, including information on:

(a) aims

(b) timescales including proposed start date

(c) groups or organisations you may/will be working with

(d) what particular need will this project will meet

(e) how the need been identified (f) any further information that will bring the project to life.

If you require more space than provided here, please continue onto a separate sheet of paper.

Project Start Date: October 2025

Project End Date: December 2025

10. Does your project have any impact (positive or negative) on the environment? Please provide details. If it has a negative impact, please detail any mitigation in place.

Awake To Know Africa creates meaningful community awareness through cultural education and storytelling highlighting African values of harmony with nature, respect for the land, and sustainable living. These tra encourage environmentally conscious behaviours within the community. Our projects are primarily arts-k performances, workshops, storytelling, and exhibitions which naturally carry a lower carbon footprint cor to resource intensive activities. We also promote sustainable practices by encouraging participants to use transport, car share, and minimise waste at gatherings. By embedding sustainability into cultural experie Awake To Know Africa not only preserves heritage but also inspires eco-friendly choices that contribute positively to climate goals.

11. Is your organisation based in, or does (or will) it deliver its main service/activities within Campbell Park Parish?

Yes please provide details Yes, we will deliver 4 weeks project within Campbell Park Parish

No please provide more details of current location/s and explain how this project will directly benefit residents of the Campbell Park Community Council area.

Yes, we will deliver this project within Campbell Park Parish.

12. Which areas will you be working in? (please 'X' all that apply) To help us to understand what difference our grants are making, we record where projects are happening.

Fishermead X

Willen X

Woolstone X

Oldbrook X

Springfield x

Other: _____

13. Who will benefit from this project? Our policy is that our grants reach a wide range of needs and interests. If you are able quantify by providing numbers/data to support your application, this would be very helpful.

This project will engage 80–100 children and young people (ages 6–16) in Campbell Park Parish through storytelling and basic drumming, building confidence, teamwork, and cultural awareness. Around 60–80 families will also benefit indirectly, with the wider impact reaching over 200 pupils through schools and youth groups. The activities promote wellbeing and community cohesion in a parish where over 30% of residents are from minority ethnic backgrounds. Importantly, the project will also strengthen community cohesion in Campbell Park Parish, where over 30% of residents are from minority ethnic communities (Census 2021). Participation in arts and drumming activities is well evidenced to support mental health and wellbeing, which is especially significant

14. Where will the project be delivered? given that over 20% of young people in Milton Keynes report feeling low or anxious (MK Health & Wellbeing Strategy 2022). With grant funding, we can cover facilitators, instruments, and materials, at a cost of £100 delivering excellent value for money.

15. Grant amount requested: £ 1,000

16. What percentage of your income would this grant represent: 1%
17. Is the request for part or full funding of the project? Full Full x Part

18. If part funding, how will the balance be provided?

19. Has the balance already been received? If so state the date:

20. If not received, when is it expected?

21. Do you have to satisfy any conditions to receive the balance?
If yes, state conditions:

N/A

22. If Campbell Park Community Council is the sole funder and only give a pro-rata grant, can your project still continue?
Yes

23. **Please list below a breakdown of expenditure for the project for which you are applying:** Please break your budget down into as much details as you can.

***Start-Up Grant Applicants working with young people or vulnerable members of the community must ensure that costs are broken down into Stage 1, 2 & 3 costs, as explained on Page 2.**

Item:	Detail	Cost (please provide quotes if possible)
African drum	Set of drums for beginners	£299.00
Materials	materials/stationary, ink etc	£60.00
Costumes	African colorful Costumes for participants	£ 100.00
Staff	Staff cost	£381.00
Flyer	Flyer Design and printing	£80.00
Volunteer Cost	Volunteer expenses for 4 weeks	£ 80
Total Cost		£ 1000.00

24. **How do you plan to publicise your project?**

We'll be promoting the project in a few different ways so that as many people as possible hear about it. We'll use the Parish Council's own channels like newsletters, social media, and noticeboards, as well as posters in community spaces. We'll reach out directly to local schools, youth groups, and community organisations to ensure families and young people know what's happening. Also, we'll share updates through social media and groups like Facebook and tiktok, which helps spread the word quickly. Finally, we'll work with community leaders and partners who already have strong links with residents, and make sure all publicity is welcoming, inclusive, and accessible to all.

25. **Is there any further information you wish to be considered with this application?**

No

26. **Is there any other way in which CPCC could assist your organisation?**

We are open to discussion as we have other projects that will benefit the community.

DECLARATION : I certify that:

- The information in this application is correct.
- I understand that if this application is successful, the information I have provided will form the basis of my contract with Campbell Park Community Council.

I am authorised to make this application on behalf of:

Name of Group: Awake To know Africa-CIC

Signature: Adwoa Adutwumwaa Frempong Date: 24/09/2025

Print Name: Adwoa Adutwumwaa Frempong

Position in Group: Secretary

The Chair of your Management Committee (or equivalent) should complete this section (or another member of the Committee if the Chair has completed this form and signed above).

Name of Group: Awake To Know Africa

Signature: Vicky Mensah Date: 24/9/2025

Print Name: Vicky Mensah

Position in Group: Chairperson

Is your Application complete?

Have you completed all questions? Yes / No Yes

Have you provided a copy of your Organisations Accounts Yes / No YES
(income under £5,000 – 1 years accounts/income over £5000 – 3 years accounts)

Is the application form signed in all the required places Yes / No Yes

Start Up Grant Applicants - Have you provided a copy of;

- bank statement/s Yes / No
- The groups adopted Constitution Yes / No
- A Business Plan or similar Yes / No

Youth Groups (or those working with vulnerable people) -Have you provided a copy of;

- Evidence of recent DBS checks for all Adult Leaders Yes / No Yes
- Evidence of attendance on Safeguarding Training for all Adult Group Leaders Yes / No Yes
- Safeguarding Policy Yes / No Yes
- Evidence of Membership with Youth Organisations* Yes / No



Grant Evaluation Form

If you would like any help to fill in this form, please call 01908 608559

Completed evaluations must be returned to:

Campbell Park Community Council, CPCC Community Hub, Springfield, MK6 3JS or
email Admin@campbell-park.gov.uk

Grant Reference Number	005/25.26/Sect 137
Name of Organisation	Yoga for Health Alliance
Purpose of Grant – "Project"	International Yoga Day event in Willen – 21 June 2025
Your name	Joanna Konefal
Position in Organisation	Chair
Contact Telephone Number	
Contact Address	
Email	

1. Did you achieve what you set out to do?

Please circle answer: ☒ Yes ☐ No ☐ Don't know

Please give details of what you did achieve:

The event attracted hundreds, many of whom were local residents. Participants had 20 free activities to attend, including yoga, sound bath, meditation, somatic practices, and health panel. It is an unprecedented event of this scale offering opportunity to try new activities with a focus on self development and mental health. The feedback received during and after the event has been very positive.

