



CPCC Community Hub

Springfield Boulevard

Springfield

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**Meeting of the**

**COMMUNITY & COMMUNICATIONS COMMITTEE**

**AGENDA**

**Tuesday 24 February 2026**

**6:30pm**

**CPCC Community Hub, Springfield Boulevard, Springfield**

Committee Members:

Cllr L Adura

Cllr O Cole

Cllr V Dixon

Cllr J Howard

Cllr K Kavarana (Chair)

Cllr D Kendrick

Cllr B Macharia

Cllr F Mangan

Cllr R McCafferty

Cllr J Messant

Cllr M Petchey

## **MEETING PROTOCOL**

**In order to facilitate the smooth running of meetings, members are asked to respect the following protocol:**

- If a member arrives once the meeting has started, they will enter as quietly as possible and take a seat within the public area until invited forward by the Chair. This is to avoid disruption during the discussion of agenda items.
  
- All those present are asked to turn their mobile devices off or place into silent mode.
  
- Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted. A person may not orally report or comment about a meeting as it takes place if they are present at the meeting of a community council or its committees but otherwise may:
  - a) Film, photograph or make an audio recording of a meeting;
  
  - b) use any other means for enabling persons not present to see or hear proceedings at a meeting of CPCC as it takes place or later.
  
  - c) Report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

The Chair may stop the meeting and ask the person to leave the meeting if they feel there has been a breach of the above protocol.

## **IN CASE OF EMERGENCY**

In the event of a fire use the nearest exit to evacuate the building.

Proceed to the designated fire assembly point which is located on the patio area adjacent to the pedestrian entrance and await instructions from emergency personnel.

# AGENDA

## 1. To Receive

Apologies for Absence  
Declarations of Interest

## 2. Minutes of the previous meeting

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The Committee are invited to approve the minutes of the meeting held 27 January 2026, previously circulated and therefore taken as read.

## 3. Public Involvement – Deputations, Petitions and Questions

Members of the public may make representations in respect of the business on the agenda.

## 4. Community Projects - Programme & Priorities 2025/26

### i. New Applications for free use of CPCC Community Spaces

Committee are invited to note the outcome of the following free use applications received since the last meeting.

- a. Mind your Mind Social Group – awarded free use of room at CPCC Community Hub for a monthly meet up of workshop participants.
- b. MK Neighbourhood Watch – awarded free use of the Chamber to hold their AGM in September.
- c. MKCC Highways – awarded free use of the Chamber to hold their bi-monthly Parish Liaison meetings.

### ii. School Holiday Activities

#### a. February Half Term

Committee are invited to receive a verbal update on the activities held w/c 16/02/2026

#### b. Easter Holiday

Committee are invited to consider ideas for activities to be held during the Easter Holidays, including hosting an Easter Egg Hunt at the Hub.

#### c. May Half Term

Committee are invited to consider ideas for activities to be held during the May Half Term Holiday, including the opportunity to host Cycle Saviours to deliver a Dr Bike Service for 2 hours at a cost of £200 plus cost of small parts/spares.

#### d. Summer Holidays

Committee are invited to consider ideas for activities to be held during the Summer Holidays, including whether to commission MK Play Association to hold play sessions this year at the increased cost of £546 (2 hrs), £1092 (5 hour Fun Day) or £1092 (3 hr Teen).

iii. **Sound Healing**

Committee are invited to note the success of the Sound Healing sessions held at the Hub for CPCC residents. Feedback from participants was very positive and requests were received to hold more sessions like this in the future. Committee are invited to determine next steps.

iv. **Seated Exercise**

- a. Committee are invited to note that the seated exercise sessions held at Trinity Centre in Fishermead have failed to attract enough participants to sustain the class. With the instructor having to temporarily withdraw from taking the class for health reasons, the last session was held on 13 February. Committee are invited to consider relocating the class to another estate when the instructor returns in approximately 6 weeks.
- b. Committee are invited to consider raising the suggested contribution for all seated exercise classes from £3 to £4 per person from 1 April 2026.

