

YOU ARE HEREBY SUMMONED TO A MEETING OF COUNCIL

to be held at the

CPCC Community Hub, Springfield Boulevard, Springfield

Tuesday 17 June 2025 at 7.30pm

AGENDA

Members

Cllr L Adura
Cllr B Barton
Cllr O Cole
Cllr V Dixon
Cllr R Golding (Vice Chair)
Cllr B Greenwood (Chair)
Cllr P Halton-Davis
Cllr J Hearnshaw
Cllr J Howard

Cllr H Kakei
Cllr K Kavarana
Cllr D Kendrick
Cllr K Kent
Cllr B Macharia
Cllr F Mangan
Cllr R McCafferty
Cllr D Pafford
Cllr M Petchey

MEETING PROTOCOL

In order to facilitate the smooth running of meetings, members are asked to respect the following protocol:

- If a member arrives once the meeting has started, they will enter as quietly as possible and take a seat within the public area until invited forward by the Chair. This is to avoid disruption during the discussion of agenda items.
- All those present are asked to turn their mobile devices off or place into silent mode.
- Photographing, recording, broadcasting or transmitting the proceedings of a meeting by any means is permitted. A person may not orally report or comment about a meeting as it takes place if they are present at the meeting of a community council or its committees but otherwise may:
 - a) Film, photograph or make an audio recording of a meeting;
 - b) use any other means for enabling persons not present to see or hear proceedings at a meeting of CPCC as it takes place or later.
 - c) Report or comment on the proceedings in writing during or after a meeting or orally report or comment after the meeting.

The Chair may stop the meeting and ask the person to leave the meeting if they feel there has been a breach of the above protocol.

IN CASE OF EMERGENCY

In the event of a fire use the nearest exit to evacuate the building.

Proceed to the designated fire assembly point which is located on the patio area adjacent to the pedestrian entrance and await instructions from emergency personnel.

AGENDA

- 1. To receive:**
Apologies for Absence
Declarations of Interest
- 2. To approve the minutes of the Annual Meeting of Council held on 20 May 2025, previously circulated and therefore taken as read.** *Page 7*
- 3. To approve the minutes of the meeting of Council held on 20 May 2025, previously circulated and therefore taken as read.** *Page 13*
- 4. Public Involvement – Deputations, Petitions and Questions**
Members of the public may make representations in respect of the business on the agenda.
- 5. Chair’s Report**
Council is invited to receive a verbal report from the Chair.
- 6. Clerk’s Report**
Council is invited to receive a verbal report from the Clerk.
- 7. Ward Member Reports**
 - i. Council is invited to receive any verbal Ward Member Reports.
 - ii. Council is invited to note that no written reports have been received.
- 8. To receive draft minutes (including recommendations) from Committees. Any Member questions arising from matters detailed in the minutes to be raised under the relevant Committee**
 - a. Minutes of the Planning, Infrastructure & Transport Committee**
Chair: Cllr B Greenwood *Page 17*
Council is invited to receive the minutes with 1 item (i) to ratify
 - i. Draft Minute 10/25 MKCC – Community Infrastructure Fund 2026/27 (Council Min 220/24)**
Committee noted that no project suggestions have been received by the Committee Clerk.
Committee should be aware that a maximum of 3 applications can be submitted to MKCC, with successful awards typically being less than £10,000. Committee are invited to discuss any project ideas to be put forward to Council for determination, with the deadline for applications to MKCC being 31 August 2025.

Committee resolved to put forward the following suggestions;

- Installation of bollards on the path by Fishermead Medical Centre
- Speed Indicator Devices, at locations to be determined

b. Minutes of the Finance, Administration & Policy Committee

Chair: Cllr B Barton

Page 23

Council is invited to receive the minutes with 1 item (i) to adopt

i. Draft Minute 07/25 Community Council Asset Register **Page 25**

Committee reviewed the updated Asset Register and resolved to make a recommendation to Council to adopt the updated Asset Register.

c. Minutes of the Estates Committee

Page 31

Chair: Cllr R Golding

Council is invited to receive the minutes.

9. Licensing and Planning Applications

Page 33

Due to submission deadlines, Council is invited to consider and comment on the proposed licensing and planning applications:

i. Application ref: PLN/2025/1121

Part single and part two storey rear extension following demolition of existing conservatory and new window to side elevation at 18 BENTALL CLOSE, WILLEN, MILTON KEYNES MK15 9HB

10. Boundary Commission Ward Boundary Review - Final Recommendations

The final recommendations of the Ward Boundary Review have been published. A draft order will be laid before Parliament; the order will provide new electoral arrangements to be implemented at the local elections in 2026. The new arrangements will see Campbell Park Community Council area covered by 3 City Council Wards instead of 4: Campbell Park & Willen, Central Milton Keynes, and Woughton & Fishermead.

11. Community Governance and Polling District and Places Review

Milton Keynes City Council (MKCC) will shortly commence formal reviews of local Community Governance, and Polling Districts and Places arrangements.

Community governance refers to the electoral arrangements of Local Councils, including their boundaries, numbers of Councillors and wards etc. Polling districts are how electors are grouped together to vote, whilst polling places are the buildings allocated to polling districts for voting.

Draft proposals will be considered by MKCC in June before a formal consultation over the summer. The proposals do not include any changes in the Community Governance or Polling district and Places arrangements for the Community

Council area. Final decisions will be made in the autumn so they can be reflected in new electoral registers published on 1 December 2025.

12. Member's Item – 1 Pencarrow Place Community Asset Transfer to the Community Council

Council is invited to consider the following motion as proposed by Cllr Pafford:
That the Community Council acquire 1 Pencarrow Place from Milton Keynes City Council through a community asset transfer for use by Springfield Initiative Youth Club (and other community groups).

13. 1 Pencarrow Place – End of Lease/Dilapidations

Committee is invited to receive a verbal update from the Clerk on the progression of this item, including receipt of the dilapidations schedule and an extension of the lease period – delegated responsibility for the task has been given to the Chair and Vice Chair of Council in conjunction with the Clerk to Council.

14. Community Hub – Working Group Update

Council is invited to receive a verbal report from the Working Group on their progression of the Community Hub project, including the progression of the final account agreement and the opening of the Community Café.

15. Dates of Future Committee & Working Group Meetings

Personnel – 1 July at 6.30pm

Planning – 7 July at 6.30pm

Estates – 8 July at 6.30pm

Climate Emergency WG – 15 July at 6.30pm (followed by meeting of Council)

16. Date of Next Meeting

Tuesday 15 July 2025 at 7.30pm

BY ORDER OF THE COUNCIL

Dominic Warner

D Warner, Clerk to Council

12 June 2025



**Minutes of the Annual Meeting of Campbell Park Community Council
held on Tuesday 20 May 2025 at the
Oldbrook Centre, Oldbrook Boulevard, Oldbrook
commencing at 6.30pm**

This meeting was open to the public

Members Present

Cllr L Adura – 19.09
Cllr B Barton
Cllr V Dixon
Cllr R Golding
Cllr B Greenwood
Cllr J Hearnshaw
Cllr J Howard

Cllr K Kavarana
Cllr D Kendrick – 19.07
Cllr K Kent
Cllr B Macharia
Cllr R McCafferty
Cllr D Pafford

In Attendance

D Warner, Clerk to Council
P Sullivan, Deputy Clerk

01/25 Election of Chair to 19 May, 2026

Cllr Greenwood was proposed and seconded for the office of Chair of Council.

There being no other nominations, Cllr Greenwood was duly elected Chair of Council for the period to 19 May 2026.

02/25 Election of Vice Chair to 19 May, 2026

Cllr Golding was proposed and seconded for the office of Vice-Chair of Council.

There being no other nominations, Cllr Golding was duly elected Vice-Chair of Council for the period to 19 May 2026.

03/25 Signing of the Declaration of Acceptance of Office

Chair of Council, Cllr Greenwood signed the Declaration of Acceptance of Office.

Vice-Chair of Council, Cllr Golding signed the Declaration of Acceptance of Office.

- 04/25 Apologies for Absence**
Cllr O Cole – work commitment
Cllr P Halton-Davis – unwell
Cllr H Kakei – personal commitment
Cllr F Mangan – personal commitment
Cllr M Petchey – personal commitment
- 05/25 Members of the Public Present**
None
- 06/25 Minutes of the meeting of Council held on the 15 April 2025**
The minutes of the meeting, having been previously circulated were approved as a correct record and signed by the Chair.
- 07/25 To Receive Draft Minutes (including recommendations) from Committees. Any Member questions arising from matters detailed in the Minutes to be raised under the relevant Committee.**
- a. Minutes of the Community & Communications Committee**
Chair: Cllr K Kavarana
Council received the minutes and agreed to ratify 2 items (i, ii) and noted 1 item (iii)
- i. Draft Minute 70/24 (iv) Grants**
All People Active (Grant Application 004/24-25/Sect 137)
Committee considered an application from All People Active for £1000.00 towards the cost of delivering a Multi-Sport Youth Club in Springfield.
- Committee resolved to make a recommendation to Council that a grant of £1000 be awarded.
- Council resolved to award the grant as recommended.
- ii. Draft Minute 70/24 (v) Grants**
Yoga for Health Alliance (Grant Application 005/24-25/Sect 137)
Committee considered an application from Yoga for Health Alliance for £1000.00 towards the cost of delivering an event in Willen as part of International Yoga Day.
- Committee resolved to make a recommendation to Council that a grant of £500 be awarded.
- Council resolved to award the grant as recommended.
- iii. Draft Minute 73/24 (i) Homeground**
Committee noted that the schedule for the May edition of Homeground magazine has been changed to allow for the inclusion of up-to-date information relating to the CPCC Hub. The magazine will be distributed w/c 26 May 2025.

The magazine proof will be circulated to the Committee for comments w/c 5 May 2025.

Council noted the amended schedule.

b. Minutes of the Personnel Committee

Chair: Cllr K Kent

Council received the minutes.

08/25

Review of Council Standing Orders

Existing Council Standing Orders are derived from the NALC model template and have been customised and amended for use by Council. The Standing Orders were reviewed at the March 2025 meeting of the Finance, Administration and Policy Committee without amendment. NALC have subsequently published an updated model template which includes the following changes:

- Standing Order 14 has been updated to better reflect Code of Conduct requirements.
- Standing Order 18 has been updated further to recent changes to procurement legislation and to ensure consistency with model Financial Regulations.
- The language of the model has been updated in line with NALC policy and the Civility and Respect project.

Following a review, Council resolved to adopt the updated Standing Orders which had been amended in accordance with the above changes.

09/25

Review of Council Financial Regulations

Existing Council Financial Regulations are derived from the NALC model template and have been customised and amended for use by Council. The Financial Regulations were reviewed at the March 2025 meeting of the Finance, Administration and Policy Committee without amendment. NALC have subsequently published an updated model template which includes the following changes:

- Updates to the Procurement Act 2023 and The Procurement Regulation 2024
- The impact of the above update on Financial Regulations 5.4, 5.7 and 5.11

Following a review, Council resolved to adopt updated Financial Regulations which had been amended in accordance with the above changes.

10/25

Review of Councillor Code of Conduct

Following a review, Council resolved to re-adopt the Councillor Code of Conduct.

11/25

Civility & Respect

By CPCC signing up to the Civility and Respect Pledge (October 2022) we have demonstrated that our Council is committed to treating councillors, clerks,

employees, members of the public, representatives of partner organisations, and volunteers, with civility and respect in their role.

Council resolved to re-affirm its commitment to the Civility and Respect Pledge.

Councillor - Officer Protocol (adopted January 2023 as part of the NALC/SLCC Civility & Respect Project)

Council is invited to re-adopt the protocol; no amendments have been suggested to the current model by NALC/SLCC.

Council resolved to re-adopt the Councillor – Officer Protocol.

12/25

Annual Review of Bank Signatories

Council reviewed the current bank signatories and agreed the following:

- i. Unity Trust – the current signatories of Cllrs Barton, Golding, Greenwood & Kavarana be retained
- ii. CCLA Investment Management – the current signatories Cllrs Barton, Golding, Greenwood & Pafford be retained

13/25

Committee Structure and Scheme of Delegations (including Terms of Reference for committees)

To review the Council's Committee structure, delegation arrangements to Committees, Sub-Committees, Working Groups and Officers and terms of reference for Committees. The following amended Committee terms of reference are recommended for adoption by Council:

Draft Minute 71/24 (i) Heritage, Arts & Culture Working Group – Terms of Reference

Minute 64/24i

Further to the Committees decision to form a Working Group to consider the consultation responses received from residents relating to Heritage, Arts & Culture and to develop an Action Plan, Committee reviewed and approved the Terms of Reference for the working group.

Council resolved to adopt the terms of reference as presented.

Council resolved to retain its current Committee structure.

All remaining Committees and Working Groups have recommended that Council re-adopt their terms of reference without amendment.

Council resolved to re-adopt the remaining terms of reference as recommended.

14/25

Appointments to Committees / Appointment of Committee Chairs

Council is invited to appoint members to the Committees agreed within the Scheme of Delegations (Standing Order 4div applies) and then appoint a Chair of each Standing Committee (Standing Orders 4dvi)

Finance, Administration & Policy Committee:

Cllrs Barton, Golding, Kavarana, Kendrick, Kent, Mangan & Pafford

Cllr Barton was elected as Chair of the Committee to May 2026

Community & Communications Committee:

Cllrs Adura, Cole, Dixon, Halton-Davis, Howard, Kavarana, Kendrick, Macharia, Mangan, McCafferty & Petchey

Cllr Kavarana was elected as Chair of the Committee to May 2026

Personnel Committee:

Cllrs Cole, Golding, Greenwood, Kent, McCafferty, Mangan & Pafford

Cllr Kent was elected Chair of the Committee to May 2026

Planning, Infrastructure & Transport Committee:

Cllrs Dixon, Golding, Greenwood, Halton-Davis, Hearnshaw, Kavarana & Macharia

Cllr Greenwood was elected Chair of the Committee to May 2026

Estates Committee:

Cllrs Adura, Barton, Golding, Greenwood, Hearnshaw, Howard, Kendrick, Macharia, McCafferty, Pafford & Petchey

Cllr Golding was elected Chair of the Committee to May 2026

15/25

Review and adoption of Current Policies/Protocols

Having reviewed and considered the following policies, Council agreed to adopt the amendments as recommended.

Finance, Administration & Policy Committee

Draft Minute 57/24 (ii) Committee Policies Review- Investment Strategy

Committee resolved to make a recommendation for ratification by Council that on page 4 'HSBC and Metro Bank' be removed as these accounts are no longer in use. 'Unity Trust Bank Instant Access Account' should then be added in their place.

Councillors agreed to re-adopt all other policies/protocols without amendment, those then being reviewed at Committee in the next year.