Please give details of what you did not achieve and why:

All goals this year have been achieved. The event has a potential to be 10x bigger if the funding and resources to organise it were proportionally bigger.

2. Who benefitted from your project?

Total number of people that attended, were involved or benefitted over the duration of the project:

Estimated 400 (250 signed up before the event); 20 local teachers and 10 local vendors

Number of people that attended, were involved or benefitted per session (if applicable):

Session attendance varied between 6-60 people per session, with the average around 20 per session.

(If applicable) How many sessions were held during the length of the project for which the grant was awarded?

20 sessions

Please provide the following data about the people that attended, were involved or benefitted from your project:

Total number of people from:

Oldbrook		Fishermead		Springfield	
Willen		Woolstone		Other	

Sex:

Male	20%	Female	80%	Other	
------	-----	--------	-----	-------	--

Age:

0-4	
16-24	20%
65+	20%

5-15	5%
25-64	55%

Ethnicity:

White	75%
Asian/Asian British	15%
Other Ethnic Group	

Mixed/Multiple Ethnic Groups	5%
Black/African/Caribbean/Black British	5%

Have people learned: (please give details)

- new skills
- taken part in training
- obtained professional qualifications

Participants learnt new skills and benefited from educational panel:
- how to manage emotions, anxiety and stress with breathing
- how to manage physical discomfort with yoga
- how to release trauma with movement
- how to calm and clear the mind with activities like yoga, qigong and tai chi
- different ways to start and keep up with the practice
- importance of clean nutrition
- how to complement traditional medicine with holistic practices

3. Have you faced any challenges delivering your project? What were they and how did you overcome them?

Main challenges:
- the amount of time and funds required to run an event of this scale - overcome by sourcing sponsorship and vendors in addition to funding; the organiser worked extra hours
- last minute cancellations (one vendor and two teachers) - overcome by bringing substitutes thanks to extended network of local collaborators
- the heat wave - extra precautions taken: classes reduced from 60 to 45 min; extra water supply brought on site; free sun cream available to all; prompts to take breaks in shade

4. Please provide a breakdown as to how you spent your grant.

Compare what you planned to spend to what you actually spent.

- (a) if underspent, have you returned the difference to CPCC?
(b) if overspent how did you fund the shortfall?

TOTAL GRANT AWARDED:£ _____

Budget Headings	Grant breakdown based on your application (£)	Actual Spend in the period (£)	Difference (£)	Reason for over/under spend
Tent and chairs rent	£465	£465.10	under a £1	n/a
Leaflets delivery (one of three batches)	£35	£34.56	under a £1	
TOTAL	£500	£499.66	under a £1	n/a

5. How did you publicly acknowledge or promote that the project was funded by Campbell Park Community Council?

In various social media posts as well as online and printed magazines, and radio interviews promoting the event. The CPCC logo has been printed on leaflets distributed locally (5000 in total).

1. **Date of application:** 30/07/2025
2. **Name (Full Name) of the organisation making the application:** Ujhasuma Africa Community
3. **Contact Details:** (Details of the main contact)

Name: Thierry Obase-Aboli Namolongu Masango

Address: 28 Newport Road

Post Code: MK178AE **Email address:** obaseabolimusic@gmail.com

Telephone No's: Daytime: 07553884804 Mobile: 07553884804 /07464937684
4. **Status of your organisation - please put 'X' next to all that apply.** (If you are not sure what your status is, you will probably fall under Voluntary or Community groups). If you require help please contact us.

Registered Charity Community Interest Company - X

Voluntary or Community Group Other (please state)

If you have a Charity or Company Number, please enter below:

Charity Number: Company Number: 16627088

Do you have any Councillors from Campbell Park Community Council on your Committee/ Board of control?

No * (please see Criteria No.13 for more info)

5. **What date did your organisation/company start?**
If you are a new group or have been operating for less than 12 months please put 'X' here:
X

6. **When is the activity/use you are requesting Free Use for:**

One-off Use:

Date: Time:

For One-Off activities please check availability of the Space prior to submitting this application

Regular Use:

Day Saturday Time 11am *Start Date: November 1

How frequently would you like use the space?

Every other week - For 6 months plus additional 3 months to accommodate breaks, holidays and final performance. So 9 months in total

7. Which Community Space are you requesting use of: The Centres:

Springfield Small Hall ☐ Springfield Large Hall ☐ Oldbrook Meeting Room ☐ Oldbrook Main Hall ☐

Hub: Multi Use Room ☐ Council Chamber ☐ Wellbeing Room ☐

8. Please outline your organisations aims and objectives and how the free use of a CPCC community space will help to achieve these:

The Ujhasuma Africa Music Workshops aim to promote cultural exchange, community cohesion, and personal growth through hands-on African percussion experiences. Our core objectives include:

Introducing participants to traditional African musical instruments and rhythms.

Fostering teamwork, creativity, and confidence through inclusive ensemble playing.

Providing enriching educational and cultural opportunities to people of all ages and backgrounds.

Promoting social inclusion by engaging underserved groups, particularly children from deprived backgrounds, including those eligible for Pupil Premium Grant (PPG).

Access to a free CPCC community space will directly support these aims by removing cost barriers and enabling us to offer the 12 bi-weekly sessions and a final community performance at no charge to participants. This accessible location will serve as the foundational home for the Ujhasuma Pan-African Orchestra, allowing us to grow a vibrant, local creative hub rooted in African musical traditions. The community setting will encourage cross-generational participation and help us build lasting connections within the CPCC area.

9. How will your free use help to meet the needs of the local population? Please provide details of the benefit/s you will offer to, or provide, for residents of the CPCC area (Willen, Woolstone, Fishermead, Oldbrook, Springfield, Newlands and Winterhill)

Our free workshops will directly benefit the CPCC area's diverse communities by:

Engaging children from disadvantaged backgrounds (e.g. PPG students) through school partnerships, offering them positive, creative experiences that support their personal development.