v. **Dance Fitness at the Hub**

Committee is invited to note that attendance numbers at the Dance Fitness classes has been poor. Committee are invited to authorise the Committee Clerk to stop the classes from 11 March should the recent advertising not lead to a significant increase in the numbers attending.

vi. **Yoga Classes**

Committee are invited to note that the yoga classes are going well with the number of people attending steadily increasing. Committee are invited to consider raising the suggested contribution from £4 to £5 per person from 1 April 2026.

**5. Heritage, Arts & Culture Action Plan**

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Committee are invited to note that the final meeting of the Heritage, Arts & Culture Working Group was inquorate. Committee are therefore invited to complete the outstanding tasks relating to the completion and implementation of the Action Plan;

- i. Prioritise the actions
- ii. set timescales for their delivery

Going forwards, the Action Plan will be managed as a substantive Community & Communications Committee agenda item.

**6. Homeground**

- i. Committee are invited to consider any feedback received following the publication of the February edition of the magazine.
- ii. Committee is invited to contribute ideas for the content for the May edition of Homeground magazine.

**7. Date of Next Meeting**

Tuesday 28 April 2026

**Minutes of the Community & Communications Committee  
held on Tuesday 27 January 2026  
commencing at 6.30pm  
at the CPCC Community Hub, Springfield Boulevard, Springfield**

**This meeting was open to the Public**

**Members Present**

Cllr O Cole	Cllr V Dixon
Cllr K Kavarana (Chair)	Cllr D Kendrick
Cllr B Macharia	Cllr F Mangan
Cllr R McCafferty	Cllr J Messent (arrived at 18:40)
Cllr M Petchey	

**In attendance**

T Jones, Community Officer/Committee Clerk

**40/25**

**Apologies for Absence**

Cllr J Howard – personal commitment

**41/25**

**Declarations of Interest**

None

**42/25**

**Minutes of the previous meeting**

The minutes of the meeting held 25 November 2025, having been previously circulated were approved as a correct record and signed by the Chair.

**43/25**

**Public Involvement – Deputations, Petitions and Questions**

None

**44/25 Grants**

i. **St Marks Meals** (Grant Application 018/25-26/Sect 137)

Committee considered an application from St Marks Meals for £1000.00 towards the supply of family meal boxes for distribution via schools, family centres etc.

Committee resolved to make a recommendation to Council that the grant be awarded in full.

ii. **The Hooke Heritage Project** (Grant Application 009/25-26/Sect 137)

Committee noted that the Hooke Heritage Project has had to make changes to its project and as a result has returned the grant of £1000 awarded to them. Once the new project scope has been agreed, the organisation will submit a new application for consideration.

**45/25 Community Projects - Programme & Priorities 2025/26**

i. **New Applications for free use of CPCC Community Spaces**

Committee noted the outcome of the following free use applications received since the last meeting.

- a. Orchard Academy – awarded free use of room at CPCC Community Hub for a family meeting.

ii. **Review of Free Use of CPCC Community Spaces**

Committee reviewed the following Free Use of CPCC Community Spaces and considered extending the approved period of use for a further 6 months.

- a. Springfield Craft Club – monthly 2<sup>nd</sup> Saturday of the month, 2-4pm – venue tbc. Please see report on the impact of the sessions to date. **Report C&C/005/25**

Committee resolved to extend the period of free use for a further 6 months.

iii. **Review of Christmas Events**

Committee received a verbal report from the Committee Clerk about the Fayre & Fishermead Santa Sleigh Tour held over the Christmas period. Having noted that both events had been a success, Committee discussed the learning points and made suggestions for possible changes for future events.