- 16/25 Representation on or work with external bodies**
Council is invited to appoint / nominate members to the following external bodies and confirm arrangements for reporting back:
- MK Association of Local Councils – Cllrs Cole & Kent
MK Parishes Forum – Cllrs Cole & Greenwood (Cllr Kent substitute)
- Cllr Barton declared in interest in this item as Secretary of MK Association of Local Councils
- Cllr Kendrick arrived during this item
Cllr Adura arrived during this item
- 17/25 Asset Register**
Council noted that the Finance, Administration & Policy Committee will review the Asset Register at their next meeting, with the outcome reported for consideration at the June meeting of Council.
- 18/25 Confirmation of arrangements for insurance cover in respect of all insured risks**
Council reviewed and accepted the arrangements regarding the main Council insurance policy; separate arrangements are in place for motor vehicle and professional indemnity cover.
- 19/25 Council's Membership of Other Bodies for 2025-26**
Council resolved to renew its annual subscription to:
Buckinghamshire & Milton Keynes Association of Local Councils - £1421.19
National Association of Local Councils – £867.69
- 20/25 Register of Member Interests**
Members were reminded of their responsibility to submit their Register of Member Interests within 28 days of being elected. Members were further reminded of their responsibility to make an updated submission within 28 days of a change to their registered personal interests/a new personal interest.
- 21/25 Council/Committee Summons Options**
Members reviewed the method by which they receive summons to meetings and confirmed their preference for electronic or hard copy. Members were encouraged to give consideration to the recommendation from the Climate Emergency Working Group to reduce hard copies as per the CPCC Climate Action Plan
- 22/25 Setting the dates, times and place of ordinary meetings of Council and Committees for the year ahead**
Council considered and accepted the draft schedule of dates and times of Council and Committee meetings for 2025-2026

**Minutes of the meeting of Council held on
Tuesday 20 May 2025, 7.30pm
at the
Oldbrook Centre, Oldbrook Boulevard, Oldbrook**

This meeting was open to the public

Members Present

Cllr L Adura
Cllr B Barton
Cllr V Dixon
Cllr R Golding (Vice Chair)
Cllr B Greenwood (Chair)
Cllr J Hearnshaw
Cllr J Howard

Cllr K Kavarana
Cllr D Kendrick
Cllr K Kent
Cllr B Macharia
Cllr R McCafferty
Cllr D Pafford

In Attendance

D Warner, Clerk to Council
P Sullivan, Deputy Clerk

23/25

Apologies for Absence

Cllr O Cole – work commitment
Cllr P Halton-Davis - unwell
Cllr H Kakei – personal commitment
Cllr F Mangan – personal commitment
Cllr M Petchey – personal commitment

24/25

Declarations of Interest

None

25/25

Public Involvement – Deputations, Petitions and Questions

None

26/25

Chair's Report

Cllr Greenwood thanked members for returning him as Chair of Council for the forthcoming year and looked forward to the move over to the new Community Hub.

27/25

Clerk's Report

Council received a verbal report from the Clerk.

- BMKALC Conference is being held in Aylesbury on 16 June 2025 and 2 delegates from each council are invited to attend. Cllr Kent has offered to attend, please let Deputy Clerk know if you are interested.
- Following Cllr Kent's reporting of the defective soft play area on Oldbrook Green, Cllr Petchey took up the issue as an MKCC ward councillor and has been informed that the area has been inspected and their landscaping department will be carrying out levelling up and resurfacing works. No date has been confirmed.
- This meeting marks the end of the Oldbrook Centre as the Council's democratic home for more than 20 years, the space is now available for further community use.

28/25

Community Council Financial Accounts 2024-2025 Year End

Council received and agreed the accounts detailing the financial position of the Community Council as at 31 March 2025.

29/25

Community Council Internal Audit Report 2024-2025

Council received and agreed the internal audit report for the financial year 2024-2025 as presented by Auditing Solutions Ltd.

Cllr Barton wanted to place on record his thanks to the RFO and staff who have done 'sterling work' and commented that in his experience it is very rare to have a spotless audit report without any comment on a continuous basis.

30/25

Community Council Annual Return 2024-2025

Council considered, populated where applicable, and approved the Community Council Annual Return for 2024-2025, including:

- i. Annual Governance Statement 2024-2025 (Section 1)
Council considered the accounting statements in Section 1 of the 2024/25 Annual Return, answering yes to statements 1-8 and N/A to statement 9.
- ii. Accounting Statement 2024-2025 (Section 2)
Council considered and approved the figures entered in boxes 1-10, answering no in box 11a and N/A in box 11b.

The Clerk produced the original AGAR document previously signed and dated by the RFO and Internal Auditor. Clerk and Chair signed confirming all agreed assertions.

The Annual Return and all supporting documentation to be forwarded to the External Auditor for consideration.

- 31/25** **Transfer of funds between Council Bank Accounts** (Council minute 216/24 April 2025)
Further to the associated decision to transfer funds from the Unity Trust deposit account to the CCLA public sector deposit fund to secure a more advantageous interest rate, Council is invited to consider the Responsible Financial Officer recommendation that £500,000 is transferred in the next month, with a further £150,000 transferred in September 2025. Both amounts to be transferred back to Unity Trust when they are needed to meet committed Council expenditure. Transfers will be in accordance with the associated bank mandates and countersigned by authorised Councillor signatories.
- Council considered and agreed the recommendation as presented.
- 32/25** **Earmarking of Council Funds – Community Hub Completion**
Council determined in November 2024 that further earmarking would be required when the final construction and fit out cost of the Community Hub was established (Council minute 120/24). With the Community Hub project nearing completion, Council is invited to consider a recommendation from the Responsible Financial Officer that £250,000 is earmarked to meet the associated cost. If agreed, the earmarked funds will be transferred from the general reserve, with any surplus earmarked funds transferred back to the general reserve at the conclusion of the project. The proposed transfer will not increase Council Public Works Loan Board borrowing.
- Council considered and agreed the recommendation as presented.
- 33/25** **Milton Keynes City Council Proposed Constitutional Changes**
Council received a verbal update from the Clerk and Cllr Kendrick on the outcome of the proposal by Milton Keynes City Council to make changes to its constitution, specifically a change to procedural rules that would remove the ability of local councils to call-in Executive decisions.
- 34/25** **Sport England Place Expansion Investment**
Council received a verbal update on the MK Place Based Expansion Programme, including its progression to the discovery phase and the appointment of an associated consultation and insight partner.
- Consultation and insight partner confirmed as the OU, work will start late June.
 - Recruiting community officers (this week)
 - Application for full award needs to be submitted by January 2026
- 35/25** **Community Hub – Working Group Update**

Council received a verbal report from the Working Group on their progression of the Community Hub project, including the practical completion and handover of the building.

- i. Financial Statement Nr 11 as provided by Currie & Brown
- ii. **Community Hub Café**
Council received a verbal update from the Clerk, including that the Café would open to the public on 27.05.2025

Under this item the Clerk confirmed that the Council Office would relocate to the Community Hub and become operational by 16.06.2025, and that during the relocation there would be periods where public contact would be phone or email only.

36/25 1 Pencarrow Place – End of Lease/Dilapidations

Council noted that the end of lease dilapidation schedule had just been received from Milton Keynes City Council and agreed that the task of negotiating and agreeing the financial terms of the dilapidations to be completed by the Chair and Vice Chair of Council in conjunction with the Clerk to Council (Council minute 218/24).

37/25 Dates of Future Committee & Working Group Meetings*

Community & Communications - 27 May at 6.30pm

Planning – 2 June 2024 at 6.30pm

Finance, Administration & Policy – 3 June 2024 at 7.00pm

Estates – 10 June 2024 at 6.30pm

*All meetings at the Springfield Centre

38/25 Date of Next Meeting*

Tuesday 17 June 2025 at 7.30pm

*Inaugural Council meeting at the new Community Hub

**The minutes of the Planning, Infrastructure & Transport Committee of
Campbell Park Community Council held**

on Monday 2 June 2025

at the Springfield Centre, Springfield Boulevard, Springfield

commencing at 6.30pm

This meeting was open to the Public

Members Present

Cllr V Dixon

Cllr K Kavarana

Cllr B Barton (substitute)

Cllr B Greenwood (Chair)

Cllr B Macharia

Cllr R McCafferty (substitute)

In attendance

T Jones, Committee Clerk

01/25

Apologies for Absence

Cllr R Golding - personal commitment

Cllr P Halton-Davis - unwell

Cllr J Hearnshaw – work commitment

02/25

Declarations of Interest

None

03/25

Appointment of Vice Chairperson

The Committee resolved not to elect a Vice Chairperson, and to appoint a Chair at any meeting where this is required.

04/25

Appointment of Lead Members

Committee not to appoint any Lead Member(s), but to appoint lead members and define their role during the year, if required.

- 05/25 Minutes of the Previous Meeting**
The minutes of the meeting, having been previously circulated, were approved as a correct record and signed by the Chair.
- 06/25 Public Involvement – Deputations, Petitions and Questions**
None
- 07/25 Consultations – including any applications or consultations received after the publication of the Agenda that must be considered before the date of the next meeting. Any additional items that will be considered were published on the day of the meeting on the Campbell Park Community Council website.**

a. Planning Applications

i. PLN/2025/0847

Proposed demolition of a south-west facing side conservatory and replaced with the erection of a single storey extension
at 90 KIRKSTALL PLACE, OLDBROOK, MILTON KEYNES, MK6 2XA

Deadline: 5 June Planning Officer: Sonia James

Committee resolved to make no comment.

ii. PLN/2025/0924

Change of use of part of existing ancillary café to Class E(a)(b) (café serving members of the public).
At HOSPICE OF OUR LADY AND ST JOHN, MILTON ROAD, WILLEN, MILTON KEYNES, MK15 9AB

Deadline: 9 June Planning Officer: Nathan Makwana

Committee resolved to make no comment.

iii. PLN/2025/0548

Listed Building Consent for the proposed installation of solar panels onto the outbuilding and main building
At Hospice Of Our Lady And St John, Milton Road, Willen, Milton Keynes, MK15 9AB

Deadline: 12 June Planning Officer: Sonia James

Committee resolved to make no comment.

iv. PLN/2025/0630

The erection of a part single, part two-storey rear extension, the erection of a first floor side extension above the existing garage, and the conversion of the existing garage into habitable space, and changes to the eastern fenestrations
at 67 BREARLEY AVENUE, OLDBROOK, MILTON KEYNES, MK6 2UD

Deadline: 13 June Planning Officer: Madison Graham

Committee resolved to make no comment.

v. **PLN/2025/1060**

Prior Approval of single storey rear extension, with eaves of 2.65 metres and maximum height of 3.8 metres, extending 4.28 metres from the original rear wall of the dwellinghouse
at 70 BOYCOTT AVENUE, OLDBROOK, MILTON KEYNES, MK6 2QD

Deadline: 24 June Planning Officer: Sonia James

Committee resolved to comment on a full planning application.

The following application/s were tabled having been received after the publication of the agenda but requiring a decision before the next meeting.

vi. **PLN/2025/1036**

Proposed construction of micro energy storage facility
At Verge off Brickhill Street, Nr Lakeside Roundabout, Milton Keynes, MK15 0DT

Comments by 27 June 2025 Planning Officer: Nathan Makwana

Committee resolved to make no comment.

vii. **PLN/2025/1013**

Demolition of the existing rear conservatory and the erection of a single storey rear and side extension with roof lights. First floor side and rear extension above existing garage with roof lights
At 2 CARTERET CLOSE, WILLEN, MILTON KEYNES, MK15 9LD

Comments by 30 June 2025 Planning Officer: Yu Ling Wong

Committee resolved to make no comment.

Notifications:

viii. **PLN/2025/0887**

Non-material amendment seeking to change a first floor rear window to a French door with Juliette balcony (relating to permission ref. PLN/2025/0105 for erection of 2 storey side extension, demolition of the existing chimney, and alteration to the fenestration of the rear elevation)
At 44 PATTISON LANE, WOOLSTONE, MILTON KEYNES, MK15 0AY

Deadline: 21 May Planning Officer: Yu ling Wong

Committee noted this application.

ix. **PLN/2025/0928**

Non-material amendment seeking to increase the depth of the rear extension from 3.2m to 4m (relating to permission ref. PLN/2024/2765 for the erection of a single storey rear extension with rooflights and interior alterations)
At 89 OLDBROOK BOULEVARD, OLDBROOK, MILTON KEYNES, MK6 2RQ

Deadline: 23 May Planning Officer: Yu ling Wong

Committee noted that this application had been refused by MKCC.

b. Licensing

Committee noted the following licensing application/s was responded to with a response of 'no comment', through the delegated powers given to the Committee Clerk:

i. Street Trading Consent Boroughwide Renewal - Mister Softee - T402 POA

1 ice cream van to trade Boroughwide for the following times:

Monday to Sunday 16:00 to 21:00

ii. Street Trading Consent Boroughwide Renewal - MK Ices - EK09 XXE

1 ice cream van to trade Boroughwide for the following times:

Monday to Sunday 14:00 to 21:00

iii. Street Trading Consent Boroughwide Renewal - Mister Softee - J192 NVV

Renewal and Change of Vehicle from SV64 WSJ To KN58 UEP

1 ice cream van to trade Boroughwide for the following times:

Monday to Sunday 16:00 to 20:00

iv. Street Trading Consent Boroughwide Renewal - Charlie Brown's - W395 EOK

1 ice cream van to trade Boroughwide for the following times:

Monday to Sunday 16:00 to 19:00

v. Street Trading Consent Boroughwide Renewal - MK Ices - DG10 HCV

1 ice cream van to trade Boroughwide for the following times:

Monday to Sunday 14:00 to 21:00

vi. Street Trading Consent Boroughwide Street Trading Consent – Renewal - Maya's Kitchen Reg FA005 OAJ

1 food van to trade Boroughwide for the following times:

Tuesday to Sunday 17:00 to 20:00

vii. Street Trading Consent Boroughwide NEW - Marie's Ices - FN66 YVS

1 ice cream van to trade Boroughwide for the following times:

Monday to Sunday 15:00 to 18:00

c. Update on Past Consultations

The Committee noted the outcome of the following applications.

Permitted/Approved:

- i. PLN/2024/2537 - 2 LINFORD LANE, WILLEN, MILTON KEYNES, MK15 9DL
- ii. PLN/2024/2765 - 89 OLDBROOK BOULEVARD, OLDBROOK, MK6 2RQ
- iii. PLN/2025/0212 - 27 WARDLE PLACE, OLDBROOK, MILTON KEYNES, MK6 2XS
- iv. PLN/2025/0362 - Charlestown House, Snowdon Drive, Winterhill, MK6 1BU
- v. PLN/2025/0349 - 5 EYNHAM COURT, WOOLSTONE, MK15 0BY
- vi. PLN/2025/0373 - 80 CENTURY AVENUE, OLDBROOK, MK6 2UH
- vii. PLN/2025/0388 - 63 STAMFORD AVENUE, SPRINGFIELD, MILTON KEYNES, MK6 3LD
- viii. PLN/2025/0467 - 57 ARLOTT CRESCENT, OLDBROOK, MILTON KEYNES, MK6 2RA
- ix. PLN/2025/0338 - THE BARGE INN, 15 NEWPORT ROAD, WOOLSTONE, MK15 0AE
- x. PLN/2025/0887 - 44 PATTISON LANE, WOOLSTONE, MILTON KEYNES, MK15 0AY

Refused:

xi. PLN/2025/0454 - 4 WILFORD CLOSE, WOOLSTONE, MILTON KEYNES, MK15 0HA

Prior Approval not required:

xii. PLN/2025/0414 - 39 RAVENSBOURNE PLACE, SPRINGFIELD, MK6 3HL

xiii. PLN/2025/0403 - 37 RAVENSBOURNE PLACE, SPRINGFIELD, MK6 3HL

d. Appeals

i. Notification of Appeal: AP-3731 / APP/Y0435/D/25/3365413

Demolition of the existing rear conservatory and the erection of a single storey rear and side extension with roof lights. First floor side and rear extension above existing garage with roof lights

2 CARTERET CLOSE, WILLEN, MILTON KEYNES, MK15 9LD

ii. Appeal Turned Away AP-3731 / APP/Y0435/D/25/3365413

Demolition of the existing rear conservatory and the erection of a single storey rear and side extension with roof lights. First floor side and rear extension above existing garage with roof lights

2 CARTERET CLOSE, WILLEN, MILTON KEYNES, MK15 9LD

Planning Inspectorate have confirmed that the appeal for the application referenced above PLN/2024/2293 has been turned away. Therefore, no further action will be taken at this stage.

e. Planning Enforcement

The Committee received reports relating to Planning Enforcement.