Creating a welcoming space for residents of all ages to come together, learn new skills, and celebrate cultural diversity through music.

Supporting community wellbeing, as group music-making is proven to boost confidence, co-ordination and social connection.

Enhancing cultural education and appreciation, especially during key events such as Black History Month and local festivals.

Providing opportunities for local residents to perform, culminating in a final public showcase that fosters pride and community spirit.

By establishing the groundwork for the Ujhasuma Pan-African Orchestra in this community, we aim to leave a lasting cultural and social legacy in the CPCC area.

10. **Will your free use help to address any of the following objectives? Please tick all that apply providing more detail of how these objectives relate to your proposed free use.**

X - Isolation and Loneliness – create an inclusive environment where isolation and loneliness can be sensitively addressed and further support/advice offered.

X - Health and Wellbeing – initiatives which address the physical and mental health of our community.

X - Education and Work – provision for residents to access resources which allow them to pursue their education/career goals.

X- Advice and Advocacy – deliver expert resident support and advice including information and drop-in sessions.

11. **Will you be working with any other groups or organisations as part of your use/activity? If yes, please provide details.**

No

12. **If you are a new organisation/group, how have you identified the need which you plan to address through the Free Use?**

We have identified a need for accessible, culturally enriching, and community-building activities in the CPCC area particularly for children and families from deprived backgrounds. Through local teaching experience and consultation with schools, we've seen a lack of free extracurricular creative opportunities, especially those reflecting African and global cultures. The workshops aim to bridge that gap by offering inclusive, high-quality musical engagement that nurtures confidence, cultural pride, and social cohesion. While targeting kids of varying backgrounds, the workshop aims at education on African history as well as instrumentation and performances. These will go a long way to address the knowledge gap that breeds ignorance and sometimes unconscious racism in schools and our communities.

13. **What is the future sustainability plan for your group, activity or service so that it will become viable and be able to continue (and potentially pay for venue hire) after the session/s of free use have ended?**

Our sustainability plan includes:

Public Performances: We aim to organise public concerts and cultural showcases where voluntary donations and ticketed entries will support future workshops.

Grant Applications & Sponsorships: We will apply for funding from arts councils, local authorities, and cultural organisations, and seek sponsorships from local businesses.

School & Corporate Partnerships: We plan to offer bespoke, paid workshops to schools and corporate teams, creating a financial base to support community sessions.

Merchandise & Instrument Sales: In future, we may sell handcrafted instruments or merchandise that reflect African cultural artistry, with proceeds reinvested into the programme.

Minimum Period of Use Required to Support Sustainability Plan:

We request the full 6 school months period (12 sessions plus 3 months for holidays and final performance), as this will allow us to establish a strong foundation, grow community interest, and build momentum towards self-sustainability.

Free Use End Date:

9 months from the start date of the workshops.

What is the minimum period of use you would require to support your sustainability plan?

Free Use End Date: August 1 2025

14. Does your project have any impact (positive or negative) on the environment or climate emergency?

Positive impacts:

The workshops promote sustainable practices by encouraging the use of handcrafted, long-lasting, and often upcycled or naturally sourced instruments (e.g., balafons with gourd resonators).

We aim to raise awareness of indigenous ecological knowledge from African traditions, which often emphasise harmony with nature.

Negative impacts (minimal):

Transportation of instruments may involve some carbon emissions.

Noise pollution.

15. Please provide details. If it has a negative impact, please detail any mitigation in place.

Instruments will be stored locally during the workshop period to reduce transport.

We will encourage participants to walk, cycle, or use public transport to attend.

We will use soundproof rooms (chambers) and make use of noise-dampening headphones provided for children with sensory needs.

16. What percentage of your users/beneficiaries do you expect to live within the Campbell Park Community Council area?

We anticipate that **at least 70–80%** of our participants will come from the CPCC area, particularly from schools and communities in Willen, Woolstone, Fishermead, Oldbrook, Springfield, Newlands, and Winterhill.

17. Do you plan to publicise the activity for which you are applying for free use? If so, how do you intend to do this?

Yes. We will promote the workshops through:

Flyers and posters in local schools, libraries, shops, and community centres.

Direct outreach to schools, especially targeting PPG students.

Social media platforms (Facebook, Instagram, local groups).

Community WhatsApp groups and local event listings.

Word of mouth and school newsletters.

18. Is there any further information you wish to be considered with this application?

These workshops are designed not only to provide fun and educational experiences, but also to empower underserved communities through cultural visibility and artistic expression. Our project also seeks to seed the creation of the **Ujhasuma Pan-African Orchestra**, offering long-term creative opportunities for local residents and contributing positively to the cultural landscape of Milton Keynes.

19. Is there any other way in which CPCC could assist your organisation?

Yes. CPCC could support us by:

Helping us connect with local schools, youth groups, and residents' associations.

Helping us with funding opportunities to run the project.

Assisting with promotion through CPCC channels and networks.

Advising on future funding opportunities or partnership schemes.

Providing basic storage space for instruments between sessions, if available.

1. **Date of application:**

2. **Name (Full Name) of the organisation making the application:**

3. **Contact Details:** (Details of the main contact)

Name: Ms Vicky Mensah

Address:

Post Code:

Email address: info@awaketoknowafrica.co.uk

Telephone No's: Daytime:

Mobile:

4. **Status of your organisation - please put 'X' next to all that apply.** (If you are not sure what your status is, you will probably fall under Voluntary or Community groups). If you require help please contact us.

Registered Charity

Community Interest Company Yes

Voluntary or Community Group

Other (please state)

If you have a Charity or Company Number, please enter below:

Charity Number:

Company Number: 7108755

Do you have any Councillors from Campbell Park Community Council on your Committee/ Board of control?