Cllr Messent arrived during the course of this item.

iv. **Youth Provision**

Committee noted that the Committee Clerk is continuing to investigate potential opportunities to provide youth provision in the CPCC area. Committee received a verbal update from the Committee Clerk on the progress made so far and then discussed a number of ideas put forward by members. Committee resolved that in the first instance, the Committee Clerk should obtain proposals and quotations from local organisations that can undertake a research project on our behalf, to find out from young people (year 6 upwards) what the priorities are for youth provision in our area and determine what can be delivered within the scope of the approved youth provision budget.

v. **MK Arts Centre**

- i. On The Road Project - Committee noted that following the success of the sessions held in Springfield in October 2025, MK Arts Centre have offered CPCC the opportunity to be part of the On the Road project again. The sessions will be held in April, with 3 artist led sessions provided over consecutive weeks, for our residents to participate in a range of art styles. The cost for which falls within the previously approved Community Wellbeing Programme budget. The dates and venue are to be finalised. Woolstone Community Centre have kindly offered the use of their hall free of charge if we can identify a suitable timeslot that is available to hold the sessions.

ii. MK Community Foundation partner project – Committee noted that MK Arts Centre are working to submit an application for funding to MKCF for a new community-based art provision project as a development of the On The Road Project. CPCC will be identified as a delivery partner within the application. Should the funding application be successful, this will put CPCC along with a small number of other parish/community councils, at the forefront of the delivery of the project which will cross parish boundaries giving our residents more opportunities to get involved with and try out a wide range of art & craft styles.

vi. **New Activities at the Hub**

Committee noted that a new Dance Fitness class for adults is being held on a Wednesday morning 10-11am. Participants are being asked to contribute £4 towards the cost of providing the session, which is being facilitated by UDOIT Dance Foundation.

Committee noted that there had been a lot of feedback from local residents asking for activities to be provided in the evenings.

Committee resolved to make a recommendation to Council that it considers providing the required resourcing so that the community programme can be extended to offer evening sessions to our residents.

**46/25 Homeground**

- i. Committee noted that the February edition of Homeground magazine has been delayed with distribution being put back by 1 week to 16 February. The magazine proof will be shared with Members by email on Friday 30 January with any comments required by Monday 2 February.

**47/25 Date of Next Meeting**

Tuesday 24 February 2026

Committee recorded a vote of thanks to the Committee Clerk for all the work that has gone into delivering the Community Programme since opening the CPCC Community Hub.



# HERITAGE, ARTS & CULTURE ACTION PLAN

Developed in response to resident feedback to the 2025/26 Annual Consultation

**Q5 How do you think local heritage, culture and arts can be better promoted in the community?**

ANSWER CHOICES		RESPONSES
Highlight historical landmarks and cultural sites	38.98%	138
Projects that reflect the community's heritage and culture	28.25%	100
Social media and websites to promote local heritage, culture and arts	32.77%	116
<b>TOTAL</b>		<b>354</b>

Action/Task	Who by	Update	Timescale	Priority
Refresh signage on points of interest with the CPCC area, originally installed by MKDC				
Identify sites in Willen and Woolstone	Cllr Dixon	Willen information board near the pond, needs refurbishment		
Obtain old photos of the area – e.g. Oldbrook Green and display				
Look at possibility of displaying in Cricketers Pub	Cllr McCafferty			
Points of interest to have plaques/QR codes to link to website information				
Develop area on website to increase information about local information, history and heritage				
Develop Heritage Trail for area	Cllr Petchey	Cllr Petchey to source and share MK Heritage Map  Investigate National Library of Scotland OS resource with overlay to see what was where your house is now  Cllr Petchey to put together a Trail	Timescale Q2 26/27	