08/25

General Consultations

i. Milton Keynes Council Gypsy & Travellers Call for Sites

Milton Keynes City Council (MKCC) are currently producing an updated evidence base as they prepare a new plan for the development of the city through to 2050. They are required by the Government to identify enough land to meet our housing needs for Gypsies and Travellers. As part of this, they are carrying out a Gypsy and Traveller Accommodation Assessment (GTAA) to identify the need and support the emerging MK City Plan 2050.

To meet this need, MKCC are carrying out a Call for Sites inviting individuals, landowners and developers to suggest potential sites for Gypsy and Traveller use which are available and suitable for pitches, plots, and potentially for transit stopping places.

The Call for Sites runs from Monday 12 May to Monday 9 June 2025 (closing 5pm).

Committee considered the request, resolving that there were no appropriate sites within the CPCC area.

- 09/25 CPCC Neighbourhood Plan Review** (Planning Min. 93/24, Council Min 224/24)
Committee considered the resolution of Council that the Committee commence a review, noting that the MKCC Local Plan is currently under development and it is better to adopt a NP once the LP is in place, and the need to report back to Council on the scope of the review required so that any necessary budget can be put in place.
- Committee noted that the Committee Clerk was seeking advice from MKCC and would report back to the next meeting.
- 10/25 MKCC – Community Infrastructure Fund 2026/27** (Council Min 220/24)
Committee noted that no project suggestions have been received by the Committee Clerk.
Committee should be aware that a maximum of 3 applications can be submitted to MKCC, with successful awards typically being less than £10,000. Committee are invited to discuss any project ideas to be put forward to Council for determination, with the deadline for applications to MKCC being 31 August 2025.
- Committee resolved to put forward the following suggestions;
- Installation of bollards on the path by Fishermead Medical Centre
 - Speed Indicator Devices, at locations to be determined
- 11/25 20mph Speed Zone – Woolstone**
Committee noted that MK City Council (MKCC) have completed the statutory consultation (Reference: TRO-422) and have decided to implement the proposed 20mph speed zone in Woolstone. MKCC have advised that signage will be installed in the coming weeks with completion expected by mid-May. Once the signage is in place, the 20mph speed restriction will become operational
- 13/25 MK City Plan 2050 - information session**
Committee considered nominating 2 members to attend the MK City Plan information session at Civic on 10 September at 7pm.
The session will cover details about the final draft of the MK City Plan and its consultation. Informed by comments made during the draft Plan (Regulation 18) stage and the finalised evidence, the final draft MK City Plan 2050 (also known as Regulation 19, or ‘proposed submission’) will be published for consultation for six weeks starting in September.
- Committee nominated Cllr McCafferty and Golding (if available) to attend the information session, to report back to the Committee.
- 14/25 Date of Next Meeting**
Monday 7 July 2025 at 6:30pm

**Minutes of the Finance, Administration & Policy Committee
held
Tuesday 3 June 2025
commencing at 7.00pm
at the Springfield Centre, Springfield Boulevard, Springfield**

This meeting is open to the Public

Members Present

Cllr B Barton (Chair)
Cllr K Kavarana
Cllr K Kent

Cllr D Pafford
Cllr F Mangan

In Attendance

L Bradley, Responsible Financial Officer

01/25 Apologies for Absence

Cllr R Golding

02/25 Declarations of Interest

None

03/25 Appointment of Vice Chairperson

The Committee appointed Cllr Ray Golding as Vice Chair to May 2026.

04/25 Appointment of Lead Members

Committee made the decision not to appoint a Lead Member to May 2026.

05/25 Minutes of the previous meeting

Committee approved the minutes of the meeting held on 4 March 2025, previously circulated and therefore taken as read.

06/25 Public Involvement – Deputations, Petitions and Questions

None

07/25 Community Council Asset Register

Committee reviewed the updated Asset Register and resolved to make a recommendation to Council to adopt the updated Asset Register.

08/25 Income & Expenditure Report to 30 April 2025

Committee noted the Income and Expenditure report as at 30 April 2025.

09/25 Balance Sheet to 30 April 2025

Committee noted the Balance Sheet as of 30 April 2025.

10/25 BACS and Direct Debit payments to 30 April 2025

Committee noted the schedule of payments made to the 30 April 2025. This schedule is for information only.

11/25 Date of Next Meeting

Tuesday 2 September 2025.

Asset Register 2024-25

| Code | Description | Location | Date Acquired | Date Disposed | Original Cost | Current Value | Annual Return | Insurance Value | Insurance Category | Financed (F) | Supplier Name |
|------------------|--|------------------------------------|---------------|---------------|---------------|---------------|---------------|-----------------|--------------------|--------------|--------------------------|
| Centre Furniture | | | | | | | | | | | |
| CF005 | 72 x Comfort steel poly chair - stone tweed fabric | Springfield Centre | 04/12/2014 | | 2702.70 | 2702.70 | 2702.70 | 0.00 | | | Gopak Ltd |
| CF007 | 48 x Comfort Poly folding chair - charcoal shell | Springfield Centre | 04/12/2014 | | 652.86 | 652.86 | 652.86 | 0.00 | | | Gopak Ltd |
| CF008 | 10 x Contour folding table - Japanese Beech | Springfield Centre | 04/12/2014 | | 964.98 | 964.98 | 964.98 | 0.00 | | | Gopak Ltd |
| CF010 | New kitchen - OBC | Oldbrook Centre | 19/02/2016 | | 8693.92 | 8693.92 | 8693.92 | 0.00 | | | |
| CF011 | Blinds - SFC | Springfield Centre | 08/08/2015 | | 1087.40 | 1087.40 | 1087.40 | 0.00 | | | |
| CF012 | Dyson Airblade Hand Dryer | Oldbrook Centre | 30/11/2018 | | 642.85 | 642.85 | 642.85 | 0.00 | | | |
| CF013 | Blinds - OBC | Oldbrook Centre | 01/12/2018 | | 1021.80 | 1021.80 | 1021.80 | 0.00 | | | |
| | | | | | 15766.51 | 15766.51 | 15766.51 | 0.00 | | | |
| Community Hub | | | | | | | | | | | |
| CH001 | Café Kitchen Equipment - See annex 1 | Community Hub | 23/01/2025 | | 24863.00 | 24863.00 | 24863.00 | 24863.00 | | | Countrywide Catering |
| | | | | | 24863.00 | 24863.00 | 24863.00 | 24863.00 | | | |
| IT Equipment | | | | | | | | | | | |
| CM047 | Lenovo Thinkpad L Series L580 | Parish Office | 29/03/2018 | | 789.99 | 789.99 | 789.99 | 0.00 | | | Cloudy IT |
| CM048 | Lenovo Thinkpad L Series L580 | Parish Office | 29/03/2018 | | 789.99 | 789.99 | 789.99 | 0.00 | | | Cloudy IT |
| CM049 | Lenovo Thinkpad L Series L580 | Parish Office | 04/02/2019 | | 789.99 | 789.99 | 789.99 | 0.00 | | | Cloudy IT |
| CM050 | Lenovo Thinkpad L Series L580 | Parish Office | 04/02/2019 | | 789.99 | 789.99 | 789.99 | 0.00 | | | Cloudy IT |
| CM051 | Lenovo Thinkpad L Series L580 | Parish Office | 04/02/2019 | | 789.99 | 789.99 | 789.99 | 0.00 | | | Cloudy IT |
| CM052 | Dell Vostro | Parish Office | 11/11/2020 | | 625.00 | 625.00 | 625.00 | 0.00 | | | Cloudy IT |
| CM053 | Dell Vostro | Parish Office | 11/11/2020 | | 625.00 | 625.00 | 625.00 | 0.00 | | | Cloudy IT |
| CM054 | Dell Vostro | Parish Office | 11/11/2020 | | 625.00 | 625.00 | 625.00 | 0.00 | | | Cloudy IT |
| CM055 | Dell Latitude | Parish Office | 11/11/2020 | | 700.00 | 700.00 | 700.00 | 0.00 | | | Cloudy IT |
| CM056 | Dell Latitude | Parish Office | 11/11/2020 | | 700.00 | 700.00 | 700.00 | 0.00 | | | Cloudy IT |
| CM057 | Jabra Headsets x 7 + Voip telephones x 3 | Parish Office + Depot | 22/12/2021 | | 1330.00 | 1330.00 | 1330.00 | 1330.00 | | | Cloudy IT |
| CM058 | Dell Vostro Laptop | Deput Clerk | 16/12/2021 | | 559.00 | 559.00 | 559.00 | 559.00 | | | Cloudy IT |
| CM059 | Dell Inspiron Laptop - CPPC LAP41 | Clerk | 04/01/2023 | | 690.00 | 690.00 | 690.00 | 690.00 | | | Cloudy IT |
| CM060 | Dell Inspiron Laptop - CPPC LAP42 | Chris Hindson | 04/01/2023 | | 690.00 | 690.00 | 690.00 | 690.00 | | | Cloudy IT |
| CM061 | Dell Latitude 3520 Laptop | RFO | 23/03/2023 | | 665.00 | 665.00 | 665.00 | 665.00 | | | Cloudy IT |
| CM062 | Dell Optiplex Micro | Clr D Pafford | 20/10/2022 | | 520.00 | 520.00 | 520.00 | 520.00 | | | Cloudy IT |
| | | | | | 11678.95 | 11678.95 | 11678.95 | 4454.00 | | | |
| Land & Buildings | | | | | | | | | | | |
| LB001 | Woolstone Sports Ground | Newport Road Woolstone | 01/08/2013 | | 1.00 | 1.00 | 1.00 | 0.00 | | | Milton Keynes Council |
| LB002 | Woolstone Pond | Woolstone | 05/03/1997 | | 0.05 | 0.05 | 0.05 | 0.00 | | | Commission for New Towns |
| LB003 | Springfield Centre | Springfield Boulevard. Springfield | 01/11/2012 | | 1.00 | 981000.00 | 1.00 | 981000.00 | | | Milton Keynes Council |
| LB004 | Fishermead Sports Ground | Newlyn Place. Fishermead | 01/08/2014 | | 1.00 | 1.00 | 1.00 | 0.00 | | | Milton Keynes Council |
| LB005 | Woolstone Allotments | Woolstone | 27/03/1992 | | 0.50 | 0.50 | 0.50 | 0.00 | | | Milton Keynes DC |
| LB006 | Willen Allotments | Willen | 27/03/1992 | | 0.50 | 0.50 | 0.50 | 0.00 | | | Milton Keynes DC |
| LB007 | Fishermead Allotments | Fishermead | 27/03/1992 | | 1.00 | 1.00 | 1.00 | 0.00 | | | Milton Keynes DC |
| LB008 | Kernow Crescent Play Area | Fishermead | 22/05/2020 | | 1.00 | 1.00 | 1.00 | 0.00 | | | Milton Keynes Council |
| LB009 | Community Hub (Was Springfield Pub) | Springfield Boulevard. Springfield | 31/03/2025 | | 2474458.00 | 2474458.00 | 2474458.00 | 2474458.00 | | | MC Property Investments |
| | | | | | 2474464.05 | 3455463.05 | 2474463.05 | 3455458.00 | | | |

Landscape Services

| | | | | | | | | |
|-------|--|-----------------|------------|------------------|------------------|------------------|------------------|---------------------------|
| LS001 | Telescopic Pole Pruner | Landscape Depot | 16/01/2020 | 530.25 | 530.25 | 530.25 | 530.25 | Tudor Environmental |
| LS002 | Bertolini Tiller with Honda GX160 Engine | Landscape Depot | 29/10/2019 | 1399.00 | 1399.00 | 1399.00 | 1399.00 | Tudor Environmental |
| LS004 | New Holland 4WD Tractor | Landscape Depot | 09/10/2019 | 25096.00 | 25096.00 | 25096.00 | 25096.00 | Turney Groundforce |
| LS006 | New Holland Boomer | Landscape Depot | 16/10/2019 | 19900.00 | 19900.00 | 19900.00 | 19900.00 | Turney Groundforce |
| LS007 | McConnell hedge cutting arm | Landscape Depot | 20/02/2020 | 11125.00 | 11125.00 | 11125.00 | 11125.00 | Turney Groundforce |
| LS009 | Hustler Mower (60068191) | Landscape Depot | 03/02/2020 | 14175.00 | 14175.00 | 14175.00 | 14175.00 | Turney Groundforce |
| LS011 | Fuel Tank | Landscape Depot | 06/04/2020 | 1541.11 | 1541.11 | 1541.11 | 1541.11 | Fuel Tank Shop |
| LS012 | Winch and mount for Ford Ranger | Landscape Depot | 12/11/2021 | 925.00 | 925.00 | 925.00 | 925.00 | Watling Engineers Ltd |
| LS013 | Armorgard chemical storage chest | Landscape Depot | 25/01/2022 | 867.86 | 867.86 | 867.86 | 867.86 | A & B Industrial Services |
| LS014 | Stihl Hedge Trimmer | Landscape Depot | 28/10/2021 | 551.00 | 551.00 | 551.00 | 551.00 | Garden Machines |
| LS016 | Chainsaw (serial number 190581425) | Landscape Depot | 27/08/2021 | 531.67 | 531.67 | 531.67 | 531.67 | George Browns |
| LS017 | Roller Mower | Landscape Depot | 09/03/2023 | 5928.75 | 5928.75 | 5928.75 | 5928.75 | R T Machinery |
| LS018 | ST6P Wheeled Woodchipper | Landscape Depot | 02/06/2023 | 21000.00 | 21000.00 | 21000.00 | 21000.00 | Forst |
| LS019 | Stihl MS241C-M Chain Saw | Landscape Depot | 31/10/2023 | 595.20 | 595.20 | 595.20 | 595.20 | Tudor Environmental |
| LS020 | MTL 1605 Dragon Flail Mower | Landscape Depot | 02/08/2024 | 3765.00 | 3765.00 | 3765.00 | 3765.00 | Kilworth Machinery Ltd |
| LS021 | Ferris IS2600Z Ride On Zero Turn Mower | Landscape Depot | 12/11/2024 | 18999.00 | 18999.00 | 18999.00 | 18999.00 | RT Machinery |
| LS022 | Stihl MS261C-M Chain Saw - 16 inch | Landscape Depot | 30/11/2024 | 660.82 | 660.82 | 660.82 | 660.82 | Tudor Environmental |
| | | | | 127590.66 | 127590.66 | 127590.66 | 127590.66 | |

Office Equipment

| | | | | | | | | |
|-------|---------------------------------------|-----------------|------------|----------------|----------------|----------------|----------------|-------------|
| OE011 | Induction loop system fo 9m x 9M room | Oldbrook Centre | 29/08/2014 | 1125.00 | 1125.00 | 1125.00 | 1125.00 | 0.00 |
| | | | | 1125.00 | 1125.00 | 1125.00 | 1125.00 | 0.00 |

