

**Minutes of the Community & Communications Committee  
held on Tuesday 25 February 2025  
commencing at 6.30pm  
at the Springfield Centre, Springfield Boulevard, Springfield**

**This meeting was open to the Public**

**Members Present**

Cllr L Adura  
Cllr O Cole  
Cllr K Kavarana (Chair)  
Cllr F Mangan  
Cllr M Petchey (arrived at 18:31)

Cllr B Barton  
Cllr J Howard (arrived at 18:31)  
Cllr D Kendrick (arrived at 18:31)  
Cllr R McCafferty

**In attendance**

T Jones, Community Officer/Committee Clerk

**56/24**

**Apologies for Absence**

Cllr V Dixon - unwell  
Cllr P Halton-Davis - unwell

**57/24**

**Declarations of Interest**

Cllr Cole declared an interest in Agenda Item 4i, as a Director of Action Speaks (partner organisation)  
Cllr Petchey declared an interest in Agenda item 4i, as a trustee of the Trinity Centre

**58/24**

**Members of the Public Present**

None

**59/24**

**Minutes of the previous meeting**

The minutes of the meeting, having been previously circulated, were approved as a correct record and signed by the Chair.

**60/24**

**Public Involvement – Deputations, Petitions and Questions**

None

## 61/24 Grants

- i. **The Free and the For CIC – Table Project** (Grant Application 009/24-25/Sect 137) – minute C&C 30/24.iv

Committee considered the report received from The Free & The For in relation to the Table Project launch and authorised the release the 2<sup>nd</sup> instalment (£377) of the agreed grant award.

Committee noted that a start-up grant of £1000 was awarded in November 2024, with payment to be made in 2 instalments. The release of the 2nd instalment (£377) was subject to the delivery of a launch event in Fishermead, the outcomes of which were required to be detailed in a report to CPCC.

The 2nd instalment is to be used to deliver workshops to address community needs identified at the event.

- ii. **Willen Residents Association** (Grant Application 006/24-25/Sect 137)– minute C&C 30/24.i

Committee considered the project plan received from Willen Residents Association and authorised the release the 2<sup>nd</sup> instalment (£900) of the agreed grant award.

Committee noted that a start-up grant of £1500 was awarded in November 2024, with payment to be made in 2 instalments. The release of the 2nd instalment (£900) was subject to receiving a pond project plan, developed by Willen Residents Association having consulted with the CPCC Estates Manager.

## 62/24 Communications - Programme & Priorities 2024/25

- i. **2025/2026 Annual Community Council Budget/Precept Consultation – Report**

Minute 54/24i

Further to Committee considering the 2025/2026 Annual Community Council Budget/Precept Consultation Report at the last meeting, Committee reviewed the detailed feedback received specifically in relation to Question 6 “What new heritage, culture and arts initiatives would you like to see introduced in the community?”

Committee resolved to establish a Working Group to develop an Action Plan for the ideas received in responses to Questions 6 & 20 where they fall within the Committee’s remit. Committee resolved that Cllrs Petchey, Kendrick, Adura, Mangan, McCafferty, Cole and the Committee Clerk should form the membership of the Working Group

## 63/24 Community Projects - Programme & Priorities 2024/25

- i. **Community Coffee Morning – Springfield**

Committee noted that the weekly coffee morning at Springfield will be paused from the end of February. Attendance numbers over recent weeks has been low and staff resourcing needs to re-directed to other tasks, preparing for the transfer to the Hub.

- ii. **Policy for granting free use of CPCC Community Spaces**

Committee considered and resolved to make a recommendation to Council that the updated policy for granting free use of CPCC Community Spaces be adopted.

Committee noted that the current policy (adopted in November 2022), which set out the parameters within which the Committee can grant one-off free use of Oldbrook/Springfield Centres to community groups to support projects, has been revised to include criteria for the free use of space within the Community Hub. Committee also reviewed and accepted the draft application form to be used for any requests for free use.

iii. **MK Play Association**

Committee noted that the summer holiday play sessions, delivered by MK Play Association, will take place on:

Fishermead Pirate Park - Imaginative & Messy Mixed Play Tuesday 29<sup>th</sup> July PM - 1.30-3.30

Springfield - Imaginative & Messy Mixed Play Wednesday 6<sup>th</sup> August PM - 1.30-3.30

Oldbrook Green - Sports & Games Thursday 14<sup>th</sup> August PM - 1.30-3.30

Springfield - Pre-teen/Teen session Wednesday 20<sup>th</sup> August PM - 1.30-4.30

Committee also noted that The Cricketers Pub have kindly agreed to allow use of their toilets for attendees at the Oldbrook session.

An application for use of public space for the 2 events in Springfield has been submitted to MK City Council and a response is awaited.

iv. **CPCC Community Hub Opening Events – Update**

Committee received a verbal update from the Committee Clerk noting that a meeting of the Working Group is to be set up.

## **64/24 Homeground**

- i. Committee noted that a number of positive comments and interest in the Hub had been received following the publication of the February edition of the magazine. Some issues around distributed were noted to be followed up.
- ii. Committee considered the draft content plan for the May edition of Homeground magazine. Committee accepted the outline presented, with potential to include some content relating to heritage to be determined by the Working Group.
- iii. Committee considered a request from Willen Hospice to include advertising for the Midnight Moo fundraising event in the May edition of Homeground. Committee resolved to authorise the advertising of fundraising events for Willen Hospice to be included free of charge, where space allows.
- iv. Committee considered a request for commercial advertising from Walfinch Care. Committee authorised its inclusion with ½ a page allocated for this purpose charged at the commercial rate, to be clearly identified as an advertisement.  
An items to be included to invite other commercial advertisers to pay for space in the Homeground magazine.

## **65/24 Date of Next Meeting**

Tuesday 22 April 2025.