## Q6 What new heritage, culture and arts initiatives would you like to see introduced in the community

### 1. Community Events and Festivals:

- Local Festivals, food markets etc (#2)
- More festivals and better promotion of them (#26)
- Free music festivals with local artists (#84)
- Music, community involvement, festival, food & dancing etc (#90)
- Cross cultural food festivals, including arts, crafts and music (#40)
- Social, music, food events to highlight projects and inform of new projects (#73)
- Local Bandstand and activities at weekends (#13)
- Bandstand on Oldbrook Green for local artists/acts (#66)
- Really local music/entertainment venue (#79)
- Music events Educational, diversity events (#1)

Action/Task	Who by	Update	Timescale	Priority
CPCC Hub Opening event to incorporate food and music Seek out input from those involved in the Fishermead 50 events to contribute				
Hold Cultural events at the Hub and encourage residents to attend in their traditional dress and share food and stories				
Encourage Councillors to work together to deliver events in their wards to engage with residents.				
Hold talks and exhibitions about local history. Invite MK Archivist to deliver a talk				
Investigate links with MK Gallery to enable residents to visit, and the Gallery to engage with our community				
Develop a range of Arts projects in the CPCC area, using the Hub as a gallery to display the creations made by residents.				
Support events in the CPCC area e.g. Willen Fun Day				

## 2. Historical Awareness:

- History of the area (#5, #6)
- More information on the history around Willen Church (#9)
- History of Woolstone (Exhibition, social media campaign) (#15)
- Reflecting MK's history, birth & directories (#16)
- Create a CPCC heritage trail, inc. MKDC Housing & Local Landmarks (#14)
- The history of Willen both as a village and its historic Robert Hooke Church (#34)
- Awareness of Historical cultures and background of Milton Keynes (#52)
- How the change from rural to an urban community happened, showing developments over the past 50 - 60 years (#53)
- Emphasise the industrial achievements more (#93)
- Information boards at historical points (#31, #72)
- The history of how Fishermead was built (#44)
- History of Milton Keynes, the planting and poetry of Milton Keynes (#29)
- Info board - history of the 2 Woolstones (#82)
- In Oldbrook, Street names were named after cricket players (#28)
- Community Arts and promoting Historical assets (#43)

Action/Task	Who by	Update	Timescale	Priority
Review and improve information on the CPCC website and add update/add photos				
Highlight events in our area and share information on our social media channels				
Share information about Willen Church opening times				
Share information about and be an active part of the Heritage Open Day programme				
Connect with MK Forum to request a repeat of the Fishermead walk-about guided tour & talk				

### 3. Art and Craft Initiatives:

- Crafting sessions at Community Hub Music events Educational, diversity events (#1)
- More murals sculptures and community art workshops to brighten up the community (#3)
- Art projects centred on protection of our environment & nature (#10)
- Sculpture Trail (#17)
- More art exhibitions, sculptures (#39)
- Murals, Street Art, Portraits/photography, Art & Craft workshops Mapping on the Community (#42)
- Pottery and sculpture events to promote the Gallery (#59)
- Courses for Art 16+ Organised walks (#20)
- The new building on Springfield could be a great venue for local artists (#77)
- Community Arts (#43)

Action/Task	Who by	Update	Timeline	Priority
Deliver sessions for residents with MK Arts Centre If successful, look to provide further sessions evenings and daytime	Officers	Sessions booked for October 2025		
Offer a range of crafts for children and adults at our events	Officers/ Cllr Dixon			
Share information about other events and activities being held locally				
Provide opportunities to offer art initiatives for older children and teenagers including graffiti art				
Collate ideas for a permanent art installation at the Hub which reflects and incorporates all Wards of the CPCC area.				
Make connections with Art for Health				
Consider ideas for the display of art/photography etc at the CPCC Hub, using corridor wall space				
See out opportunities to use the Chamber as a pop-up/temporary Gallery/Exhibition space for local artists				