Open Space Furniture

| | | | | | | | | |
|-------|-----------------------------------|--------------------------------|------------|----------|----------|----------|----------|--------------------------|
| OS001 | 'Cannock Chase' Picnic Unit | Kernow Crescent Play Area | 27/03/2013 | 595.00 | 595.00 | 595.00 | 595.00 | |
| OS002 | 'Cannock Chase' Picnic Unit | Kernow Crescent Play Area | 27/05/2013 | 595.00 | 595.00 | 595.00 | 595.00 | |
| OS003 | 'Cannock Chase' Picnic Unit | Kernow Crescent Play Area | 27/05/2013 | 595.00 | 595.00 | 595.00 | 595.00 | |
| OS004 | Potaloo | Willen Allotment | 01/04/2005 | 693.98 | 693.98 | 693.98 | 693.98 | |
| OS005 | Portaloo Unit | Woolstone Allotment | 19/06/2006 | 1393.97 | 1393.97 | 1393.97 | 0.00 | |
| OS006 | Anchorfast plus 10 seater | Oldbrook Green | 24/06/2011 | 679.00 | 679.00 | 679.00 | 679.00 | HC Slingsby plc |
| OS020 | Police Notice | Oldbrook Green | 10/06/2008 | 2865.00 | 2865.00 | 2865.00 | 0.00 | |
| OS033 | Fitness Equipment | Oldbrook Green | 14/03/2014 | 20927.00 | 20927.00 | 20927.00 | 21630.00 | Play-Ground Supplies |
| OS036 | 180mtrs post &4 railing fence | Woolstone Allotment | 27/04/2013 | 2669.40 | 2669.40 | 2669.40 | 0.00 | Steelway Fencesecure Ltd |
| OS037 | Derby Dble Slimline recycling bin | Kernow Crescent Play Area | 23/05/2013 | 3010.00 | 3010.00 | 3010.00 | 0.00 | A B Farmer |
| OS039 | Post and panel sign | Kernow Crescent Play Area | 15/09/2014 | 915.83 | 915.83 | 915.83 | 0.00 | Itsa Goal Posts Ltd |
| OS040 | Post and panel sign | Fishermead Sports Ground | 15/09/2014 | 683.00 | 683.00 | 683.00 | 0.00 | |
| OS041 | Post and Panel sign | Fishermead Sports Ground | 15/09/2014 | 658.00 | 658.00 | 658.00 | 0.00 | |
| OS047 | 1 x concrete litter bin | Oldbrook Green | 19/06/2008 | 571.19 | 571.19 | 571.19 | 0.00 | Fastsigns |
| OS048 | 2 x Defibrillators | Parish Office, & SFC | 08/05/2016 | 2763.50 | 2763.50 | 2763.50 | 2763.50 | Wel Medical |
| OS049 | 2 x Defibrillators | Cross Keys and Willen Pavilion | 08/05/2017 | 2787.50 | 2787.50 | 2787.50 | 2787.50 | Wel Medical |
| OS050 | 1 x Defibrillators | Ship Ashore, Willen | 15/05/2018 | 1381.25 | 1381.25 | 1381.25 | 1381.25 | Wel Medical |
| OS051 | Soldiers Seat | T A Centre, Blakelands | 05/03/2019 | 695.00 | 695.00 | 695.00 | 695.00 | David Ogilvie |
| OS052 | World War One Seat | Oldbrook Green | 12/11/2018 | 585.00 | 585.00 | 585.00 | 585.00 | David Ogilvie |
| OS053 | World War One Seat | Kernow Crescent Play Area | 12/11/2018 | 585.00 | 585.00 | 585.00 | 585.00 | David Ogilvie |
| OS054 | World War One Seat | Springfield Boulevard | 12/11/2018 | 585.00 | 585.00 | 585.00 | 585.00 | David Ogilvie |
| OS055 | World War One Seat | Woolstone Park | 12/11/2018 | 585.00 | 585.00 | 585.00 | 585.00 | David Ogilvie |
| OS056 | World War One Seat | Willen Hook Park | 12/11/2018 | 585.00 | 585.00 | 585.00 | 585.00 | David Ogilvie |

| | | | | | | | | |
|-------|---|--------------------------|------------|----------|----------|----------|----------|-----------------------------|
| OS058 | 2 x Gemini Sun Awnings | Springfield Centre | 31/07/2018 | 9100.00 | 9100.00 | 9100.00 | 9100.00 | Nationwide Home Innovations |
| OS059 | 1 x Gemini Sin Awning | Oldbrook Centre | 31/07/2018 | 4560.00 | 4560.00 | 4560.00 | 4560.00 | Nationwide Home Innovations |
| OS060 | Galvanised steel container | Oldbrook Centre | 13/11/2019 | 1795.00 | 1795.00 | 1795.00 | 1795.00 | Containers Direct |
| OS061 | Noticeboard | Parish Office | 07/02/2020 | 1072.90 | 1072.90 | 1072.90 | 1072.90 | Noticeboards Online |
| OS062 | Noticeboard | Willen | 07/02/2020 | 1072.90 | 1072.90 | 1072.90 | 1072.90 | Noticeboards Online |
| OS063 | Rowing Trainer | Oldbrook Green | 28/02/2020 | 1909.00 | 1909.00 | 1909.00 | 1909.00 | Play-Ground Supplies |
| OS064 | Street Lights x 3 | Pirate Park Fishermead | 01/01/2020 | 5780.63 | 5780.63 | 5780.63 | 5780.63 | Milton Keynes Council |
| OS065 | Container | Fishermead Sports Ground | 21/01/2021 | 2000.00 | 2000.00 | 2000.00 | 2000.00 | First Containers |
| OS066 | Defibrillator (iPad CU-SP1 serial number G1T32B034) | Oldbrook Centre | 11/01/2022 | 895.00 | 895.00 | 895.00 | 895.00 | Defib Warehouse |
| | | | | 75589.05 | 75589.05 | 75589.05 | 63525.66 | |

Play Apparatus

| | | | | | | | | |
|-------|---|---------------------------|------------|----------|----------|----------|----------|--------------------------|
| PA001 | Circulus 4 - Roundabout | Kernow Crescent Play Area | 20/05/2022 | 2757.00 | 2757.00 | 2757.00 | 2757.00 | Playground Supplies Ltd |
| PA002 | Vola 2 c/w cradle seats - Swing set | Kernow Crescent Play Area | 20/05/2022 | 2487.00 | 2487.00 | 2487.00 | 2487.00 | Playgground Supplies Ltd |
| PA003 | Somersault bars for 2 | Kernow Crescent Play Area | 20/05/2022 | 592.00 | 592.00 | 592.00 | 592.00 | Playgground Supplies Ltd |
| PA004 | Wobbly Bridge | Kernow Crescent Play Area | 20/05/2022 | 1460.00 | 1460.00 | 1460.00 | 1460.00 | Playgground Supplies Ltd |
| PA005 | Ali Baba and the Forty Thieves - Multiplay unit | Kernow Crescent Play Area | 20/05/2022 | 4769.00 | 4769.00 | 4769.00 | 4769.00 | Playgground Supplies Ltd |
| PA006 | Mon's 2.3m Climbing Dome | Kernow Crescent Play Area | 20/05/2022 | 1450.00 | 1450.00 | 1450.00 | 1450.00 | Playgground Supplies Ltd |
| PA007 | Papilio Seesaw for 3 | Kernow Crescent Play Area | 20/05/2022 | 2977.00 | 2977.00 | 2977.00 | 2977.00 | Playgground Supplies Ltd |
| PA008 | Bryn Seat | Kernow Crescent Play Area | 20/05/2022 | 645.00 | 645.00 | 645.00 | 645.00 | Playgground Supplies Ltd |
| | | | | 17137.00 | 17137.00 | 17137.00 | 17137.00 | |

Portable Electrical

| | | |
|-------|----------------|--------------------------------|
| PE002 | Projector | Parish Office Top Floor Office |
| PE003 | 15 User VR Kit | |

Security Equipment

| | | | | | | | |
|-------|---|------------|---------|---------|---------|-----------|----------------------------|
| SE001 | 4 channel 960H 1TB Digital Video Recorder 17 monitor 4x Oldbrook Centre | 26/11/2014 | 1295.00 | 1295.00 | 1295.00 | 0.00 | Milton Keynes Security Ltd |
| SE002 | 4 channel 960H 1TB Digital Video Recorder 17 monitor 4x Oldbrook Centre | 01/04/2015 | 1295.00 | 1295.00 | 1295.00 | 0.00 | |
| SE003 | 4 channel 960H 1TB Digital Video Recorder 17 monitor 4x Parish Office | 01/04/2015 | 1295.00 | 1295.00 | 1295.00 | 0.00 | |
| SE004 | CCTV system | 13/03/2020 | 1300.00 | 1300.00 | 1300.00 | 1300.00 | Milton Keynes Security Ltd |
| SE005 | Intruder alarm system | 13/03/2020 | 1245.00 | 1245.00 | 1245.00 | 1245.00 | |
| | | | 6430.00 | 6430.00 | 6430.00 | 2545.00 * | |

Vehicles

| | | | | | | | | |
|------|--|-----------------------|------------|----------|----------|----------|----------|---|
| VE03 | 2 x charger points for electric vehicles | Parish Office & Depot | 12/12/2016 | 1110.00 | 1110.00 | 1110.00 | 1110.00 | * |
| VE04 | Iveco Daily Van - SR19 DGV | Parish Office & Depot | 22/01/2020 | 17995.00 | 17995.00 | 17995.00 | 17995.00 | * |
| VE05 | Ford New Ranger Double Cab - YX68 PVF | Parish Office & Depot | 25/09/2019 | 21073.49 | 21073.49 | 21073.49 | 21073.49 | * |
| VE06 | Iveco Daily Van - HN65 OEV | Parish Office & Depot | 17/10/2019 | 13990.00 | 13990.00 | 13990.00 | 13990.00 | * |
| | | | | 54168.49 | 54168.49 | 54168.49 | 54168.49 | * |

TOTALS

| | | | |
|------------|---------|------------|------------|
| 2814357.66 | #VALUE! | 2814356.66 | 3754741.81 |
|------------|---------|------------|------------|

* Milton Keynes Council has an interest in these items

Assets Disposed of

Centre Furniture

| | | | | | | | |
|-------|--|--------------------|------------|--------|------|------|-----------|
| CF001 | Low Hanging Trolley 3 row | Oldbrook Centre | 15/05/2012 | 409.95 | 0.00 | 0.00 | Gopak Ltd |
| CF002 | 1 x table trolley | Oldbrook Centre | 10/06/2008 | 219.00 | 0.00 | 0.00 | Gopak Ltd |
| CF003 | Low hanging trolley 2 row | Springfield Centre | 04/12/2014 | 299.47 | 0.00 | 0.00 | Gopak Ltd |
| CF004 | Low hanging trolley 2 row | Springfield Centre | 04/12/2014 | 299.47 | 0.00 | 0.00 | Gopak Ltd |
| CF009 | 5 x Contour folding tables Janpanese Beech | Springfield Centre | 04/12/2014 | 340.97 | 0.00 | 0.00 | Gopak Ltd |

IT Equipment

| | | | | | | | |
|-------|-------------------------------|--------------------------------|------------|----------|------|------|------------------------|
| CM001 | HP3500 Business Desktop | Parish Office Admin Office | 31/10/2013 | 395.00 | 0.00 | 0.00 | Mirus IT Solutions Ltd |
| CM002 | HP3500 Business Desktop | Parish Office Clerks Office | 31/10/2013 | 395.00 | 0.00 | 0.00 | Mirus IT Solutions Ltd |
| CM003 | HP3500 Business Desktop | Parish Office Finance Office | 31/10/2013 | 395.00 | 0.00 | 0.00 | Mirus IT Solutions Ltd |
| CM006 | 1 x HP250 GS Core laptop | Parish Office | 24/03/2014 | 420.00 | 0.00 | 0.00 | Mirus IT Solutions Ltd |
| CM007 | 1 x HP250 GS Core laptop | Parish Office | 12/06/2014 | 420.00 | 0.00 | 0.00 | Mirus IT Solutions Ltd |
| CM008 | 1 x HP250 GS Core laptop | Parish Office | 12/06/2014 | 420.00 | 0.00 | 0.00 | Mirus IT Solutions Ltd |
| CM009 | Vostro 420 Desktop | Parish Office | 19/06/2009 | 568.94 | 0.00 | 0.00 | Mirus IT Solutions Ltd |
| CM010 | Vostro 420 Desktop | Parish Office | 19/06/2009 | 568.94 | 0.00 | 0.00 | Mirus IT Solutions Ltd |
| CM011 | Vostro 420 Desktop | Parish Office | 19/06/2009 | 568.94 | 0.00 | 0.00 | Mirus IT Solutions Ltd |
| CM012 | Vostro 420 Desktop | Parish Office | 19/06/2009 | 568.94 | 0.00 | 0.00 | Mirus IT Solutions Ltd |
| CM013 | Vostro 420 Desktop | Parish Office | 19/06/2009 | 568.94 | 0.00 | 0.00 | Mirus IT Solutions Ltd |
| CM014 | Vostro 420 Desktop | Parish Office | 19/06/2009 | 568.94 | 0.00 | 0.00 | Mirus IT Solutions Ltd |
| CM015 | Vostro 420 Desktop | Parish Office | 19/06/2009 | 568.94 | 0.00 | 0.00 | Mirus IT Solutions Ltd |
| CM016 | Vostro 420 Desktop | Members | 19/06/2009 | 568.94 | 0.00 | 0.00 | Mirus IT Solutions Ltd |
| CM017 | Vostro 420 Desktop | Members | 19/06/2009 | 568.94 | 0.00 | 0.00 | Mirus IT Solutions Ltd |
| CM018 | Vostro 1710 Laptop | Members | 19/06/2009 | 508.95 | 0.00 | 0.00 | Mirus IT Solutions Ltd |
| CM019 | Vostro 1710 Laptop | Members | 19/06/2009 | 508.95 | 0.00 | 0.00 | Mirus IT Solutions Ltd |
| CM020 | Vostro 1710 Laptop | Members | 19/06/2009 | 508.95 | 0.00 | 0.00 | Mirus IT Solutions Ltd |
| CM021 | Vostro 1710 Laptop | Members | 19/06/2009 | 508.95 | 0.00 | 0.00 | Mirus IT Solutions Ltd |
| CM022 | Vostro 1710 Laptop | Members | 19/06/2009 | 508.95 | 0.00 | 0.00 | Mirus IT Solutions Ltd |
| CM023 | Vostro 1710 Laptop | Members | 19/06/2009 | 508.95 | 0.00 | 0.00 | Mirus IT Solutions Ltd |
| CM024 | Vostro 1710 Laptop | Members | 19/06/2009 | 508.95 | 0.00 | 0.00 | Mirus IT Solutions Ltd |
| CM025 | Vostro 1710 Laptop | Members | 19/06/2009 | 508.95 | 0.00 | 0.00 | Mirus IT Solutions Ltd |
| CM026 | Server | Parish Office | 19/06/2013 | 10437.77 | 0.00 | 0.00 | Mirus IT Solutions Ltd |
| CM027 | HP Probook 450 G2 Laptop | Members | 25/11/2014 | 418.20 | 0.00 | 0.00 | Mirus IT Solutions Ltd |
| CM028 | HP Probook 450 G2 Laptop | Members | 25/11/2014 | 418.20 | 0.00 | 0.00 | Mirus IT Solutions Ltd |
| CM029 | HP Probook 450 G2 Laptop | Members | 25/11/2014 | 418.20 | 0.00 | 0.00 | Mirus IT Solutions Ltd |
| CM030 | HP Probook 450 G2 Laptop | Office Spare IT Equipment | 25/11/2014 | 418.20 | 0.00 | 0.00 | Mirus IT Solutions Ltd |
| CM031 | HP OfficeJet Pro 8620 Printer | Parish Office Clerks Office | 29/07/2014 | 210.04 | 0.00 | 0.00 | Mirus IT Solutions Ltd |
| CM032 | HP Business Desktop | Parish Office | 22/03/2016 | 366.67 | 0.00 | 0.00 | Mirus IT Solutions Ltd |
| CM033 | HP Probook 450 | Parish Office | 22/03/2016 | 430.00 | 0.00 | 0.00 | Mirus IT Solutions Ltd |
| CM034 | HP Business Desktop | Parish Office | 23/02/2016 | 437.98 | 0.00 | 0.00 | Mirus IT Solutions Ltd |
| CM035 | HP Business Desktop | Parish Office | 07/12/2015 | 376.43 | 0.00 | 0.00 | Mirus IT Solutions Ltd |
| CM036 | HP Business Desktop | Parish Office | 07/12/2015 | 376.43 | 0.00 | 0.00 | Mirus IT Solutions Ltd |
| CM037 | HP Business Desktop | Parish Office | 07/12/2015 | 376.43 | 0.00 | 0.00 | Mirus IT Solutions Ltd |
| CM038 | HP LaserJet M201 Printer | Parish Office Top Floor Office | 08/10/2015 | 122.66 | 0.00 | 0.00 | Mirus IT Solutions Ltd |
| CM039 | HP LaserJet M277 Printer | Parish Office | 07/08/2015 | 212.81 | 0.00 | 0.00 | Mirus IT Solutions Ltd |
| CM040 | Intel Core Laptop | Parish Office | 30/11/2016 | 730.97 | 0.00 | 0.00 | Mirus IT Solutions Ltd |
| CM041 | HP Probook Laptop | Parish Office | 30/11/2016 | 662.79 | 0.00 | 0.00 | Mirus IT Solutions Ltd |
| CM042 | HP Probook Laptop | Parish Office | 30/11/2016 | 501.83 | 0.00 | 0.00 | Mirus IT Solutions Ltd |
| CM043 | HP Probook Laptop | Parish Office | 12/10/2016 | 662.44 | 0.00 | 0.00 | Mirus IT Solutions Ltd |

