

**Minutes of the meeting of the
Buildings & Property Portfolio Committee of
Campbell Park Parish Council
held on Tuesday 9th November 2021
at the Oldbrook Centre, Oldbrook Boulevard, Oldbrook
commencing at 6.30pm**

15/21 Members Present

Cllr T Baines	Cllr K Kavarana
Cllr V Dixon	Cllr D Kendrick – arrived 6.38pm
Cllr R Golding (Chair)	Cllr K Kent
Cllr B Greenwood	Cllr D Pafford
Cllr J Howard	Cllr M Petchey – arrived 6.36pm

In Attendance

D Warner, Clerk to Council

16/21 Apologies for Absence

None

17/21 Declarations of Interest

None

18/21 Members of the Public Present

None

19/21 Minutes of the Meeting held on the 14th September 2021

The Minutes of the meeting, having previously been circulated, were approved as a correct record, and signed by the Chair.

20/21 Public Involvement – Deputations, Petitions and Questions

None

21/21 Memorial Request – Parish Council Land

Committee noted that the previous request for a memorial tree at Oldbrook Green has been withdrawn and that a further resident request had been submitted for a memorial tree at Woolstone Sports Ground. Committee resolved to agree to the new request, with officers to progress the installation of a Hornbeam tree on the site. Information on how other local organisations manage memorial requests on their land to be investigated and reported at a future meeting.

The Clerk to make a request to Milton Keynes Council for clarification on their policy for the management and retention of roadside memorials.

22/21 Woolstone Sports Ground Tree Works

Committee noted the required work to thin-out the wooded area surrounding the car park at the Newport Road entrance to Woolstone Sports Ground and that a quotation was being obtained for the completion of the works – the Clerk confirmed the receipt of a quotation of £600 exc VAT from Stanton Tree Care for the completion of the works. Committee resolved to accept the quotation. Committee further resolved to use Stanton Tree Care (subject to satisfactory quotation) for any remaining tree works to the end of the 2021/22 financial year.

Signed _____ Dated _____

- 23/21 Springfield Centre Disabled Parking Bay Provision**
Committee noted that quotations were being sought for the provision of disabled parking bays at the Springfield Centre, with the intention of the work being completed by the end of the 2021/22 financial year. Committee further noted that part-funding for the project was being applied for from the Milton Keynes Council 2022/23 Community Infrastructure Fund. Committee resolved to defer the item to the next meeting – in the meantime the Clerk, RFO and Chair of Council to review the existing Parish Council budget for additional alternative project funding.
- 24/21 Milton Keynes Council Community Asset Transfer Scheme – Potential Future Transfers** (Minute No. 14/20, C61ci/20, 30/20, 46/20, 60/20, 91/20, 108/20)
Committee received a verbal update from the Clerk on updates relating to the potential transfer to the Parish Council of Willen Pavilion and Woolstone Community Centre through the Milton Keynes Council Community Asset Transfer Scheme. The Clerk confirmed that he had recently spoken to the Secretary to the Pavilion Management Committee, with the Committee still keen to work with the Parish Council towards a potential asset transfer. The Clerk went on to confirm that he had spoken to the Chair of the Woolstone Community Centre, who confirmed that an approach had been made to the Oxford Diocese about the possibility of the Centre being transferred to them and that any meeting with the Parish Council would be best held once the outcome of the approach to the Diocese is known.
- 25/21 Springfield Centre Redecoration**
Committee noted the office (including entrance), kitchen (hall 2) and store room ceiling had been redecorated at a cost of £1,482 exc VAT
- 26/21 Parish Council Defibrillator Maintenance/Potential Additional Unit**
Committee noted that the relocation of the Woolstone unit to the Cross Keys pub had been completed.

Committee noted that the Parks Trust had installed a unit at their new Watersports Centre at Willen lake, meaning that the original Parish Council unit at the lake could remain in its existing location.

Noting that the existing unit in the residential area of Willen is located at the local centre, Committee considered the installation of an additional unit at the Pavilion, potentially as a joint initiative with the management committee. **Committee resolved to recommend to Council that any unspent budget from the current defibrillator cost code be carried over to the 2022/23 financial year.**
- 27/21 Play Area Improvements – Pirate Park, Kernow Crescent** (Minute No. 97/20, 113/20, 131/20, 10/21)
Committee noted that the site is scheduled to be cleared by the Parish Council landscape service during the first two weeks of December. Committee further noted that quotations were currently being sought from three playground equipment suppliers for the provision of an appropriate play area scheme, with the intention for the main scheme

Signed _____ Dated _____

being completed by the end of the 2021/22 financial year – deadline is in line with the allocated Parish Council funding and that received through the Milton Keynes Council 2021/22 Community Infrastructure Fund

28/21 Parish Council Landscape Service – Winter Maintenance Programme, including associated Equipment/Personnel Requirements

Committee noted that the measures previously discussed and agreed by both Committee and Council were being implemented and that the heavy-duty hired tractor was due to start work w/c 08.11.21, with the intention of using it for up to 4 weeks – the landscape team have been externally trained in its use. Committee noted that members of the service will shortly receive emergency first aid (with forestry) training.

Committee noted that Council will be asked at their November meeting to consider submitting an expression of interest to Milton Keynes Council for the delivery of devolved landscape services from 2023 onwards (for a period of up to 10 years) and at this stage any expression of interest will be non-binding, but will trigger the release of associated financial and contractual information – **Committee resolved to recommend to Council that it submit an expression of interest as detailed above**

Confidential Item

In view of the terms of Schedule 12A Local Government Act 1972, the following item will be likely to disclose exempt information relating to establishment and contractual matters and Committee is therefore invited to resolve that pursuant to the provisions of the Public Bodies (Admissions to Meetings) Act 1960 the public and press be excluded.**

****Item 12**

29/21 Parish Council Community Hub

Springfield Public House

Committee received a verbal update from the Clerk regarding the redevelopment of the site, including the hybrid planning application, the associated demolition tender and professional fee proposals for the follow-on phases of the Community Hub development.

30/31 Date of the Next Meeting

Tuesday 11th January 2022

Signed _____ Dated _____