#### 4. Youth and Elderly Engagement:

- Provision for youths (#18)
- Youth Clubs, City Children's Farm, Coffee House for elderly to gather to play games, cards, read, quizzes (#21, #22)
- Projects that further involve youths and older people with possible career applications (#45)
- More activities for the elderly (meeting, social, art groups etc) (#32)
- Educational projects for the younger generation (#24)
- MK Museum trips for Schools (#56)
- Youth Club activities for younger people (#84)
- Anything involving children (#75)
- We need more for the young teenagers growing up in the community (#98)

Action/Task	Who by	Update	Timeline	Priority
Deliver a youth club within the CPCC area		Budget already allocated. Consider success of MK Safety Centre Youth Club before deciding on age group and location for new Youth Club		
Consider the feasibility of delivering a homework club				
Launch at daytime social group at the Hub				

## 5. Environmental and Community Wellbeing:

- Environmental awareness (#4)
- Community projects to promote & encourage wellbeing of our Green Spaces (#41)
- Community get-togethers. Share different stories about cultures etc (#54)
- Community food growing space, involving local schools (#83)
- Projects that support cooking and eating together (#60)
- Allotment patch on the green for a Community allotment (#88)
- Financial family events (#37)
- Guided weekend walks with dogs (#38)
- Arrange tours around the various sites (#36)
- Promote neighbourhood cohesion, develop digital footprint (#95)
- Pride in streets/neighbourhoods. Garden awards/better parking (#65)
- Art projects centred on protection of our environment & nature (#10)
- Organised walks (#20)
- Garden workshops (#67)
- Bring people together over a cup of tea to discuss above, it mental health (#87)

Action/Task	Who by	Update	Timeline	Priority
<p><b>Community Gardens:</b></p> <p>Continue to support the Forest Garden in Fishermead advertising the need for volunteers</p> <p>Continue to support the Community Garden in Fishermead advertising the need for volunteers</p> <p>Support residents to develop a Community Garden in Springfield</p>	Cllr Adura			
Investigate the feasibility of delivering a CPCC Fun Run				
Deliver a Nature Themed Event as part of October Half Term activities				
Establish organised walking sessions from/to the Hub				
Organise a summer Cultural Event to share food, stories, traditional dress, music and entertainment				
Support initiatives within the Community looking to increase its multi-cultural offer e.g. food options at community cafes				
Deliver regular coffee mornings, social sessions for targeted groups to meet up and make connections. Where appropriate using these events for fundraising to support local causes. e.g. veterans, mental health (C2C/Man Cave), Willen Hospice				

## 6. Sharing different cultures:

- Local newspaper and website to see Cultural Events (#8)
- British Culture (#33)
- British History Week (#76)
- Musical Art in African Heritage (#58)
- Projects that include race and religions (#51)
- Share different stories about cultures etc (#54)
- Getting people of different cultures together (#46)
- One that incorporates all of the cultures, backgrounds and ethnicities (#71)

Action/Task	Who by	Update	Timeline	Priority
Organise a summer Cultural Event to share food, stories, traditional dress, music and entertainment				
Support initiatives within the Community looking to increase its multi-cultural offer e.g. food options at community cafes				
Share information about and be an active part of Black History Week events				
Support organisations to deliver cultural music programmes for our residents, where they can learn and engage with a range of initiatives				

## 7. Support for Willen Church:

- I support plans to preserve Willen Church and to build it an amenities building a.k.a. Hooke Project (#12)
- Better facilities at Willen Church (#25)
- Support for developing Willen Church (#50)
- I am part of the Hooke Heritage Project (#23)

Action/Task	Who by	Update	Timeline	Priority
Share information about events and open days at Willen Church				
Share information about events relating to the Hooke Heritage Project development				

## 8. Communication

- All these facilities should be on the MK City Council Website (#94)
- Getting more support (#62)
- Bring people together over a cup of tea to discuss above, it mental health (#87)

Action/Task	Who by	Update	Timeline	Priority
Continue to update and review content on the CPCC website				
Use CPCC social media channels to share information, events and opportunities in the local area that may be of interest to our residents				