| | | | | | | | | | |
|------------------------------------|---|---------------------------|------------|------------|----------|--------|--------|------|--------------------|
| CM044 | HP Business Desktop x 5 | Parish Office | 19/08/2016 | 31/03/2023 | 2108.95 | 0.00 | 0.00 | 0.00 | Cloudy IT |
| CM045 | HP Pro Tablet x 3 | Parish Office | 18/04/2016 | 31/03/2023 | 863.16 | 0.00 | 0.00 | 0.00 | |
| CM046 | Lenovo Thinkpad L Series L580 | Parish Office | 29/03/2018 | | 789.99 | 789.99 | 789.99 | 0.00 | |
| <u>Portable Electrical</u> | | | | | | | | | |
| PE001 | PA System | Oldbrook Green Studio | 09/06/2003 | 01/04/2018 | 0.00 | 0.00 | 0.00 | 0.00 | ACS Systems UK Ltd |
| <u>Vehicles</u> | | | | | | | | | |
| VE02 | Citroen Van | Parish Office | 01/12/2003 | 28/02/2017 | 11734.69 | 0.00 | 0.00 | 0.00 | |
| VE01 | Suzuki Van | Parish Office | 01/12/2003 | 28/02/2017 | 5181.99 | 0.00 | 0.00 | 0.00 | |
| <u>Open Space Furniture</u> | | | | | | | | | |
| OS007 | Anchorfast plus 10 seater | Oldbrook Green | 24/06/2011 | 31/03/2023 | 679.00 | 0.00 | 0.00 | 0.00 | |
| OS008 | Anchorfast plus 10 Seater | Oldbrook Green | 24/06/2011 | | 679.00 | 0.00 | 0.00 | 0.00 | |
| OS009 | Park Bench | Oldbrook Green | 24/06/2011 | | 496.00 | 0.00 | 0.00 | 0.00 | |
| OS010 | Park Bench | Oldbrook Green | 24/06/2011 | | 496.00 | 0.00 | 0.00 | 0.00 | |
| OS011 | 4 x Ash Bin Wall Mounted | Parish Office | 09/06/2004 | | 280.00 | 0.00 | 0.00 | 0.00 | |
| OS012 | Noticeboard | Springfield Centre | 10/06/2005 | | 314.93 | 0.00 | 0.00 | 0.00 | |
| OS013 | Noticeboard | Parish Office | 10/06/2005 | | 110.00 | 0.00 | 0.00 | 0.00 | |
| OS014 | Noticeboard | Oldbrook Centre | 10/06/2005 | | 314.93 | 0.00 | 0.00 | 0.00 | |
| OS015 | Noticeboard | Bus stop Newport Road | 10/06/2005 | | 314.93 | 0.00 | 0.00 | 0.00 | |
| OS016 | Sign | Oldbrook Green | 10/06/2005 | | 314.93 | 0.00 | 0.00 | 0.00 | |
| OS017 | Concrete Litter Bin | Oldbrook Green | 10/06/2005 | | 429.00 | 0.00 | 0.00 | 0.00 | |
| OS018 | Signs - Play Area | Kernow Crescent Play Area | 10/06/2005 | | 414.00 | 0.00 | 0.00 | 0.00 | |
| OS019 | Mini Marquee | Oldbrook Green Studio | 10/06/2007 | | 400.29 | 0.00 | 0.00 | 0.00 | |
| OS021 | 1 x 3x4.5m aluminium gazebo | Oldbrook Green Studio | 10/06/2009 | | 200.00 | 0.00 | 0.00 | 0.00 | |
| OS022 | 1 x Double slimline recycling bin | Kernow Crescent Play Area | 23/05/2013 | | 390.43 | 0.00 | 0.00 | 0.00 | |
| OS023 | 1 x double slimline recycling bin | Kernow Crescent Play Area | 23/05/2013 | | 369.00 | 0.00 | 0.00 | 0.00 | |
| OS024 | Springfield Centre name sign | Springfield Centre | 26/07/2013 | | 369.00 | 0.00 | 0.00 | 0.00 | |
| OS025 | Standard Bench Seat | Woolstone Sports Ground | 16/01/2014 | | 255.00 | 0.00 | 0.00 | 0.00 | |
| OS026 | Signs and Barriers | Woolstone Allotment | 19/06/2005 | | 307.00 | 0.00 | 0.00 | 0.00 | |
| OS028 | Standard Bench | Woolstone Sports Ground | 16/01/2014 | | 146.15 | 0.00 | 0.00 | 0.00 | |
| OS029 | Standard Bench | Woolstone Sports Ground | 16/01/2014 | | 307.00 | 0.00 | 0.00 | 0.00 | |
| OS030 | Standard Bench | Woolstone Sports Ground | 16/01/2014 | | 307.00 | 0.00 | 0.00 | 0.00 | |
| OS031 | Derby Double Recycling Bin | Woolstone Sports Ground | 09/01/2014 | | 307.00 | 0.00 | 0.00 | 0.00 | |
| OS032 | Rebound fencing Kick Wall | Oldbrook Green | 30/01/2014 | | 369.00 | 0.00 | 0.00 | 0.00 | |
| OS034 | 160ltr litter bin | Woolstone Sports Ground | 09/01/2014 | | 99.00 | 0.00 | 0.00 | 0.00 | |
| OS035 | 160ltr litter bin | Woolstone Carpark | 09/01/2014 | | 99.00 | 0.00 | 0.00 | 0.00 | |
| OS038 | 1pr anti-vandal steel goalposts and attachments | Fishermead Sports Ground | 11/09/2014 | | 369.00 | 0.00 | 0.00 | 0.00 | |
| OS042 | Post and panel sign | Fishermead Sports Ground | 15/09/2014 | | 303.48 | 0.00 | 0.00 | 0.00 | |
| OS043 | Double sided sign - OBG | Oldbrook Green | 27/01/2016 | | 413.60 | 0.00 | 0.00 | 0.00 | |
| OS044 | Double sided sign | Oldbrook Green | 28/10/2015 | | 413.60 | 0.00 | 0.00 | 0.00 | |
| OS045 | Post and panel sign | Fishermead Sports Ground | 15/09/2014 | | 571.19 | 0.00 | 0.00 | 0.00 | |
| OS046 | 1 x 3x3m aluminium gazebo | Oldbrook Green Studio | 10/06/2009 | | 571.19 | 0.00 | 0.00 | 0.00 | |
| OS048 | 1 x Defib - OBC | Oldbrook Centre | 08/05/2016 | | 1381.75 | 0.00 | 0.00 | 0.00 | |
| OS057 | Deer & Stag Seat | Oldbrook Green | 12/11/2018 | | 781.00 | 0.00 | 0.00 | 0.00 | Stolen |

Office Equipment

| | | | | | | | |
|-------|--|--------------------------------|------------|--------|--------|------|------|
| OE001 | Swingboard | Parish Office | 10/06/2007 | 148.40 | 0.00 | 0.00 | 0.00 |
| OE002 | Large A-Board | Parish Office | 10/06/2007 | 173.00 | 0.00 | 0.00 | 0.00 |
| OE003 | Safe | Parish Office Clerks Office | 10/06/2007 | 169.99 | 0.00 | 0.00 | 0.00 |
| OE004 | 1 x water heater | Parish Office Kitchen | 10/06/2014 | 248.82 | 0.00 | 0.00 | 0.00 |
| OE005 | Fire Safe FSE320 | Parish Office Top Floor Office | 07/02/2014 | 150.00 | 0.00 | 0.00 | 0.00 |
| OE006 | 9 pocket magazine rack | Parish Office | 19/06/2006 | 132.55 | 0.00 | 0.00 | 0.00 |
| OE007 | Pamphlet Rack | Parish Office | 19/06/2006 | 144.99 | 0.00 | 0.00 | 0.00 |
| OE008 | Chairmans desk station (Induction loop system) | Oldbrook Centre | 29/08/2014 | 225.00 | 0.00 | 0.00 | 0.00 |
| OE009 | Delegates desk station (Induction loop system) | Oldbrook Centre | 29/08/2014 | 185.00 | 0.00 | 0.00 | 0.00 |
| OE010 | Central Control Unit (Induction loop system) | Oldbrook Centre | 29/08/2014 | 449.00 | 0.00 | 0.00 | 0.00 |
| OF001 | Beech Rectangular Desk | Parish Office Members Room | 16/10/2013 | 180.00 | 0.00 | 0.00 | 0.00 |
| OF002 | Beech rectangular desk | Parish Office Members Room | 23/10/2013 | 162.00 | 0.00 | 0.00 | 0.00 |
| OF003 | Operator chair with adjustable arms | Parish Office Members Room | 16/10/2013 | 120.00 | 0.00 | 0.00 | 0.00 |
| OF004 | Office Desks x 2 | Parish Office Fishermead | 09/06/2003 | 252.20 | 0.00 | 0.00 | 0.00 |
| OF005 | Work Station | Parish Office Admin Office | 19/06/2003 | 210.42 | 0.00 | 0.00 | 0.00 |
| OF006 | Office Desk | Parish Office Top Floor Office | 09/06/2003 | 390.65 | 0.00 | 0.00 | 0.00 |
| OF007 | 1 x Tiverton Syncro Chair | Parish Office Admin Office | 09/06/2004 | 184.00 | 0.00 | 0.00 | 0.00 |
| OF008 | 1 desk pedestal work station | Parish Office Clerks Office | 09/06/2004 | 600.00 | 600.00 | 0.00 | 0.00 |
| OF011 | Meeting table x 1 | Parish Office Clerks Office | 10/06/2006 | 199.99 | 0.00 | 0.00 | 0.00 |
| OF012 | Side Opening Tambour | Parish Office Top Floor Office | 10/06/2007 | 238.84 | 0.00 | 0.00 | 0.00 |
| OF013 | 3 x Colbolt Blue Chairs | Parish Office Members Room | 10/06/2008 | 687.00 | 0.00 | 0.00 | 0.00 |
| OF015 | Rectangular Desk with Pedestal | Parish Office Top Floor Office | 20/05/2015 | 285.00 | 0.00 | 0.00 | 0.00 |
| OF016 | High Back Chair | Parish Office Top Floor Office | 20/05/2015 | 120.00 | 0.00 | 0.00 | 0.00 |
| OF017 | Tambour Cupboard - Small | Parish Office Top Floor Office | 29/04/2015 | 374.00 | 0.00 | 0.00 | 0.00 |
| OF018 | Tambour Cupboard - Large | Parish Office Top Floor Office | 29/04/2015 | 400.00 | 0.00 | 0.00 | 0.00 |

Landscape Equipment

| | | | | | | | |
|-------|------------------------------------|-----------------|------------|----------|------|------|--------------------|
| LS003 | Wheeled Woodchipper | Landscape Depot | 09/10/2019 | 14750.00 | 0.00 | 0.00 | Turney Groundforce |
| LS005 | Ransomes Batwing Mower | Landscape Depot | 16/10/2019 | 50158.40 | 0.00 | 0.00 | |
| LS010 | Tilt Bed Trailer | Landscape Depot | 03/02/2020 | 3850.00 | 0.00 | 0.00 | |
| LS015 | Chainsaw (serial number 190347845) | Landscape Depot | 21/01/2022 | 500.00 | 0.00 | 0.00 | |
| LS008 | Hustler Mower (60068190) | Landscape Depot | 03/02/2020 | 14175.00 | 0.00 | 0.00 | Turney Groundforce |

TOTALS

| | | | |
|-----------|---------|---------|------|
| 153330.54 | 1389.99 | 1389.99 | 0.00 |
|-----------|---------|---------|------|

**Minutes of the meeting of the Estates Committee
held on Tuesday 10 June 2025 at 6.30pm
at the Springfield Centre, Springfield Boulevard, Springfield**

This meeting was open to the public

Members Present

| | |
|------------------------|-------------------|
| Cllr B Barton | Cllr B Macharia |
| Cllr R Golding (Chair) | Cllr R McCafferty |
| Cllr B Greenwood | Cllr D Pafford |
| Cllr J Howard | Cllr M Petchey |

In Attendance

D Warner, Clerk to Council

01/25

Apologies for Absence

Cllr D Kendrick – personal commitment
Cllr L Odura

02/25

Declaration of Interest

None

03/25

Appointment of Vice Chairperson

Committee resolved to elect Cllr Howard as Vice Chair to May 2026.

04/25

Appointment of Lead Members

Committee resolved to appoint Cllr Howard as Lead Member for Community Centres (including the Community Hub) to May 2026, role to include acting as a point of liaison with officers in relation to the centres, and where appropriate with users. Carrying out periodic inspections/site visits with officers.

Committee resolved to appoint Cllr Golding as Lead Member for the allotments and landscape service to May 2026, role to include acting as a point of liaison with officers in relation to the services, and where appropriate with users and residents. Carrying out periodic inspections/site visits with officers.

05/25

Minutes of the Meeting held on 11 March 2025

The minutes of the meeting having been previously circulated were approved as a correct record and signed by the Chair.