Yes ☒

NO ☐

No

* (please see Criteria No.13 for more info)

5. **What date did your organisation/company start?** 18/12/2009

If you are a new group or have been operating for less than 12 months please put 'X' here:

6. **When is the activity/use you are requesting Free Use for:**

One-off Use:

Date:

Time:

For One-Off activities please check availability of the Space prior to submitting this application

Regular Use:

Day

Thursdays/Saturday

Time

To be discussed

Start Date:

October 2025

How frequently would you like use the space?

weekly

7. **Which Community Space are you requesting use of:**

The Centres:

Springfield Small Hall ☒ Springfield Large Hall ☒ Oldbrook Meeting Room ☐ Oldbrook Main Hall ☐

Hub: Multi Use Room ☒ Council Chamber ☐ Wellbeing Room ☐

To be discussed with Tracey and team

8. **Please outline your organisations aims and objectives and how the free use of a CPCC community space will help to achieve these:** Awake To Know Africa celebrates African heritage, empowers young people from all background, and fosters inclusion through arts, workshops, and dialogue. Free use of CPCC space will provide an accessible hub, remove financial barriers, and strengthen community cohesion, enabling us to invest resources directly into impactful cultural and educational programs.
9. **How will your free use help to meet the needs of the local population? Please provide details of the benefit/s you will offer to, or provide, for residents of the CPCC area (Willen, Woolstone, Fishermead, Oldbrook, Springfield, Newlands and Winterhill)** Free use of CPCC space will enable Awake To Know Africa to deliver cultural workshops, performances, and youth programs that celebrate diversity, build skills, and foster dialogue. Residents of Willen, Woolstone, Fishermead, Oldbrook, Springfield, Newlands, and Winterhill will benefit from accessible, inclusive activities promoting cohesion, learning and empowerment.
10. **Will your free use help to address any the following objectives? Please tick all that apply providing more detail of how these objective relate to your proposed free use.**
- ☒ **Isolation and Loneliness –** create an inclusive environment where isolation and loneliness can be sensitively addressed and further support/advice offered.
- ☒ **Health and Wellbeing –** initiatives which address the physical and mental health of our community.
- ☒ **Education and Work –** provision for residents to access resources which allow them to pursue their education/career goals.
- ☐ **Advice and Advocacy –** deliver expert resident support and advice including information and drop-in sessions.
11. **Will you be working with any other groups or organisations as part of your use/activity? If yes, please provide details.**

Yes

- 12. If you are a new organisation/group, how have you identified the need which you plan to address through the Free Use?**

Yes.

- 13. What is the future sustainability plan for your group, activity or service so that it will become viable and be able to continue (and potentially pay for venue hire) after the session/s of free use have ended?**

We will charge a small fee. Some parents are already willing to pay at least £ 5 per session. Feedback from parent during the summer picnic.

What is the minimum period of use you would require to support your sustainability plan?

Free Use End Date: Open to discussion with CPCC

- 14. Does your project have any impact (positive or negative) on the environment or climate emergency? Please provide details. If it has a negative impact, please detail any mitigation in place.**

Our projects are mainly arts-based (storytelling, workshops, and performances) and therefore have low environmental impact. We actively align with Milton Keynes Council's climate action priorities by Reducing carbon emissions using local venues and artists to minimise travel. Sustainable travel, use

- 15. What percentage of your users/beneficiaries do you expect to live within the Campbell Park Community Council area?**

95-100 %

- 16. Do you plan to publicise the activity for which you are applying for free use? If so, how do you intend to do this?**

Publicity on our website , CPCC notice board and all our social media platform

- 17. Is there any further information you wish to be considered with this application?**

Open to discussion with CPCC

- 18. Is there any other way in which CPCC could assist your organisation?**

Work in partnership to meet CPCC outcomes or KPI's

Question 9: extra answer: We will create an inclusive environment tackling isolation, promote health and wellbeing, and provide resources supporting residents' education, careers, and personal development opportunities.

1. Date of application: 1.10.25

2. Name (Full Name) of the organisation making the application:

CARDIAC RISK IN THE YOUNG - CRY - MEMORIAL TRUST for ALDEN PRICE

3. Contact Details: (Details of the main contact)

Name: ANGELA PRICE

Address:

Post Code:

Email address:

Telephone No's: Daytime:

Mobile: Same

4. Status of your organisation - please put 'X' next to all that apply. (If you are not sure what your status is, you will probably fall under Voluntary or Community groups). If you require help please contact us.

Registered Charity ☒

Community Interest Company

Voluntary or Community Group

Other (please state)

If you have a Charity or Company Number, please enter below:

Charity Number: 1050845

Company Number: 03052985

Do you have any Councillors from Campbell Park Community Council on your Committee/ Board of control?

Yes

☒ No

* (please see Criteria No.13 for more info)

5. What date did your organisation/company start? 3 MAY 1995

If you are a new group or have been operating for less than 12 months please put 'X' here:

6. When is the activity/use you are requesting Free Use for:

One-off Use:

Date: 5TH + 6TH SEP 26 Time: ALL DAY BOTH DAYS 8.30 - 4.30

For One-Off activities please check availability of the Space prior to submitting this application.

Regular Use:

Day

Time

Start Date:

How frequently would you like use the space?

7. Which Community Space are you requesting use of:

The Centres:

Springfield Small Hall ☐ Springfield Large Hall ☐ Oldbrook Meeting Room ☐ Oldbrook Main Hall ☐

Hub: Multi Use Room ☒ Council Chamber ☐ Wellbeing Room ☒

8. Please outline your organisations aims and objectives and how the free use of a CPCC community space will help to achieve these:

TO PROVIDE FREE CARDIAC SCREENING TO YOUNG PEOPLE
AGED 14-35 TO PREVENT CARDIAC ISSUES FROM
DEVELOPING AND TO SAVE LIVES.

AIM TO SCREEN OVER 200 PEOPLE OVER TWO DAYS

9. How will your free use help to meet the needs of the local population? Please provide details of the benefit/s you will offer to, or provide, for residents of the CPCC area (Willen, Woolstone, Fishermead, Oldbrook, Springfield, Newlands and Winterhill)

LOCAL RESIDENTS WILL BE ABLE TO ACCESS SCREENING
AND BOOK IF THEY MEET AGE CRITERIA FOR FREE
A LINK TO BOOKINGS WILL BE MADE AVAILABLE CLOSER
TO DATE AND POSTERS PROVIDED.

10. Will your free use help to address any the following objectives? Please tick all that apply providing more detail of how these objective relate to your proposed free use.

☐ Isolation and Loneliness – create an inclusive environment where isolation and loneliness can be sensitively addressed and further support/advice offered.

☒ Health and Wellbeing – initiatives which address the physical and mental health of our community.

INCREASE AWARENESS OF HEART RELATED CONDITIONS AND
IDENTIFY ANY ISSUES WITH HEART THROUGH
SCREENING. ALL TO BE GIVEN ECG AND REFER FOR
ECHO IF ISSUES DETECTED. DOCTOR ALSO ATTENDING.

☐ Education and Work – provision for residents to access resources which allow them to pursue their education/career goals.