- 06/25 Public Involvement – Deputations, Petitions and Questions**
None
- 07/25 Fishermead Community Council Notice Board, 1 Pencarrow Place**
Committee noted that the landlord of 1 Pencarrow Place had identified the requirement to remove the external notice board at the end of the lease period, and that permission had been granted to temporarily relocate the notice board to the outside of the Trinity Centre until such time that a permanent solution is identified.
- 08/25 Kernow Crescent Play Park Annual Inspection Report**
Committee received and noted the independent annual Inspection report of Kernow Crescent play area as carried out by Seagrave Inspection Services Ltd. Committee agreed to action the issues identified in the inspection report, in the first instance prioritising issues scoring 13 and above, and then (if possible and where appropriate) addressing issues scoring 12 or less.
- 09/25 MKCC – Community Infrastructure Fund 2026/27 (Council Min 220/24)**
Committee noted, without discussion, that no project suggestions had been received by the Committee Clerk.
- 10/25 Springfield Centre Solar Panel Installation**
Further to Council approving the installation of solar panels at the Springfield Centre, Committee noted that the work is scheduled to be completed w/c 9.6.25, with minimal disruption anticipated for user groups. The scope of works includes the provision of guards to prevent birds nesting under the panels.
- 11/25 1 Pencarrow Place – End of Lease Dilapidations**
Committee received a verbal update from the Clerk on the progression of the item (delegated responsibility for the task has been given to the Chair and Vice Chair of Council in conjunction with the Clerk to Council). The Clerk confirmed that action was being taken to reduce the potential amount payable to the landlord in settlement of the dilapidations, and that it might be necessary to lengthen the lease for a short period to complete the associated works.
- 12/25 Date of Next Meeting**
Tuesday 8 July 2025 at 6.30pm

Householder Application for Planning Permission for works or extension to a dwelling

Town and Country Planning Act 1990 (as amended)

Publication of applications on planning authority websites

Please note that the information provided on this application form and in supporting documents may be published on the Authority's website. If you require any further clarification, please contact the Authority's planning department.

Site Location

Disclaimer: We can only make recommendations based on the answers given in the questions.

If you cannot provide a postcode, the description of site location must be completed. Please provide the most accurate site description you can, to help locate the site - for example "field to the North of the Post Office".

Number

Suffix

Property Name

Address Line 1

Address Line 2

Address Line 3

Town/city

Postcode

Description of site location must be completed if postcode is not known:

Easting (x) Northing (y)

Description

Applicant Details

Name/Company

Title

First name

Surname

Company Name

Address

Address line 1

Address line 2

Address line 3

Town/City

County

Country

Postcode

Are you an agent acting on behalf of the applicant?

☒ Yes

☐ No

Contact Details

Primary number

Secondary number

Fax number

Email address

Agent Details

Name/Company

Title

First name

Surname

Company Name

Address

Address line 1

Address line 2

Address line 3

Town/City

County

Country

Postcode

Contact Details

Primary number

Secondary number

Fax number

Email address

Description of Proposed Works

Please describe the proposed works

Part single part two storey rear extension following demolition of existing conservatory

Has the work already been started without consent?

- ☐ Yes
- ☒ No

Materials

Does the proposed development require any materials to be used externally?

- ☒ Yes
- ☐ No

Please provide a description of existing and proposed materials and finishes to be used externally (including type, colour and name for each material)

Type:

Walls

Existing materials and finishes:

Face brick

Proposed materials and finishes:

To match existing

Type:

Roof

Existing materials and finishes:

Concrete tile

Proposed materials and finishes:

To match existing

Type:

Windows

Existing materials and finishes:

uPVC

Proposed materials and finishes:

To match existing

Type:

Doors

Existing materials and finishes:

uPVC

Proposed materials and finishes:

To match existing

Are you supplying additional information on submitted plans, drawings or a design and access statement?

☐ Yes

☒ No

Trees and Hedges

Are there any trees or hedges on the property or on adjoining properties which are within falling distance of the proposed development?

☒ Yes

☐ No

Will any trees or hedges need to be removed or pruned in order to carry out your proposal?

☐ Yes

☒ No

Pedestrian and Vehicle Access, Roads and Rights of Way

Is a new or altered vehicle access proposed to or from the public highway?

- ☐ Yes
☒ No

Is a new or altered pedestrian access proposed to or from the public highway?

- ☐ Yes
☒ No

Do the proposals require any diversions, extinguishment and/or creation of public rights of way?

- ☐ Yes
☒ No

Parking

Will the proposed works affect existing car parking arrangements?

- ☐ Yes
☒ No

Biodiversity net gain

Paragraph 13 of Schedule 7A of the Town and Country Planning Act 1990 sets out that every planning permission granted for the development of land in England shall be deemed to have been granted subject to the 'biodiversity gain condition' requiring development to achieve a net gain of 10% of biodiversity value.

This is subject to exemptions, an exemption applies in relation to planning permission for a development which is the subject of a householder application, within the meaning of article 2(1) of the Town and Country Planning (Development Management Procedure) (England) Order (2015)*.

Applicants for planning permission are required to make a statement as to whether they believe the biodiversity gain condition will apply if permission is granted, please confirm:

☒ It is my belief that if permission is granted for the development to which this application relates the biodiversity gain condition would not apply

*A 'householder application' means an application for planning permission for development for an existing dwellinghouse, or development within the curtilage of such a dwellinghouse for any purpose incidental to the enjoyment of the dwellinghouse which is not an application for change of use or an application to change the number of dwellings in a building.

Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?

- ☐ Yes
☒ No

If the planning authority needs to make an appointment to carry out a site visit, whom should they contact?

- ☒ The agent
☐ The applicant
☐ Other person

Pre-application Advice

Has assistance or prior advice been sought from the local authority about this application?

☐ Yes

☒ No

Authority Employee/Member

With respect to the Authority, is the applicant and/or agent one of the following:

(a) a member of staff

(b) an elected member

(c) related to a member of staff

(d) related to an elected member

It is an important principle of decision-making that the process is open and transparent.

For the purposes of this question, "related to" means related, by birth or otherwise, closely enough that a fair-minded and informed observer, having considered the facts, would conclude that there was bias on the part of the decision-maker in the Local Planning Authority.

Do any of the above statements apply?

☐ Yes

☒ No

Ownership Certificates and Agricultural Land Declaration

Certificates under Article 14 - Town and Country Planning (Development Management Procedure) (England) Order 2015 (as amended)

Please answer the following questions to determine which Certificate of Ownership you need to complete: A, B, C or D.

Is the applicant the sole owner of all the land to which this application relates; and has the applicant been the sole owner for more than 21 days?

☒ Yes

☐ No

Is any of the land to which the application relates part of an Agricultural Holding?

☐ Yes

☒ No

Certificate Of Ownership - Certificate A

I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/ the applicant was the owner* of any part of the land or building to which the application relates, and that none of the land to which the application relates is, or is part of, an agricultural holding**

* "owner" is a person with a freehold interest or leasehold interest with at least 7 years left to run.

** "agricultural holding" has the meaning given by reference to the definition of "agricultural tenant" in section 65(8) of the Act.

NOTE: You should sign Certificate B, C or D, as appropriate, if you are the sole owner of the land or building to which the application relates but the land is, or is part of, an agricultural holding.

Person Role

☐ The Applicant

☒ The Agent

Title

First Name

Surname

Declaration Date

☒ Declaration made

Declaration

I/We hereby apply for Householder planning permission as described in the questions answered, details provided, and the accompanying plans/drawings and additional information.

I/We confirm that, to the best of my/our knowledge, any facts stated are true and accurate and any opinions given are the genuine opinions of the person(s) giving them.

I/We also accept that, in accordance with the Planning Portal's terms and conditions:

- Once submitted, this information will be made available to the Local Planning Authority and, once validated by them, be published as part of a public register and on the authority's website;
- Our system will automatically generate and send you emails in regard to the submission of this application.

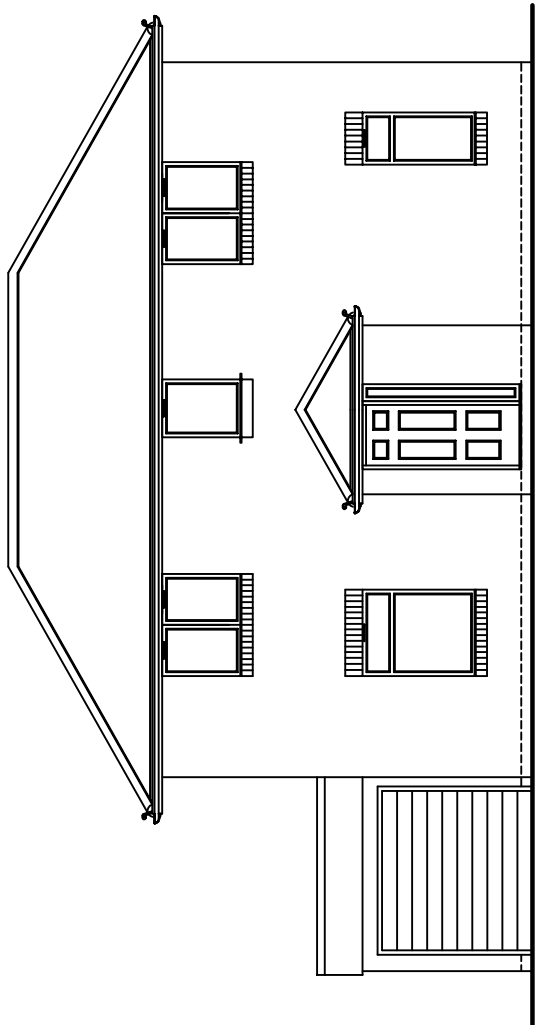
☒ I / We agree to the outlined declaration

Signed

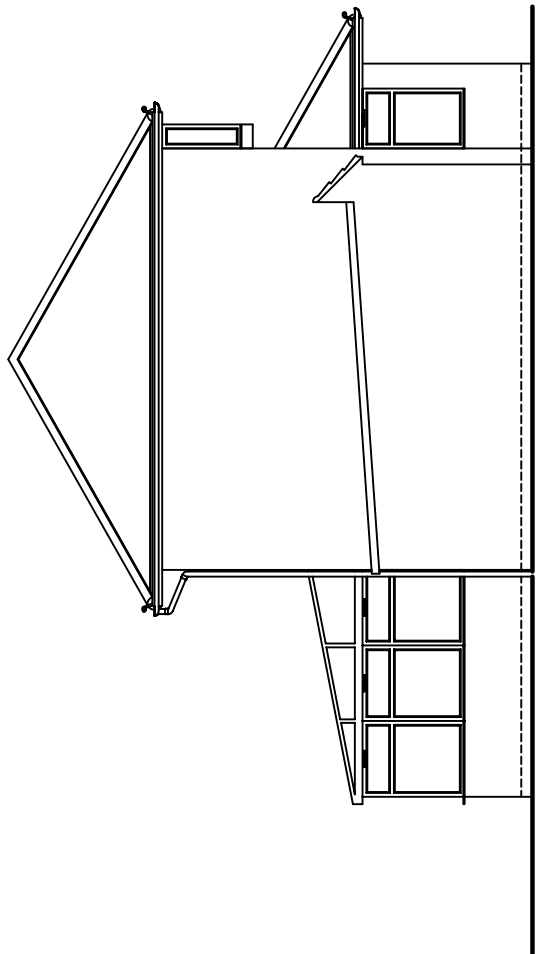
Date

EXISTING ELEVATIONS [1:100]

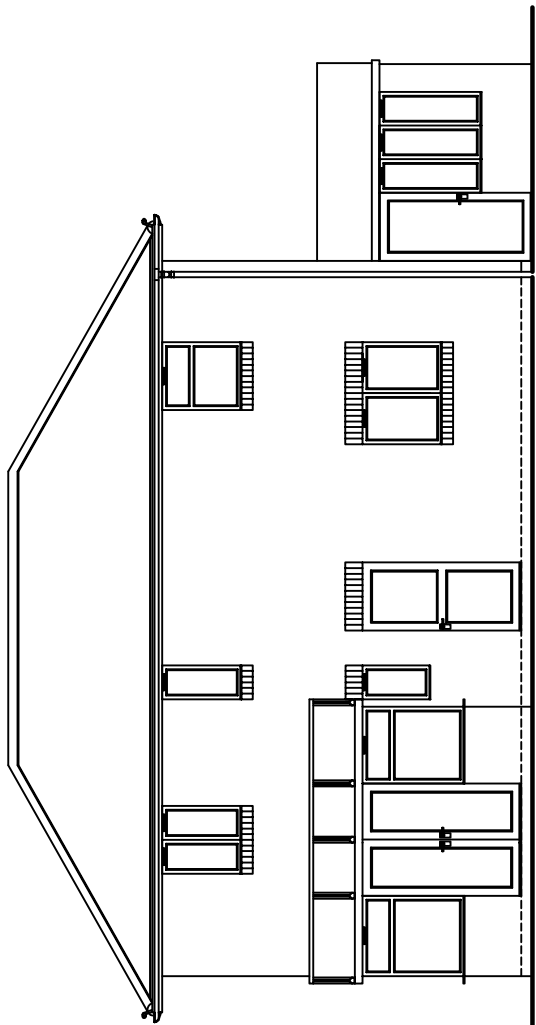
FROM [SOUTH]



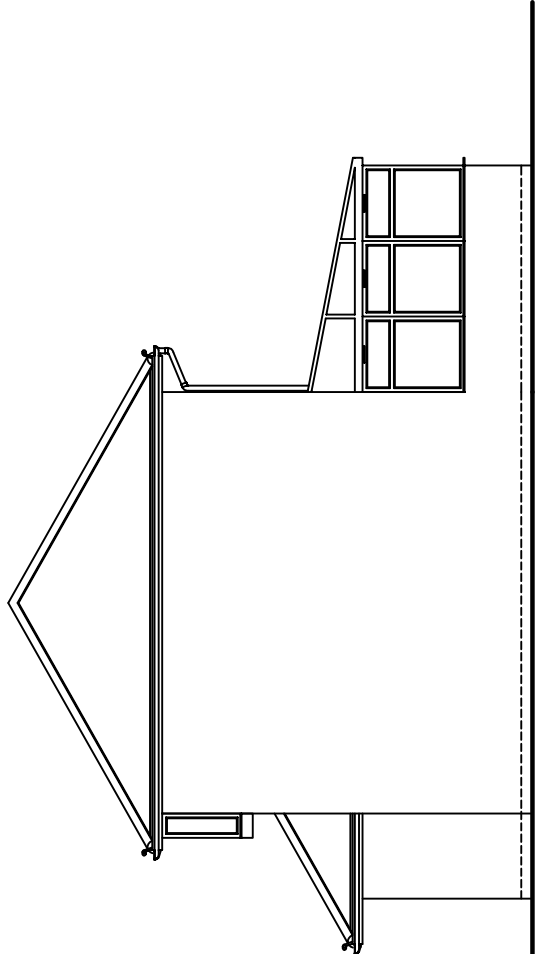
LHS [WEST]



REAR [NORTH]

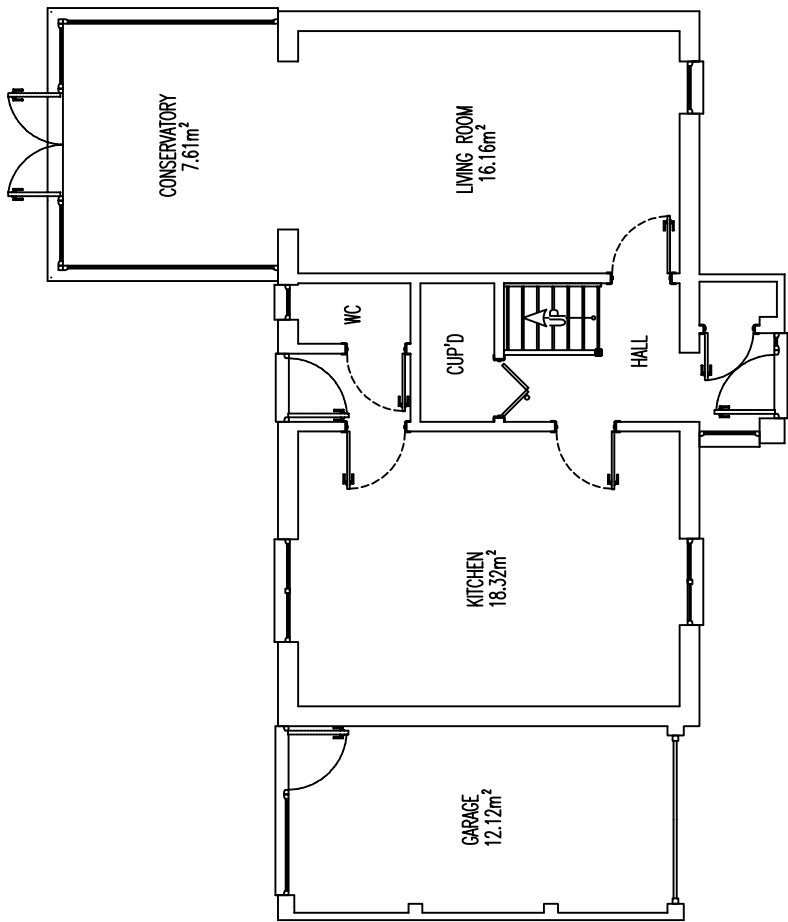


RHS [EAST]



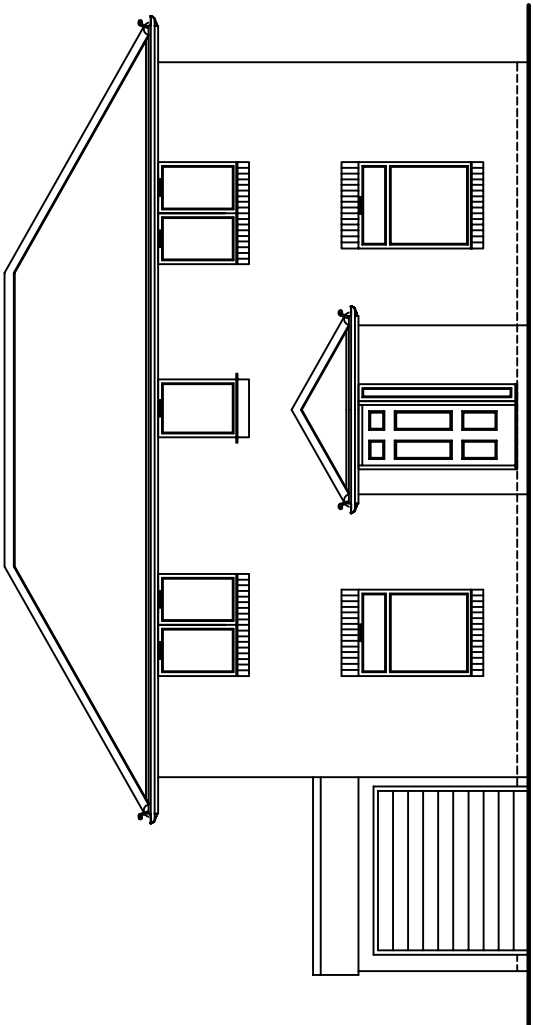
EXISTING PLANS [1:100]

GROUND FLOOR

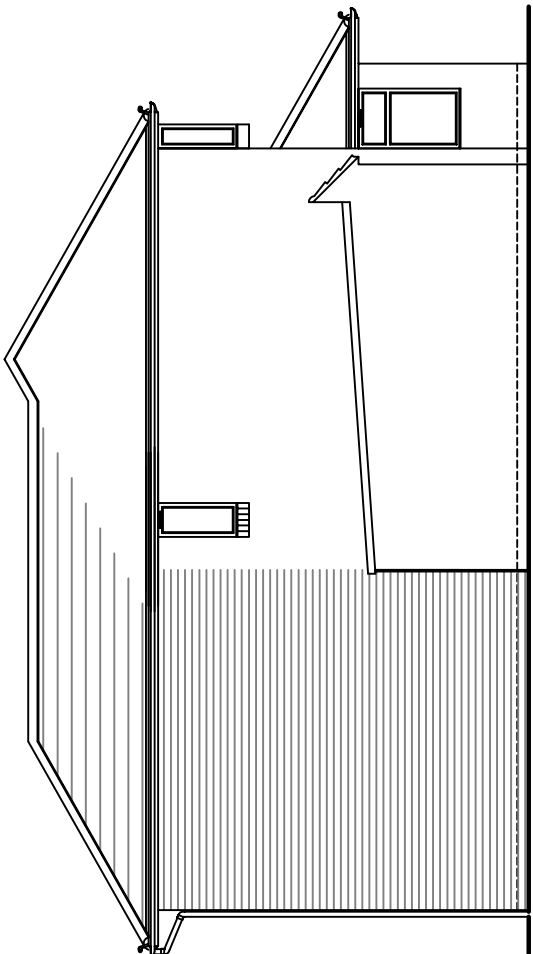


PROPOSED ELEVATIONS [1:100]

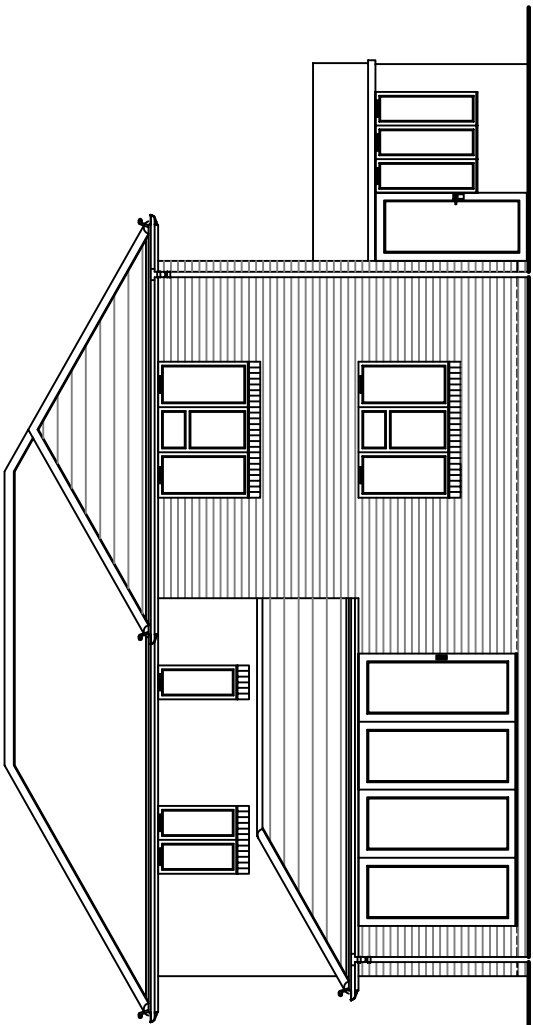
FROM [SOUTH]



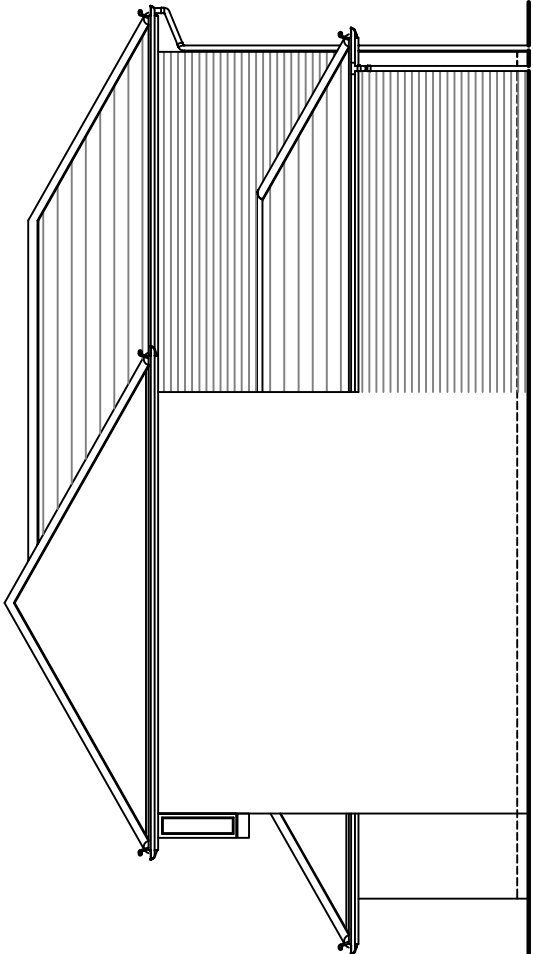
LHS [WEST]



REAR [NORTH]

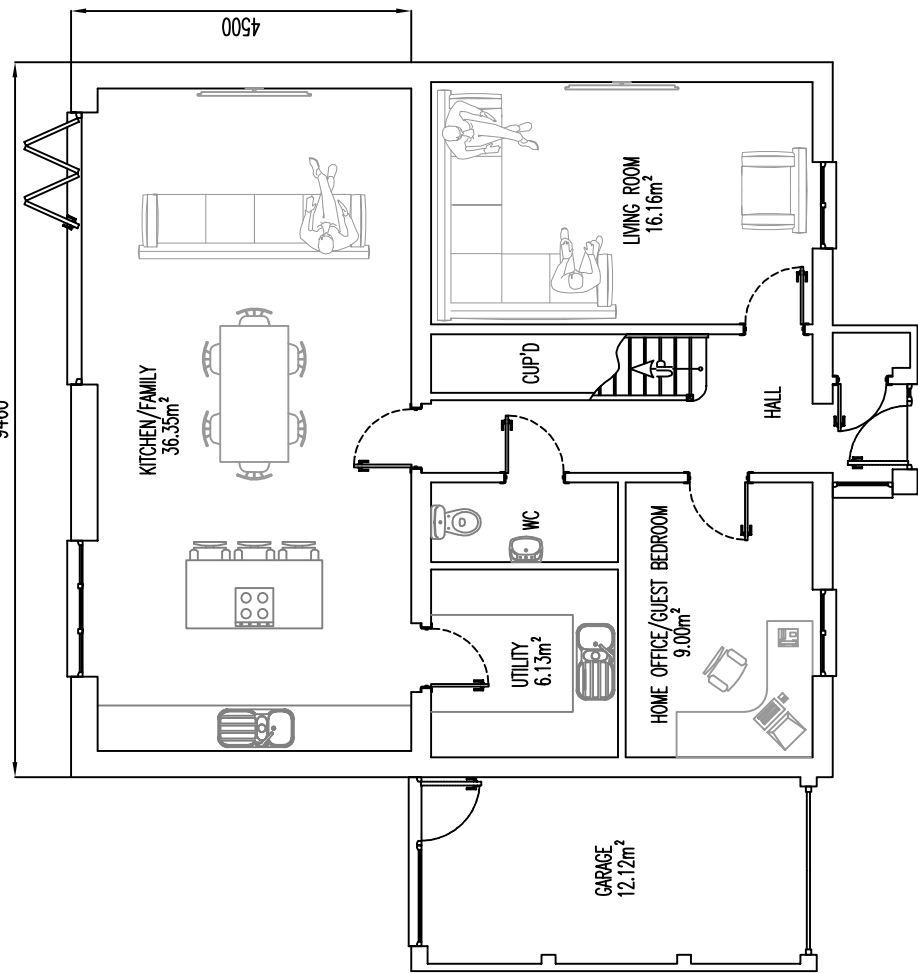


RHS [EAST]

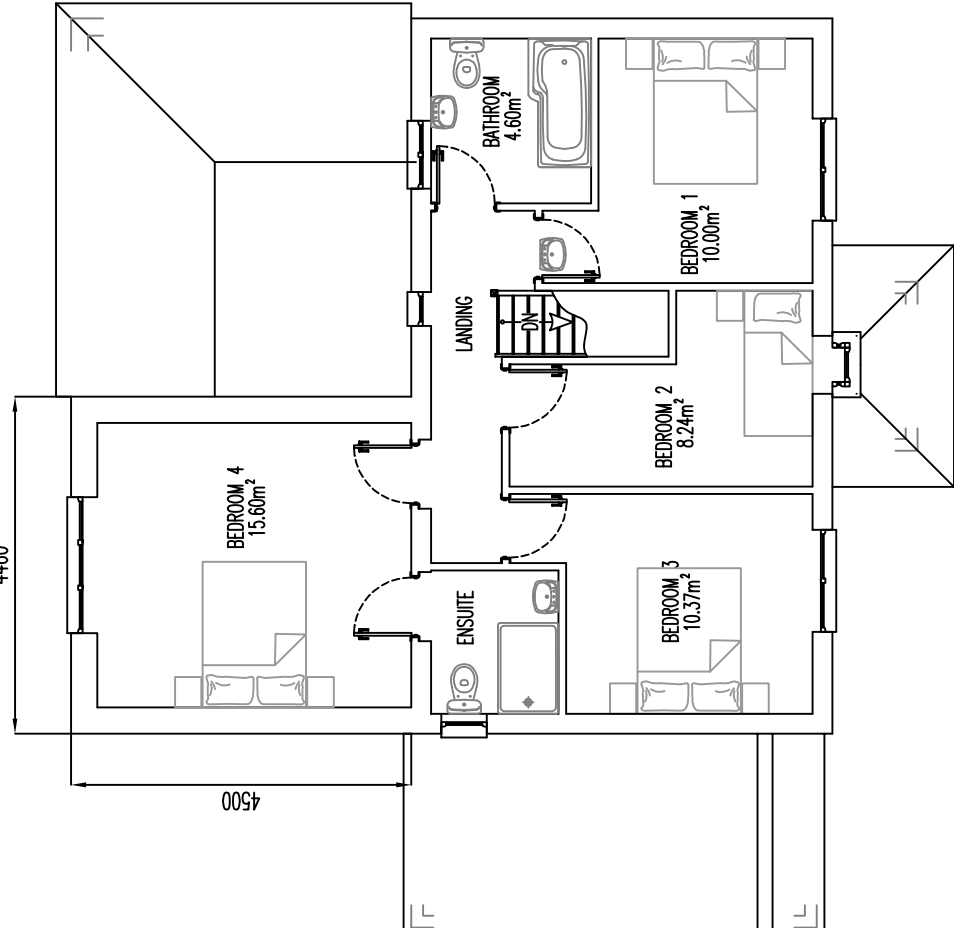


PROPOSED PLANS [1:100]