☐ Advice and Advocacy – deliver expert resident support and advice including information and drop-in sessions.

11. Will you be working with any other groups or organisations as part of your use/activity? If yes, please provide details.

CITY PROVIDE EQUIPMENT, RESOURCES AND HEALTH
PROFESSIONALS TO COMPLETE SCREENINGS
MEMORIAL TRUST MONIES COVER THIS COST ONLY.

12. If you are a new organisation/group, how have you identified the need which you plan to address through the Free Use?

N/A

13. What is the future sustainability plan for your group, activity or service so that it will become viable and be able to continue (and potentially pay for venue hire) after the session/s of free use have ended?

HOPEFULLY WE WILL BE ABLE TO OFFER ANNUAL SCREENING EVENT

What is the minimum period of use you would require to support your sustainability plan?
Free Use End Date:

14. Does your project have any impact (positive or negative) on the environment or climate emergency? Please provide details. If it has a negative impact, please detail any mitigation in place.

NO IMPACT

15. What percentage of your users/beneficiaries do you expect to live within the Campbell Park Community Council area?

AS A ONE OFF WEEKEND OFFERING SCREENINGS FOR APPROX. 200 % WILL BE DIFFICULT TO ASSES. FREE TO USERS.

16. Do you plan to publicise the activity for which you are applying for free use? If so, how do you intend to do this?

YES - VIA POSTERS AND EMAIL LINKS TO BOOK APPOINTMENTS FOR SCREENING CLOSER TO DATE

17. Is there any further information you wish to be considered with this application?

WE EXPECT AT LEAST 20% REFERRALS FOR FURTHER TREATMENT FOLLOWING SCREENING AND OF THOSE 4-5 PEOPLE WILL NEED LIFE CHANGING INTERVENTION

18. Is there any other way in which CPCC could assist your organisation?

PUBLICISING EVENT CLOSER TO TIME

1. **Date of application:** 21.10.25
2. **Name (Full Name) of the organisation making the application:**
Springfield Craft Club
3. **Contact Details:** (Details of the main contact)
- Name:** Deborah Gregg
- Address:** [REDACTED]
- Post Code:** [REDACTED] **Email address:** [REDACTED]
- Telephone No's: Daytime:** [REDACTED] **Mobile:** [REDACTED]
4. **Status of your organisation - please put 'X' next to all that apply.** (If you are not sure what your status is, you will probably fall under Voluntary or Community groups). If you require help please contact us.
- Registered Charity ☐ Community Interest Company ☐
- Voluntary or Community Group ☒ Other (please state) ☐
- If you have a Charity or Company Number, please enter below:**
- Charity Number: [REDACTED] Company Number: [REDACTED]
- Do you have any Councillors from Campbell Park Community Council on your Committee/ Board of control?**
- Yes ☐ No ☐ * (please see Criteria No.13 for more info)
5. **What date did your organisation/company start?**
If you are a new group or have been operating for less than 12 months please put 'X' here: ☒
6. **When is the activity/use you are requesting Free Use for:**
- One-off Use:*
Date: [REDACTED] Time: [REDACTED]
For One-Off activities please check availability of the Space prior to submitting this application
- Regular Use:*
Day Saturdays Time 1pm-3pm Start Date: 8th November
- How frequently would you like use the space?
Monthly, ideally the second Saturday of each mo
7. **Which Community Space are you requesting use of:**
- The Centres:
Springfield Small Hall ☐ Springfield Large Hall ☐ Oldbrook Meeting Room ☐ Oldbrook Main Hall ☐
- Hub: Multi Use Room ☒ Council Chamber ☒ Wellbeing Room ☐

8. Please outline your organisations aims and objectives and how the free use of a CPCC community space will help to achieve these:

Our aim is to foster warm, welcoming connection for adults in our local community on Springfield, to spark creativity, build confidence, offer a safe, positive space to relax, learn, and have fun together. We'd love to keep the group free of charge to ensure it's accessible to everyone. We will plan a simple craft activity for adults to enjoy, and aim to provide all necessary equipment to facilitate each session. Funding can be accessed. Art and craft can be powerful tools for wellbeing, especially in community. We believe there is strong connection in the local community on Springfield for this type of craft club, as a place to encourage connection for those who are lonely and isolated and to build friendships and supportive local community.

9. How will your free use help to meet the needs of the local population? Please provide details of the benefit/s you will offer to, or provide, for residents of the CPCC area (Willen, Woolstone, Fishermead, Oldbrook, Springfield, Newlands and Winterhill)

Free use of the local Community Hub venue on our estate will mean we can offer the Springfield Craft Club sessions for free, or very low cost. This will make sure it is accessible to all and no one will be excluded if they can't afford to come along. Commercial rates to hire the community centre would be too high and the group could not afford to operate without access to free use of a venue. We are simply local volunteers, not a company, and have no financial backing.

10. Will your free use help to address any the following objectives? Please tick all that apply providing more detail of how these objective relate to your proposed free use.

☒ **Isolation and Loneliness** – create an inclusive environment where isolation and loneliness can be sensitively addressed and further support/advice offered.

Art and craft sessions can provide a safe and fun focus to draw people together. We have seen this happen already at the recent Abstract Quilt Making Workshops. Many there were feeling lonely and were glad of the opportunity to connect and make friends, and expressed they wanted more of this!

☒ **Health and Wellbeing** – initiatives which address the physical and mental health of our community.

Art and craft can be incredibly therapeutic. I have experienced this myself and in Art Journaling workshops I have run in the past, I know it can be a meditative, calming, destressing activity that can be very helpful in increasing wellbeing. Add to that the connection with others, and you have a very powerful combination!

☒ **Education and Work** – provision for residents to access resources which allow them to pursue their education/career goals.

We are teaching new skills and building confidence - who knows where this will lead? We would be happy to signpost to local courses and organisations, the council adult education, college and other arts facilities in MK, and would be happy to encourage Lifelong learning if these activities spark additional interest among those who attend.

☐ **Advice and Advocacy** – deliver expert resident support and advice including information and drop-in sessions.

11. Will you be working with any other groups or organisations as part of your use/activity? If yes, please provide details.

Nothing planned yet, but we would like to if we can access some funding/grants. We could use some of that to pay for Milton Keynes Arts Centre tutors to come and deliver workshops occasionally, like the 'On the Road' ones that are currently being delivered in Springfield, and have been a huge success.