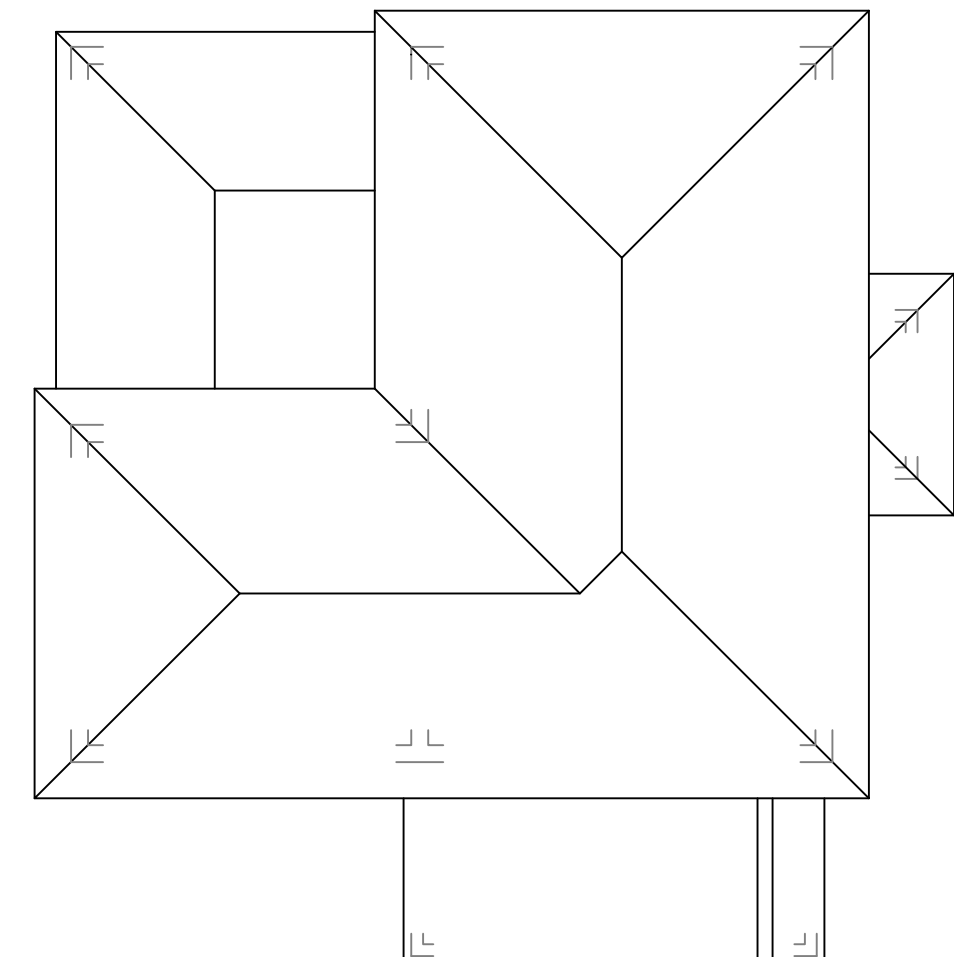
GROUND FLOOR



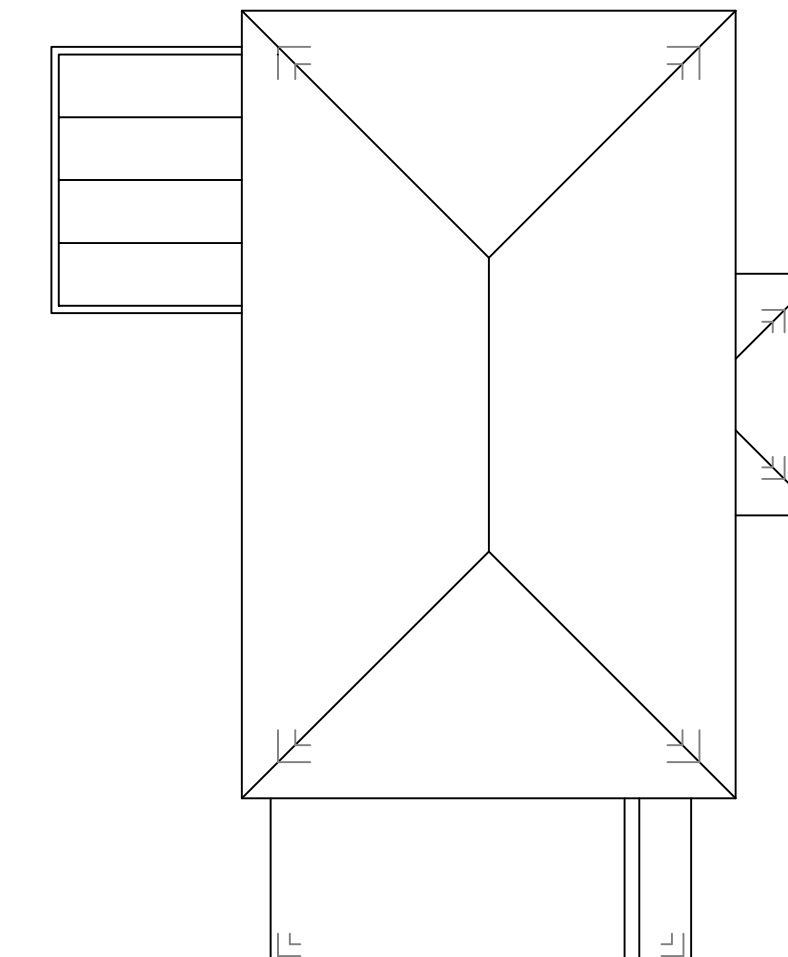
FIRST FLOOR



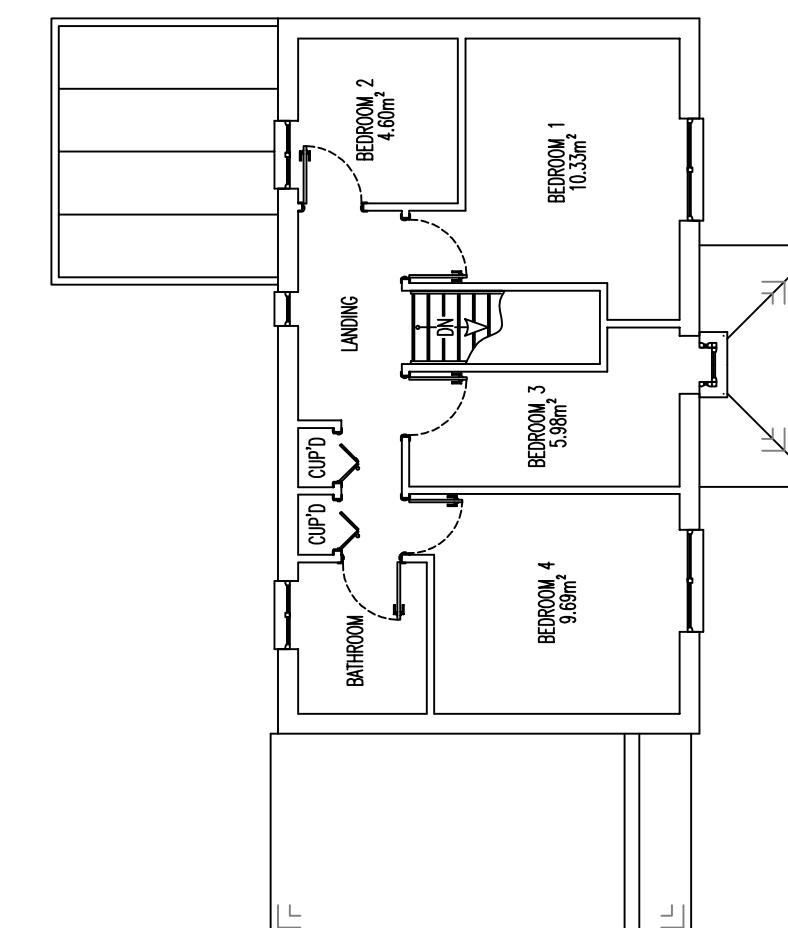
ROOF



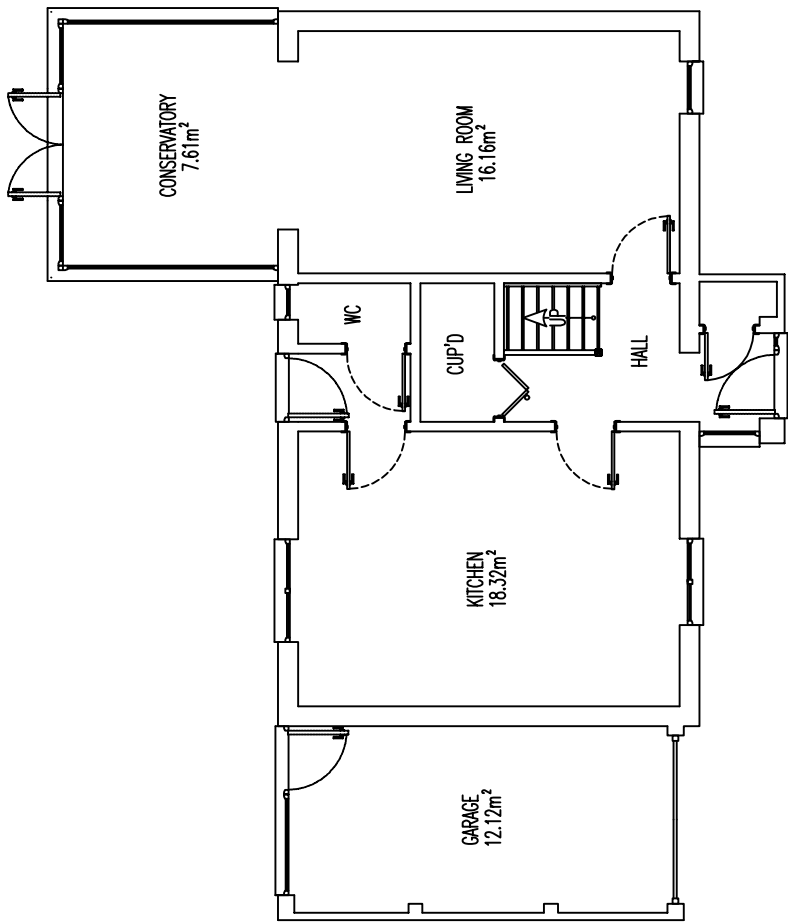
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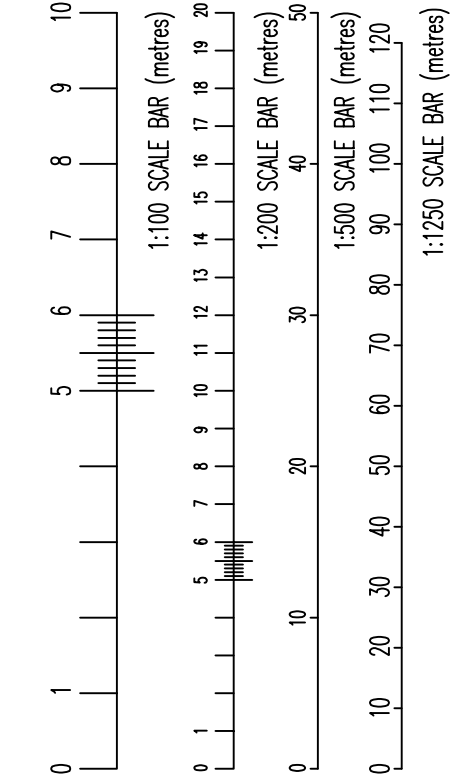
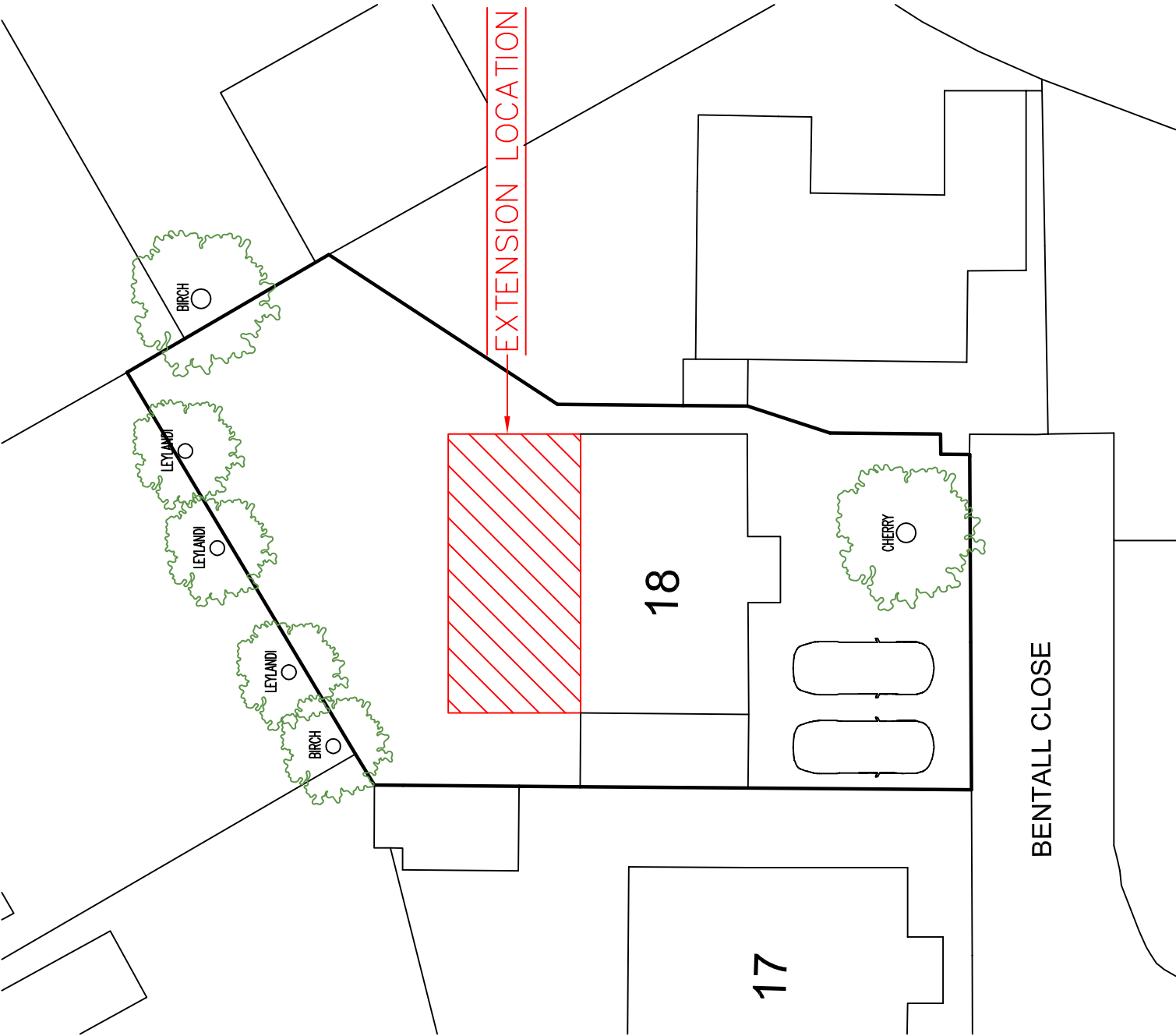
FIRST FLOOR



GROUND FLOOR



PROPOSED BLOCK PLAN 1:200



| | |
|----------------|---|
| CLIENT | J. LENOX |
| PROJECT TITLE | PART SINGLE-PART TWO STOREY REAR EXTENSIONS |
| SITE ADDRESS | 18, BENTALL CLOSE, WILLEN, MK15 9HB |
| DRAWING NAME | EXISTING & PROPOSED PLANS & ELEVATIONS |
| DRAWING NUMBER | 25.135-B1 |
| SCALE | 1:100 1:200 1:250 1:500 1:1250 |
| DATE | 02.05.2025 |
| DESIGNED BY | PA |
| DRAWN BY | PA |
| CHECKED BY | CA |
| LOOK AFTER | CBR |
| PLANNING REF | |

TEL: (01453) 443786 enquiries@apc-engineers.co.uk
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EXTENT OF FIRST FLOOR EXTENSION [1:100]