- 12. If you are a new organisation/group, how have you identified the need which you plan to address through the Free Use?**

I attended the 'On the Road' MK Arts Centre Quilt Making workshop, with about 10 other ladies who are from Springfield. Everyone said they enjoyed both the activities and the opportunity for connection. One lady next to me said that she was quite lonely and isolated, and had been waiting for an opportunity like this. There is a demand locally for this type of art and craft activity based community group.

- 13. What is the future sustainability plan for your group, activity or service so that it will become viable and be able to continue (and potentially pay for venue hire) after the session/s of free use have ended?**

It is early days but once established, we could look at becoming a registered Community Interest Group to enable us to apply for other funds and grants from other sources.

What is the minimum period of use you would require to support your sustainability plan?

Free Use End Date: 2 years to become established in the local community, and allow volunteers time to look into the CIC registration process

- 14. Does your project have any impact (positive or negative) on the environment or climate emergency? Please provide details. If it has a negative impact, please detail any mitigation in place.**

Overall positive impact, we would recycle responsibly, try to use sustainable products where possible, and use recycled items in art and craft.

- 15. What percentage of your users/beneficiaries do you expect to live within the Campbell Park Community Council area?**

100%

- 16. Do you plan to publicise the activity for which you are applying for free use? If so, how do you intend to do this?**

Yes, through Facebook, email, word of mouth, posting flyers on noticeboards, advertising in parish council magazines, and any other way we can think of to spread the word. Possibly leafleting if printing costs are covered somehow.

- 17. Is there any further information you wish to be considered with this application?**

Personally, I have been nurturing this idea for a Craft Cafe for a few years, unaware that at the same time, my friend Yvonne Pandya had also had a similar desire to set up an Art Club locally. We both have experience with running workshops in different ways. We met again by chance at last week's Quilt making evening on Springfield, and from feedback from the other people attending, we both decided the time is right to join together and set this up, to and form a small team with other interested parties to help us.

- 18. Is there any other way in which CPCC could assist your organisation?**

We have experience with running art and craft workshops, but will need some guidance on the administration side of things, that is new and daunting to both of us. We appreciate the help Tracey has given us already!

REPORT TO: Community & Communications Committee
DATE: 28 October 2025
REPORT ON: Wellbeing Programme - Sound Healing Experience
REPORT BY: Community Officer
REPORT NO: C&C/003/25

Purpose of Report

For Committee to consider providing Sound Healing experience at the CPCC Community Hub for the benefit of up to 20 CPCC residents per session.

Recommendation

That Committee agree to fund the Yoga for Health Alliance to deliver two sound healing sessions, in December 2025 and February 2026.

Additionally, should Committee support this proposal, that a review of the outcomes of these sessions is undertaken, with a view to continuing to offer similar sessions as part of a CPCC Wellbeing Programme in 2026/27.

Main Text

Sound healing is a therapeutic practice that uses sound vibrations and frequencies to promote physical and emotional well-being.

Sound healing, involves the use of sound waves produced by various instruments to facilitate healing and relaxation. This ancient practice harnesses the power of sound to create a deeply immersive experience, often referred to a "sound bath," where participants are enveloped in soothing sounds that promote a state of calm, balance, relaxation and stress relief.

What is included in each session:

- Lead and assistant teachers fees for a 2h session, plus setup and cleaning up to 30 minutes each side of the session (3h in total 2-3 teachers)
- Sound bath (relaxing sounds of selected Nepali instruments)
- Sound healing (vibrational benefits of shamanic bowls for health)
- All instruments
- Mats
- Guided meditation

- Deep relaxation
- Miscellaneous (communication with the funder, content creation for promotion, gathering feedback from participants at the end of the sessions, sharing outcomes with the funder)

Below budget has been prepared with options of a fully funded session, a low-cost session, or a combination of both, at funder's discretion.

Option 1: fully funded session - £300 per session

Option 2: offer a subsidised session with participants paying £5 per person

Financial Implications

Total cost to deliver 2 sessions is £600

This could be funded from the Community Budget (399/4192)

REPORT TO: Community & Communications Committee

DATE: 28 October 2025

REPORT ON: Family Cook-along – Cooking workshop for adults & children

REPORT BY: Community Officer

REPORT NO: C&C/004/25

Purpose of Report

For Committee to consider supporting a pop-up cook-along as well as funding a 6 week, Community Cook-along, for adults and children to learn basic cooking skills, how to reduce food waste and budget for simple meals that families can eat together.

Recommendation

To support the pop up cook-along by providing free use of the Springfield Centre for the one-off session and additionally, if the pop-up is successful, that Committee agree to fund Sustainable MK to deliver a 6 week Community Cook-along programme, starting in February 2026.

Main Text

Community Cook-along has been established at The Old Bath House and Community Centre for 7 years. It's a tried and tested term time cooking workshop aimed at teaching adults and children basic cooking skills, how to reduce food waste and budget simple meals that families want to eat together.

Sustainable MK have been successful at securing funding to create a 'Popup Cook-along' and would like to work with CPCC to deliver this in Springfield.

Sustainable MK will provide a course leader to teach the recipe, 'kitchen boxes' containing an induction hob and everything needed to create a one pot family meal during the session for the participants.

The course will demonstrate simple swaps to adapt a basic recipe so that it meets the dietary requirements and promotes sustainable diets.

Sustainable MK will share an evaluation at the end of the session with CPCC to demonstrate the success and if this 'popup' session is successful would work with CPCC to deliver a six week course in 2026.

Financial Implications

Total cost to deliver the 6-week cook-along programme is £1,375

Breakdown:

Course leader: £750 (5 hours per session, prep and teaching)

Ingredients: £300

Project management: £150

Marketing: £50

Contingency 10%: £125

CPCC to provide: hall and access to kitchen, 3 x volunteers, participants e.g. 6 families or 12 adults, promotion across the parish.

Sustainable MK to provide: Course leader, recipes, evaluation, kitchen boxes inc. all equipment needed to 'pop-up'

This could be funded from the Community Budget (399/4192)

Minutes of the Heritage, Arts & Culture Working Group
held on Tuesday 30 September 2025
commencing at 6.30pm
at the Springfield Centre, Springfield Boulevard, Springfield

Members Present

Cllr O Cole

Cllr F Mangan

Cllr M Petchey

T Jones, Committee Clerk

Cllr V Dixon

Cllr R McCafferty (Chair)

P Sullivan, Deputy Clerk

In attendance: Cllr J Messant

06/25

Apologies for Absence

Cllr L Adura - personal commitment

07/25

Declarations of Interest

None

08/25

Minutes of the previous meeting

The minutes of the meeting held on 17 June 2025, having been previously circulated were approved as a correct record and signed by the Chair.

09/25

Action Plan

The Working Group considered ideas and projects to address and respond to resident feedback from the 2025/26 Annual Consultation.

The Working Group resolved to present the draft Action Plan to the Community & Communications Committee at their October meeting, and should this be accepted, the Working Group would meet again to prioritise actions and set timescales for the delivery of the actions contained within. The Action Plan to be managed by the Community & Communications Committee thereafter. The Working Group noted that any projects within the Action Plan would need to be delivered within the Social Cohesion budget previously agreed by Council, in addition to any associated external funding that may be secured with the approval of the Community & Communications Committee.

10/25

Date of Next Meeting

20 January 2026, 6:30pm

HERITAGE, ARTS & CULTURE ACTION PLAN

Developed in response to resident feedback to the 2025/26 Annual Consultation

Q5 How do you think local heritage, culture and arts can be better promoted in the community?

ANSWER CHOICES		RESPONSES
Highlight historical landmarks and cultural sites	38.98%	138
Projects that reflect the community's heritage and culture	28.25%	100
Social media and websites to promote local heritage, culture and arts	32.77%	116
TOTAL		354

Action/Task	Who by	Update	Status
Refresh signage on points of interest with the CPCC area, originally installed by MKDC			
Identify sites in Willen and Woolstone	Cllr Dixon	Willen information board near the pond, needs refurbishment	
Obtain old photos of the area – e.g. Oldbrook Green and display			
Look at possibility of displaying in Cricketers Pub	Cllr McCafferty		
Points of interest to have plaques/QR codes to link to website information			
Develop area on website to increase information about local information, history and heritage			
Develop Heritage Trail for area	Cllr Petchey	Cllr Petchey to source and share MK Heritage Map Investigate National Library of Scotland OS resource with overlay to see what was where your house is now Cllr Petchey to put together a Trail	Timescale Q2 26/27

Q6 What new heritage, culture and arts initiatives would you like to see introduced in the community

1. Community Events and Festivals:

- Local Festivals, food markets etc (#2)
- More festivals and better promotion of them (#26)
- Free music festivals with local artists (#84)
- Music, community involvement, festival, food & dancing etc (#90)
- Cross cultural food festivals, including arts, crafts and music (#40)
- Social, music, food events to highlight projects and inform of new projects (#73)
- Local Bandstand and activities at weekends (#13)
- Bandstand on Oldbrook Green for local artists/acts (#66)
- Really local music/entertainment venue (#79)
- Music events Educational, diversity events (#1)

Action/Task	Who by	Update	Status
CPCC Hub Opening event to incorporate food and music Seek out input from those involved in the Fishermead 50 events to contribute			
Hold Cultural events at the Hub and encourage residents to attend in their traditional dress and share food and stories			
Encourage Councillors to work together to deliver events in their wards to engage with residents.			
Hold talks and exhibitions about local history. Invite MK Archivist to deliver a talk			
Investigate links with MK Gallery to enable residents to visit, and the Gallery to engage with our community			
Develop a range of Arts projects in the CPCC area, using the Hub as a gallery to display the creations made by residents.			
Support events in the CPCC area e.g. Willen Fun Day			

2. Historical Awareness:

- History of the area (#5, #6)
- More information on the history around Willen Church (#9)
- History of Woolstone (Exhibition, social media campaign) (#15)
- Reflecting MK's history, birth & directories (#16)
- Create a CPCC heritage trail, inc. MKDC Housing & Local Landmarks (#14)
- The history of Willen both as a village and its historic Robert Hooke Church (#34)
- Awareness of Historical cultures and background of Milton Keynes (#52)
- How the change from rural to an urban community happened, showing developments over the past 50 - 60 years (#53)
- Emphasise the industrial achievements more (#93)
- Information boards at historical points (#31, #72)
- The history of how Fishermead was built (#44)
- History of Milton Keynes, the planting and poetry of Milton Keynes (#29)
- Info board - history of the 2 Woolstones (#82)
- In Oldbrook, Street names were named after cricket players (#28)
- Community Arts and promoting Historical assets (#43)

Action/Task	Who by	Update	Status
Review and improve information on the CPCC website and add update/add photos			
Highlight events in our area and share information on our social media channels			
Share information about Willen Church opening times			
Share information about and be an active part of the Heritage Open Day programme			
Connect with MK Forum to request a repeat of the Fishermead walk-about guided tour & talk			

3. Art and Craft Initiatives:

- Crafting sessions at Community Hub Music events Educational, diversity events (#1)
- More murals sculptures and community art workshops to brighten up the community (#3)
- Art projects centred on protection of our environment & nature (#10)
- Sculpture Trail (#17)
- More art exhibitions, sculptures (#39)
- Murals, Street Art, Portraits/photography, Art & Craft workshops Mapping on the Community (#42)
- Pottery and sculpture events to promote the Gallery (#59)
- Courses for Art 16+ Organised walks (#20)
- The new building on Springfield could be a great venue for local artists (#77)
- Community Arts (#43)

Action/Task	Who by	Update	Status
Deliver sessions for residents with MK Arts Centre If successful, look to provide further sessions evenings and daytime	Officers	Sessions booked for October 2025	
Offer a range of crafts for children and adults at our events	Officers/ Cllr Dixon		
Share information about other events and activities being held locally			
Provide opportunities to offer art initiatives for older children and teenagers including graffiti art			
Collate ideas for a permanent art installation at the Hub which reflects and incorporates all Wards of the CPCC area.			
Make connections with Art for Health			
Consider ideas for the display of art/photography etc at the CPCC Hub, using corridor wall space			
See out opportunities to use the Chamber as a pop-up/temporary Gallery/Exhibition space for local artists			

4. Youth and Elderly Engagement:

- Provision for youths (#18)
- Youth Clubs, City Children's Farm, Coffee House for elderly to gather to play games, cards, read, quizzes (#21, #22)
- Projects that further involve youths and older people with possible career applications (#45)
- More activities for the elderly (meeting, social, art groups etc) (#32)
- Educational projects for the younger generation (#24)
- MK Museum trips for Schools (#56)
- Youth Club activities for younger people (#84)
- Anything involving children (#75)
- We need more for the young teenagers growing up in the community (#98)

Action/Task	Who by	Update	Status
Deliver a youth club within the CPCC area		Budget already allocated. Consider success of MK Safety Centre Youth Club before deciding on age group and location for new Youth Club	
Consider the feasibility of delivering a homework club			
Launch at daytime social group at the Hub			

5. Environmental and Community Wellbeing:

- Environmental awareness (#4)
- Community projects to promote & encourage wellbeing of our Green Spaces (#41)
- Community get-togethers. Share different stories about cultures etc (#54)
- Community food growing space, involving local schools (#83)
- Projects that support cooking and eating together (#60)
- Allotment patch on the green for a Community allotment (#88)
- Financial family events (#37)
- Guided weekend walks with dogs (#38)
- Arrange tours around the various sites (#36)
- Promote neighbourhood cohesion, develop digital footprint (#95)
- Pride in streets/neighbourhoods. Garden awards/better parking (#65)
- Art projects centred on protection of our environment & nature (#10)
- Organised walks (#20)
- Garden workshops (#67)
- Bring people together over a cup of tea to discuss above, it mental health (#87)

Action/Task	Who by	Update	Status
Community Gardens: Continue to support the Forest Garden in Fishermead advertising the need for volunteers Continue to support the Community Garden in Fishermead advertising the need for volunteers Support residents to develop a Community Garden in Springfield	Cllr Adura		
Investigate the feasibility of delivering a CPCC Fun Run			
Deliver a Nature Themed Event as part of October Half Term activities			
Establish organised walking sessions from/to the Hub			

Organise a summer Cultural Event to share food, stories, traditional dress, music and entertainment			
Support initiatives within the Community looking to increase its multi-cultural offer e.g. food options at community cafes			
Deliver regular coffee mornings, social sessions for targeted groups to meet up and make connections. Where appropriate using these events for fundraising to support local causes. e.g. veterans, mental health (C2C/Man Cave), Willen Hospice			

6. Sharing different cultures:

- Local newspaper and website to see Cultural Events (#8)
- British Culture (#33)
- British History Week (#76)
- Musical Art in African Heritage (#58)
- Projects that include race and religions (#51)
- Share different stories about cultures etc (#54)
- Getting people of different cultures together (#46)
- One that incorporates all of the cultures, backgrounds and ethnicities (#71)

Action/Task	Who by	Update	Status
Organise a summer Cultural Event to share food, stories, traditional dress, music and entertainment			
Support initiatives within the Community looking to increase its multi-cultural offer e.g. food options at community cafes			
Share information about and be an active part of Black History Week events			
Support organisations to deliver cultural music programmes for our residents, where they can learn and engage with a range of initiatives			

7. Support for Willen Church:

- I support plans to preserve Willen Church and to build it an amenities building a.k.a. Hooke Project (#12)
- Better facilities at Willen Church (#25)
- Support for developing Willen Church (#50)
- I am part of the Hooke Heritage Project (#23)

Action/Task	Who by	Update	Status
Share information about events and open days at Willen Church			
Share information about events relating to the Hooke Heritage Project development			

8. Communication

- All these facilities should be on the MK City Council Website (#94)
- Getting more support (#62)
- Bring people together over a cup of tea to discuss above, it mental health (#87)

Action/Task	Who by	Update	Status
Continue to update and review content on the CPCC website			
Use CPCC social media channels to share information, events and opportunities in the local area that may be of interest to our residents			

BUDGET REQUEST FORM

COMMITTEE PROJECTS FOR 2026/27, 2027/28, 2028/29, 2029/30 & 2030/31

Committees must: (1) Complete one form per project

(2) Prioritise their projects in order of importance

Committee Name: Community & Communications

Project Title: Community Wellbeing Programme

Does this project deliver on the budget spending priorities as identified by residents in the Budget/Precept Level Consultation? Yes No *(tick one)*

Project Year: *(tick all applicable)*

2026/27 x 2027/28 x 2028/29 x 2029/30 x 2030/31 x

Project Location: *(tick all applicable)*

Fishermead x Oldbrook x Springfield x Willen x Woolstone x

Start Date: April 2026 **Duration of Project:** 5 years (with review after 1st year)

Give a brief description of project proposal for the next 5 years, commencing 2025/26 and the benefit to CPCC. Attach further information sheets if required.

To extend the current wellbeing programme for residents to include new activities, opportunities and experiences, delivered in locations around the CPCC area to include, but not limited to;

Yoga for Health programmes and beginner yoga classes to enable continue their practice

Sound Healing & guided meditation

Art & craft sessions/clubs/experiences encouraging mindfulness

Mind your Mind programmes – Dementia Prevention

Dance / exercise classes

Working with partners to deliver a varied programme and accessing a range of funding opportunities

Please list a breakdown of expenditure for the project for which you are applying, this may include contractor costs, materials costs, venue hire, advertising/publicity, etc

For multi-year projects, please break down costs per year.

CPCC Staff time – will your project involve staff time YES / NO

If YES, how many hours -

Item	Detail	Cost £	Quotes Enclosed Yes / No
Yoga for Health	10 week programme offered annually	£1500	
Yoga Classes	Weekly classes (subsidised by CPCC with participants paying £3-£5 per class)	£50 per class	
Sound Healing & Guided Meditation	Monthly/Quarterly session Approx. 20 participants per session (subsidised by CPCC with participants paying £5-£10 per session)	£300 per session	
Arts & Craft Sessions	MK Arts sessions 'On the Road' 3 sessions per programme – delivered twice a year at different locations around the CPCC area	£500 per programme + venue hire	
Arts & Craft Sessions	Commissioning of adhoc art/craft sessions	TBA + venue hire	
Mind your Mind - Dementia Prevention	Repeat programme once a year	£240 per session	
Dance/Exercise Classes	Weekly classes (subsidised by CPCC with participants paying £3-£5 per class)	£30-50 per class + venue hire	

Total Cost of Project: £5500 (estimated, as the actual cost of the subsidised classes will vary)

CPCC Funding Required: £5500

External Funding if Required: £ External Funding to be sought to support project costs where possible

Completed forms to be submitted to the RFO as soon as possible but no later than Friday 31 October 2025.

Project approved/not approved by Committee for Council consideration

Date:..... **Minute No:**

** Project Proposals are not required if there is an existing budget cost code – all cost codes will be reviewed as part of the annual Council budget process.

For Committee use only, all approved proposals require prioritisation

Priority of (eg Priority 1 of 4)